

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 631

Washington County Commissioners

Washington, PA, November 24, 1999

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners J. Bracken Burns, Sr. and Diana L. Irey. Absent being: Scott H. Fergus. Also being present: Chief Clerk Michelle Miller; Jim McCune, Solicitor; Bill McGowen, Director of Administration; Linda Belcher, Secretary; Joe Zupancic, Assistant Solicitor; Marlene Luketich and Melanie Finney, Planning Commission; Sheriff Larry Maggi and Chief Deputy John Rheel; Francis King, Treasurer; Controller Paul Belcastro; President Judge Gladden; Dennis Walters and John Pankopf, Adult Probation Office; Deputy Controller Mike Namie; Marcia Barna Commissioner's Office; Ken Barna, Director of Tax Revenue; Pastor Tom Ravasio; Susan Kidder-Petritis, Director of Pastoral Care Washington Hospital; Tim Trump and Danyal Patterson, Adult Probation Officers; Harry Sabatasse, Anthony Truzzani and John Logar, interested citizens; Joe Smydo, Observer-Reporter; Chris Haines, Herald Standard; Jim Jefferson, WJPA; Janice Crompton, Post Gazette; Mike Naylor, Weirton Daily Times; and Kathy Thomas, Valley Independent.

Chairman Burns called the meeting to order at approximately 2:00 p.m.

Reverend Ravasio led the meeting with a prayer.

Sheriff Maggi said the Pledge of Allegiance.

Chairman Burns entertained a motion to approve Minute No. 630 dated November 10, 1999.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 630 be approved.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners presented a Proclamation declaring November 21-28, 1999 as Bible Week in Washington County.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Pastor Tom Ravasio and Susan Kidder-Petritis thanked the Commissioners for the Proclamation.

The Commissioners adopted a Proclamation recognizing the Rail Watch Program.

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Moved by Mr. Burns, seconded by Mrs. Irej, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

The Commissioners gave special recognition to Tim Trump and Danyal Patterson of the Adult Probation Office for achieving high marks in a training seminar recently held for Probation Officers in the state.

Judge Gladden and Dennis Walters also congratulated Mr. Trump and Ms. Patterson for their high marks in the training seminar.

PUBLIC COMMENTS

Anthony Truzzani of Charleroi stated he wanted to express his feelings with regards to the Tax Appeal Board. He pointed out that Washington County compensates the Board members with a combined salary of approximately \$40,000 annually. He stated the Greene County Board of Commissioners hear their own appeals to save the county money and wanted Washington County to do the same.

Harry Sabatasse of Burgettstown addressed the Board regarding taxpayers having to live within budgets and the County should do the same. He noted that taxpayers of Washington County cannot tolerate any more tax increases in the County, townships, school or state.

John Logar of Washington commented on the Tax Appeal Board members and noted Mr. Sabatasse may not be happy with a recent tax appeal hearing that he attended for real estate property that he owns.

OLD BUSINESS

Solicitor McCune recommended the Board award the bid for Air Fluidized Beds to KCI USA, of San Antonio, TX for the amount set forth in their bid.

Moved by Mrs. Irej, seconded by Mr. Burns, to award the bid as per above.

Roll call vote:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor McCune recommended the Board table the bid for Prefabricated Bridge for further review.

Moved by Mrs. Irej, seconded by Mr. Burns, tabling the bid for Prefabricated Bridge as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor McCune recommended the Board extend the contract for Recycled Cartridges and Ribbons with Primedia Products, Inc. through July 31, 2000.

Moved by Mrs. Irey, seconded by Mr. Burns, extending the Non-Hazardous Waste Collection as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

#### CORRESPONDENCE

Chief Clerk announced the availability of a Press Release for a Redevelopment Authority contract award with Pompei and Sons, Inc. of Bentleyville for the Monongahela Streets Reconstruction Project.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval authorization to purchase six self-contained breathing apparatus with spare cylinders in 1999 and six in 2000 from the Industrial Commodities bid contract for a total of \$13,235.04 for the Public Safety Department.

