

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 590

Washington County Commissioners

Washington, PA, April 30, 1998

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Diana L. Irey, J. Bracken Burns, Sr., and Joseph A. Ford, Sr. Also being present: Michelle Miller, Chief Clerk, Linda Belcher, Secretary; Solicitor Tom Vreeland; Assistant Solicitor Jill Devine; Bill McGowen, Director of Administration; Judges Katherine Emery and John Bell; Chris Brady, Court Administrator; Lisa Cessna and Melanie Thomas Finney, Planning Commission; Paul Belcastro, Controller; Francis King, Treasurer; Larry Maggi, Sheriff; John Rheel and Todd Hammond, Sheriff's Department; Ken Barna, Director of Revenue; Elizabeth Todd, Psychiatric-Mental Health Clinical Nurse Specialist; Sharon Cone, Field Coordinator, Southwestern PA Foster Grandparent Program; Doug Kovatch, Headstart Program; Betty Brown, Betty Harton, Rochina Parise, Thelma Johnson, Barbara Monown, Ella Seymour, James Vogel, Irene Sustic and Sadie King, Foster Grandparent volunteers; Bonnie Pattison, Colleen Martos and Erin Dinch, Highway Safety Department; Jordan Bular, National Winner, Safest Kid in America Contest; Michelle Jones, Gateway Health Plan; Elleen Smith, Pennsylvania Department of Health; Barbara Dankmyer, Unocal 76 Molycorp, Inc.; M.E. Yancosek, Franklin Mall representative; Rob and Sunny Disney Fitchett, Artistic Director of Little Lake Theatre; Marianne S. Kelly, Communications Manager of the Pennsylvania-American Water Company; Harold Fergus, Mayor of East Washington; Nancy Weiss, resident of East Washington; Jim Ingram and Bob Dickson, Council members of East Washington; George Eckert, Forty and Eight, S.E. District Cheminot and Chef DeGare of Voiture 676; Jim Jefferson, WJPA; Chris Haines, Herald-Standard; Joe Smydo, Observer-Reporter; J.R. Wheeler, CUTV and Kathy Thomas, Valley Independent.

Chairman Irey called the meeting to order at approximately 10:05 a.m.

Sheriff Maggi lead the meeting in prayer.

George Eckert led the Pledge of Allegiance.

Commissioner Irey entertained a motion to approve Minute No. 589 dated April 16, 1998.

Moved by Mr. Burns, seconded by Mr. Ford, that Minute No. 589 be approved as presented.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented a Proclamation to Judge Emery declaring May 1, 1998 as "Law Day".

Judge Emery and Judge Bell made remarks regarding the history of Law Day.

Moved by Mr. Burns, seconded by Mr. Ford, adopting the foregoing Proclamation.

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Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

The Commissioners presented a Proclamation to Elizabeth Todd, Nurse Specialist, declaring May 6-12, 1998 as "National Nurses Week".

Ms. Todd made comments regarding the importance of Nurses Week.

Moved by Mr. Burns, seconded by Mr. Ford, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

The Commissioners presented a Proclamation to Sharon Cone, Field Coordinator for Foster Grandparents, declaring May 2-9, 1998 as "Foster Grandparents Week".

Sharon Cone introduced a group of volunteer foster grandparents and made comments regarding the Foster Grandparent Program.

Moved by Mr. Ford, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

The Commissioners presented a Proclamation declaring May 2-9, 1998, as "Safe Kids Week".

Bonnie Pattison of Highway Safety made comments regarding Highway Safety. Ms. Pattison introduced Jordan Bular, winner of the National Safest Kid in America Contest, Michelle Jones, Gateway Health Plan, Eileen Smith, Pennsylvania Department of Health, Barbara Dankmeyer, Unocal 76 Molycorp, Inc. and M.E. Yancosek, from the Franklin Mall. The Commissioners distributed certificates to these individuals in recognition of their support of the Highway Safety Program.

Moved by Mr. Ford, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Commissioner Burns read a Proclamation celebrating Little Lake Theatre's 50th season in operation.

Sunny Disney Fitchett, Artistic Director, gave highlights of the theatre's existence.

Moved by Mr. Burns, seconded by Mr. Ford, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

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The Commissioners presented a Proclamation to Marianne Kelly, representative from the Pennsylvania-American Water Company, declaring May 3-9, 1998, as "Drinking Water Week".