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing the purchase of breathing apparatus for the Public Safety Department as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a renewal Lease Agreement with Kwik-Stop, Inc. for the purpose of providing office space for District Justice Havelka. The term of the lease would be January 1, 2000 through December 31, 2004 with two five-year options. The monthly cost would be \$875 for the first lease period, \$950 for the second period and \$1025 for the final five year option.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the renewal Lease Agreement with Kwik-Stop, Inc. for office space for District Justice Havelka as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an extension to the Lease Agreement on a month to month basis with PDF Partnership of Canonsburg at the same monthly rate effective December 1, 1999 for magisterial district 27-2-1.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the extension to the Lease Agreement with PDF Partnership of Canonsburg as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to solicit proposals for office space for Magisterial District 27-2-1 and the After School Program for juvenile offenders

Moved by Mrs. Irely, seconded by Mr. Burns, to solicit proposals for office space as per above.

Roll call vote:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Right of Way Agreements for the following:

Burgettstown Smith Township Sewer Authority - small County parcel in Burgettstown area

Chartiers Township - one in front of fairgrounds and one in front of Health Center

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Right of Way Agreements.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the extension of the Leader Grant for four months. This modification would transfer funds for intermediate unit education service. There is no change in the total or county dollars.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the extension of the Leader Grant as per above.

Roll call vote:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the application of an Archives and Records Management Grant for the program year 2000-2001. The purpose of this grant is to microfilm the Tax Assessment records from 1859 through 1899. The total grant is \$16,800 with the County share being 50%. If the grant is received it is recommended that the Records Improvement Committee fund the county portion of the match from the Records Improvement Fund.

Moved by Mrs., Irely, seconded by Mr. Burns, approving the Archives and Records Management Grant as per above.

Roll call vote:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval renewal of an Agreement with the Pennsylvania Trolley Museum, Inc. in the amount of \$2,950.00 for Courthouse tours, effective December 1, 1999 to December 31, 2000.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Agreement with the Pennsylvania Trolley Museum, Inc.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Engineering Agreement with Kimball Engineers of Ebensburg, PA for professional services relating to the final design, installation of equipment and flight check of the Instrument Landing System (Phase II). The Agreement total is \$88,000.00. PaDOT Bureau of Aviation has reviewed and approved the agreement with a project funding ratio of 50% Capital Budget and 50% County match.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Engineering Agreement with Kimball Engineering as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for the Longdon Covered Bridge Project located in West Finley Township.

Moved by Mrs. Irej, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommended to the Board the appointments of Joe Midla to the Conservation District Board of Directors as a farmer director and William Slosky as public director effective January 1, 2000 for a four year term.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing appointments to the Conservation District Board of Directors.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Clex Agreements with ATX Telecommunications Services, Metro Teleconnect and Capital Telecommunications, Inc. to provide extra trunk lines to the County as 911 would provide CLEX access to the master street address guide at no cost.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Clex Agreements to provide extra trunk lines for the 911 Center as per above.

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Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a project modification for the Crime Victims Grant with the PCCD for the Crime Victim/Witness Assistance Program. This is necessary because the program was awarded a 5% increase during the period of January 1, 1999 to December 31, 2001. No County match is required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Project Modification for the Crime Victims Grant with PCCD as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with James W. Haines of Monongahela and Richard C. Mudrick of Charleroi to prepare title search reports for the Tax Claim Bureau. This contract would not be in excess of \$10,000 and would pay \$100.00 per written title search report.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Agreements with James Haines and Richard Mudrick.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement between PaDOT and Washington County for the Section 18 Rural Transportation Program in the amount of \$30,000 for the period of July 1, 1999 to June 30, 2000. This is to maintain and operate the shuttle services between the City of Washington and the Mon Valley area.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreement between PaDOT and Washington County as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the FY 99/2000 Purchase of Service Agreement with Holy Family Institute for Children and Youth Services. This is necessary to include a family reunification service per diem.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Addendum to the Purchase of Service Agreement with Holy Family Institute as per above.

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Roll call vote taken:

Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a Delinquency Prevention Grant proposal to the Center for Safe Schools and Communities in the amount of \$125,000. The proposal will cover a three year grant period with state funding 100% year one, 95% year two and 90% year three.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the Delinquency Prevention Grant Proposal as per above.

Roll call vote taken:

Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Child Care Information Services provider agreements for fiscal year 1999/2000 with the following:

Crystal Cecil, Eighty Four  
Lias Lewis, Washington  
Mary Williams, Donora  
Jay Plants, Claysville  
Catherine Hamilton, Donora

Annette Johnson, Donora  
Carnetta West, Donora  
Korey McQuillis, Donora  
Christina Ward, Washington

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the Child Care Information Services provider agreements as per above.

Roll call vote taken:

Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

Chief Clerk made the following announcements:

1. County offices will be closed on Thursday, November 25 and Friday, November 26 in observance of the Thanksgiving holiday.
2. A Salary Board Meeting will be held on December 9, 1999 immediately following the Commissioners meeting at 10:00 a.m.

#### SOLICITOR

Solicitor McCune remarked with reference to Greene County Commissioners hearing their own Tax Appeal hearings and noted it would be next to impossible for the Washington County Board of Commissioners doing the same due to the fact that there are nearly 110,000 assessed properties in Washington County.

Solicitor McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Fergus, seconded by Mrs. Ireby, authorizing the Tax Assessment Office to prepare the following tax refunds due to duplication or overpayment of real estate or personal property tax.

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1. Fleet Mortgage Corp. (1998 County Tax)  
2210 Enterprise Drive Attn: Tax Dept.  
Florence, SC 29501  
District: Peters Township  
Parcel No. 540-002-00-00-0040-30C  
Total amount: \$257.25
2. Larry McKinley (1999 County Tax)  
796 Daniels Rune Road  
Scenery Hill, PA 15360  
District: North Bethlehem Township  
Parcel No. 490-021-09-99-0006-01  
Total amount: \$13.30  
S. S. No. 183-46-7023
3. James W. & Madonna Roberts (1999 County Tax)  
1701 Route 481  
Charleroi, PA 15022  
District: Twilight Borough  
Parcel No. 630-013-00-00-0002-01  
Total amount: \$124.44  
S. S. No. 203-22-0372
4. National City Mortgage (1999 County Tax)  
P.O. Box 1820  
Dayton, OH 45401-1820  
District: Cecil Township  
Parcel No. 140-015-04-00-0030-00  
Total amount: \$599.46  
Tax I.D. #31-0856949
5. Melvin K. & Sandra Willett (1999 County Tax)  
24 Olympic Circle  
Coal Center, PA 15423  
District: California Borough  
Parcel No. 080-049-00-02-0009-00  
Total amount: \$27.55  
S. S. No. 186-30-0709
6. Church of the Convent of the United Presbyterian (1998 County Tax)  
267 East Beau Street  
Washington, PA 15301  
District: Washington 3<sup>rd</sup> Ward  
Parcel No. 730-003-00-00-0010-00  
Total amount: \$243.90
7. M C Arnoni Company (1999 County Tax)  
600 Thompson Street  
Monroeville, PA 15146  
District: Union Township  
Parcel No. 640-004-00-00-0001-00  
Total amount: \$3,362.89  
Tax I.D. #25-1139448
8. Ida Dewitt (1999 County Tax)  
456 Broad Street  
Washington, PA 15301  
District: Washington 8<sup>th</sup> Ward  
Parcel No. 780-005-00-02-0008-00  
Total amount: \$35.89

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9. Helen Rybacki (1998 County Tax)  
 Box 78  
 46 Davidson Avenue  
 Elrama, PA 15038  
 District: Union Township  
 Parcel No. 640-007-02-02-0005-00  
 Total amount: \$100.90

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

BID OPENINGS

Deputy Controller Namie opened and read the following bids.

911 SYSTEM MAINTENANCE

1. Crystal Sound Systems, Inc.  
 505 Valleybrook Drive  
 McMurray, PA 15317

Labor Cost Per Hour

Business Day	<u>\$ 70.00</u>
Monday thru Fri. (5 p.m. - 8 a.m.)	<u>\$105.00</u>
Weekends & Holidays	<u>\$122.00</u>
Tower Climber	<u>\$100.00</u>

A Bid Bond in the amount of 10% accompanied the bid.

2. MRA, Inc.  
 1480 Washington Road  
 Washington, PA 15301

Labor Cost Per Hour

Business Day	<u>\$ 65.00</u>
Monday thru Fri. (5 p.m. - 8 a.m.)	NA
Weekends and Holidays	NA
Tower Climber	<u>\$125.00</u>

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irej, seconded by Mr. Burns, to table the foregoing bids for review.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

DISPOSABLE BRIEFS AND UNDERPADS

1. Xpedx  
 211 House Avenue  
 Camp Hill, PA 17011

Total amount of bid: \$153,959.12

A Bid Bond in the amount of 10% accompanied the bid.

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2. Redline Medical Supply, Inc.  
8121 10<sup>th</sup> Avenue North  
Golden Valley, MN 35427

Total amount of bid: \$171,870.12

A Bid Bond in the amount of 10% accompanied the bid.