Ms. Kelly thanked the Commissioners for their support in this effort.

Moved by Mr. Burns, seconded by Mr. Ford, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

The Commissioners presented Certificates to the East Washington Borough Mayor and Council members for for winning the 1998 Pennsylvania Waste Watcher Award.

Moved by Mr. Burns, seconded by Mr. Ford, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Mayor Harold Fergus accepted the certificate and introduced Nancy Weiss and council members Jim Ingram and Bob Dickson.

Lisa Cessna, of the Planning Commission, thanked East Washington Borough residents who were involved in the recycling process and commented on the importance of recycling.

OLD BUSINESS

Attorney McCune recommended that the bids for Gloves be awarded to the following vendors based on the "per unit" cost:

1. Alpine Gloves, Temecula, CA
2. Burrow Company, Warrendale, PA
3. McKesson General Medical, Broadview Height, OH
4. Paper Products Company, Pittsburgh, PA

Moved by Mr. Burns, seconded by Mr. Ford, awarding the bids for Gloves as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Attorney McCune recommended to the Board that the bids for Flooring at the Health Center be awarded to Allegheny Installations Company, Inc., of Allison Park, PA for the amount set forth in their bid.

Moved by Mr. Burns, seconded by Mr. Ford, to award the bid for Flooring as per above.

Roll call vote taken:

Mr. Ford- Yes; Mr. Burns - Yes; Mrs. Irely -Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk requested authorization to advertise for bids for additional hardware for the telephone system.

Moved by Mr. Burns, seconded by Mr. Ford, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of software upgrades for the County's current telephone system and call accounting system from Lucent Technologies. The cost to upgrade the telephone system 75 software is \$21,449.00 and the cost of the call accounting upgrade is \$7,619.00.

Moved by Mr. Burns, seconded by Mr. Ford, approving the purchase of software upgrades for the telephone system 75 and the call accounting system as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with Richard Milan to repair and install telephones for the period of June 1, 1998 through May 31, 1999 at the rate of \$800.00 per month plus the cost of parts.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Contract with Richard Milan as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Sublease Agreement with the Washington County Redevelopment Authority for office space in Courthouse Square for the period of March 1, 1998 through February 28, 1999. The monthly rental rate is \$13.00/square foot, plus \$22.00 for each of the nineteen parking spaces utilized.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Sublease Agreement with the Redevelopment Authority as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with PennDOT in the amount of \$21,000.00 for litter brigade money for the Community Service and FITS Program. This one year contract would be effective May 1, 1998.

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Moved by Mr. Burns, seconded by Mrs Irey, approving the Contract with PennDOT for litter brigade money as per above.

Roll call vote taken:

Mr. Ford- No; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval an Amendment to the Engineering Agreement with Neilan Engineers for construction inspection services for the Lyle, Wright and Letherman Covered Bridge Rehabilitation/Restoration projects. The Amendment is in the amount of \$79,739.20 and covers the costs of engineering services associated with the construction phase of all three structures. PennDOT has reviewed and approved the amendment. This would be 100% state funded.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Amendment to the Engineering Agreement with Neilan Engineers as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the participation of a Casual Day sponsored by the Christmas Committee to be held on Friday, May 15, 1998.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Casual Day as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests.

- | | | |
|---------------------|----|---|
| (R)
Reimbursable | 1. | Lynda Maffio of CYS to attend an Adolscent Pregnancy Forum II in Meadowlands, Pa., on April 22 1998. |
| (R)
Reimbursable | 2. | Julie Moreschi of CYS to attend a CPS: Legal Issues Automation in Pittsburgh, Pa., on April 2-3, 1998. |
| (R)
Reimbursable | 3. | Carrie Kelley and Julie Moreschi of CYS to attend a Child Protective Services Meeting in Pittsburgh, Pa., on April 7-9, 1998. |
| (R)
Reimbursable | 4. | Gina Manfredi of CYS to attend a Sexuality of Children Meeting in Mars, Pa., on April 14, 1998. |
| (R)
Reimbursable | 5. | Julie Moreschi and Carrie Kelley of CYS to attend a Risk Assessment: PA Model seminar in Pittsburgh, Pa., on April 20-21, 1998. |
| (R)
Reimbursable | 6. | Julie Moreschi and Carrie Kelley of CYS to attend The Effects of Abuse/Neglect on Child Development in Pittsburgh, Pa., on April 27-29, 1998. |
| (R)
Reimbursable | 7. | Dean Palm and Bernie Tychinski of CYS to attend a Reunification Services Meeting in Greensburg, Pa., on May 1, 1998. |