3. Owens & Minor, Inc.  
One Stuart Plaza Road  
Greensburg, PA 15601

Total amount of bid: \$175,240.57

A Bid Bond in the amount of 10% accompanied the bid.

4. The Burrows Company  
791 Commonwealth Drive  
Warrendale, PA 15095

Total amount of bid: \$145,000.00

An Official Check in the amount of \$14,500.00 accompanied the bid.

5. Medical Source, Inc.  
Box 345B, Nashua Road  
New Castle, PA 16105

Total amount of bid: \$38,043.50

A Cashier's Check in the amount of \$3,804.35 accompanied the bid.

6. Druzak Medical, Inc.  
200 First Street  
Ambridge, PA 15003

Total amount of bid: \$158,448.04

A Bid Bond in the amount of 10% accompanied the bid.

7. Paper Products Company, Inc.  
36 Terminal Way  
Pittsburgh, PA 15219

Total amount of bid: \$5,600.00

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the foregoing bids for review.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

LINEN SUPPLIES

1. Fastenal Company  
901 Jefferson Avenue  
Washington, PA 15301

Total amount of bid: \$3,626.00

A Bid Bond in the amount of 10% accompanied the bid.

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2. Redline Medical Supply, Inc.  
8121 10<sup>th</sup> Avenue North  
Golden Valley, MN 55427

Total amount of bid: \$39,552.70

A Bid Bond in the amount of 10% accompanied the bid.

3. The Liberty Textile Company  
5600 S. Marginal Road  
Cleveland, OH 44103

Total amount of bid: \$44,027.40

An Official Check in the amount of \$4,402.74 accompanied the bid.

4. Mamaux Supply Company, Inc.  
5216 Butler Street  
Pittsburgh, PA 15201

Total amount of bid: \$1,915.00

A Cashier's Check in the amount of \$191.50 accompanied the bid.

5. ATD-American Company  
135 Greenwood Avenue  
Wyncote, PA 19095

Total amount of bid: \$28,699.00

A Bid Bond in the amount of 10% accompanied the bid.

6. Diversified Corporate Management Service, Inc.  
P.O. Box 316  
Cresson, PA 16630

Total amount of bid: \$76,741.20

A Bid Bond in the amount of 10% accompanied the bid.

7. M.D. Brown Institutional Company  
418 Union Street  
Luzerne, PA 18709

Total amount of bid: \$31,475.00

Solicitor McCune noted the bid did not have the required bid bond accompanying the it.

8. Charm-Tex, Inc.  
1618 Coney Island Avenue  
Brooklyn, NY 11230

Total amount of bid: \$34,172.80

A Certified Check in the amount of 10% accompanied the bid.

9. J.T.B. Enterprises  
2105 West Genesee Street  
Syracuse, NY 13219

Total amount of bid: \$73,612.30

A Bid Bond in the amount of 10% accompanied the bid.

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10. Acme Supply Company, LTD  
P.O. Box 1139  
Port Washington, NY 11050-1139

Total amount of bid: \$11,708.00

Solicitor McCune noted the bid was not accompanied with the required bid bond.

11. Med-I-Pant, Inc.  
P.O. Box 448  
Champlain, NY 12919

Total amount of bid: \$21,210.00

A Certified Check in the amount of 10% accompanied the bid!

12. Harbor Linen Company  
P.O. Box 3510  
Cherry Hill, NJ 05034

Total amount of bid: per unit cost

A Bid Bond in the amount of 10% accompanied the bid.

13. The Burrows Company  
230 W. Palatine Road  
Wheeling, IL 60090

Total amount of bid: \$22,275.50

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irely, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

MILK

1. Schneider's Dairy  
726 Frank Street  
Pittsburgh, PA 15227

Total amount of bid: per unit cost

A Bid Bond in the amount of 10% accompanied the bid.

2. Colteryahn Dairy, Inc.  
1601 Brownsville Road  
Pittsburgh, PA 15210

Total amount of bid: per unit cost

A Cashier's Check in the amount of \$3,000.00 accompanied the bid.

3. Marburger Farm Dairy, Inc.  
1506 Mars-Evans City Road  
Evans City, PA 16033

Total amount of bid: per unit cost

Moved by Mrs. Irely, seconded by Mr. Burns, to table the bids for review.

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Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Chairman Burns declared the meeting adjourned at approximately

2:45 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

December 7, 1999

ATTEST: Michelle R. Miller

CHIEF CLERK