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- (R)
Reimbursable
8. Christina Popovich of CYS to attend a Street Drugs of Abuse Meeting in Mars, Pa., on May 7, 1998.
- (R)
Reimbursable
9. Gina Manfredi and Christina Popovich of CYS to attend a HIV/Aids Seminar in Mars, Pa., on May 8, 1998.
- (R)
Reimbursable
10. Julie Moreschi and Carrie Kelley of CYS to attend a Casework Process and Case Planning Meeting in Pittsburgh, Pa., on May 7,8,14 and 15, 1998.
- (R)
Reimbursable
11. Lynda Maffio of CYS to attend a Substance Abuse Seminar in Pittsburgh, Pa., on May 11-12, 1998.
- (R)
Reimbursable
12. Gina Manfredi and Christina Popovich of CYS to attend a Psychological Maltreatment of Children Meeting in Monroeville, Pa., on May 13, 1998.
- (R)
Reimbursable
13. Julie Moreschi and Carrie Kelley of CYS to attend a Basic Safety for Caseworkers Class in Pittsburgh, Pa., on May 22, 1998.
- (R)
Reimbursable
14. Jane Bentrem and Bernie Tychinski of CYS to attend the Second Bi-Annual Western Region Supervisory Conference in Mars, Pa., on May 28, 1998.
- (R)
Reimbursable
15. Julie Moreschi and Carrie Kelley of CYS to attend a Separation and Placement in CPS Meeting in Monroeville, Pa., on June 24, 1998.
- (R)
Reimbursable
16. Mary Jo Closser of CYS to attend a Working with Families Conference in Pittsburgh, Pa., on April 17, 1998.
- (R)
Reimbursable
17. Betty Comport of CYS to attend Meeting the Needs of Medically Complex Children Seminar in Monroeville, Pa., on April 14, 1998.
- (O)
Reimbursable
18. George Krcelich and Linda Cairns of Human Services to attend a Medical Assistance Transportation Technical Training Class in Pittsburgh, Pa., on May 7, 1998.
- (O)
17. Ellen Carlson, JoAnn Metz and Sue Orrick of the Commissioners' Office to attend The Exceptional Assistant Seminar in Pittsburgh, Pa., on July 2, 1998.
- (R)
Reimbursable
18. Jane Erstfeld, Becky Golden and Carla Closser of Nursing to attend IV Training through Pharamerica in Greensburg, Pa., on May 20, 1998.
- (O)
19. Dorothy Schwerha of the Law Library to attend an Electronic Records Management Meeting in Harrisburg, Pa., on May 27-29, 1998.
- (R)
Reimbursable
20. Stan Rockovich of Adult Probation to attend a Building Blocks for Prevention in Pittsburgh, Pa., on May 17-19, 1998.
- (R)
Reimbursable
21. John Penderville of Juvenile Probation to attend a JCJC Drug and Alcohol Training Seminar in Pittsburgh, Pa., on May 17-19, 1998.
- (O)
22. Jerri Dire and Amy Fisher of Aging to attend a Communications Skills Seminar in Monroeville, Pa., on June 16, 1998.
- (R)
Reimbursable
23. Janice Springer, Jerri Dire, Allison Henderson, Amy Fisher, Monica Farrell and Donna Knowlson of Aging to attend a CPR and Basic First Aid Training Class in Monessen, Pa., on May 6, 1998.

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- (O) Reimbursable 24. Betsy Dane of the District Attorney's Office to attend Collaborative Training in Washington, Pa., on June 10-12, 1998.
- (O) 25. Chris Brady and Sally Michalski of Court Administrator's to attend Plotting the Course of the Courts into the 21st Century Meeting at State College, Pa., on May 31 - June 3, 1998.
- (O) 26. Jill Devine of the Solicitor's Office to attend the Summer Bench Bar Meeting in Farmington, Pa., on August 7-9, 1998.
- (O) 27. Mike Namie of the Controller's Office to attend the GFOA-PA Conference in Champion, Pa., on May 3-6, 1998.

Moved by Mr. Ford, seconded by Mrs. Irey, approving the foregoing travel requests and authorizing the payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Abstain; Mrs. Irey - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the following travel requests to be ratified.

- (R) 1. Don Morris, Karen Lebar and Shannon Smith of Adult Probation to attend Methadone Training Seminar in Pittsburgh, Pa., on April 21, 1998.

Moved by Mr. Ford, seconded by Mrs. Irey, ratifying the foregoing travel requests.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Abstain; Mrs. Irey - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the hiring of DePretis and Ware to perform an audit of the 1997 County Retirement Fund at the cost of \$1,950.00.

Moved by Mr. Burns, seconded by Mr. Ford, approving the hiring of DePretis and Ware as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of the renewal Contract between the Washington Physician Hospital Organization, Inc. and the Washington County Correctional Facility for the period of May 1, 1998 through April 30, 1999. The purpose of this contract is for Washington Hospital to provide outpatient health care to inmates through participating providers. The fee structure of this renewal contract will remain the same as under the current contract with the base cost being \$121,200.00.

Moved by Mr. Burns, seconded by Mr. Ford, approving the ratification of the renewal Contract between the Washington Physician Hospital Organization, Inc. and the Washington County Correctional Facility as per above.

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Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Statement of Approval for Washington/Greene Job Training Partnership Agency to apply to the State for a Grant through the Governor's Title III Discretionary Fund in the amount of \$495,000.00. The purpose of this Grant is for JTPA and the Washington County Council on Economic Development to provide classroom and on the job training for fifty dislocated workers over the period of July 1, 1998 through June 30, 2000.

Moved by Mrs. Ireby, seconded by Mr. Ford, approving the Statement of Approval for JTPA to apply for a Grant as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the 1998/99 State Food Purchase Program Plan to the Pennsylvania Department of Agriculture in the amount of \$235,300.00 for the period of July 1, 1998 through June 30, 1999.

Moved by Burns, seconded by Mr. Ford, approving the submission of the 1998/99 State Food Purchase Program Plan to the Pennsylvania Department of Agriculture as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to enter into an Agreement with the Pennsylvania Department of Transportation for the Section 203 Shared Ride Program in the amount of \$926,250.00 which is 75% of Washington County's total allocation. The Grant period is from June 1, 1998 to June 30, 1999.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Agreement with the Pennsylvania Department of Transportation for the Section 203 Shared Ride Program as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a Grant Application to the Pennsylvania Department of Transportation in the amount of \$1,234,000.00 which is the full grant allocation for the period of July 1, 1998 to June 30, 1999.

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Moved by Mr. Burns, seconded by Mr. Ford, approving the submission of the Grant Application to the Pennsylvania Department of Transportation as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for the Day Care Department to use monies in the amount of no more than \$500.00 from State funds for an annual provider meeting.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Day Care Provider Agreements as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the submission of a Grant Application to the Pennsylvania Department of Public Welfare in the amount of \$150,000.00 for fiscal year 1998/99. The purpose of this grant is to establish a collaborative program to prevent truancy and the resulting escalating problems of dependency and delinquency.

Moved by Mr. Burns, seconded by Mr. Ford, approving to ratify the submission of a Grant Application to the Pennsylvania Department of Public Welfare as per above.

Roll call vote taken:

Mr. Ford- No; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval Addendums to the Children and Youth and Juvenile Probation for the following contracts.

SHELTER

Haborcreek	From \$100,000 to \$175,000
CATY Services - Family Care Program	From \$200,000 to \$325,000
Cambria Co. Juvenile Det. Center	Increase in per diem rates to: - \$125.00 for Juvenile Detention - \$112.00 for emergency shelter care
George Jr. Republic	From \$300,000 to \$550,000

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Addendum to the Children and Youth and Juvenile Probation Contracts as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Jill Ealy to the Transportation Advisory Board, effective April 30, 1998.

Moved by Mr. Burns, seconded by Mrs. Irej, appointing Jill Ealy to the Transportation Advisory Board effective April 30, 1998.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Ken Barna to the North Franklin Township Recreation and Business Improvement Authority according to the Township's bylaws, effective April 30, 1998 for a three year term.

Moved by Mr. Ford, seconded by Mrs. Irej, appointing Ken Barna to the North Franklin Township Recreation and Business Improvement Authority.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

SOLICITOR

Solicitor McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mr. Ford, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

1. Oliver M. Walker (1998 County Tax)
502 Dally Road
Coal Center, PA 15423
District: California Borough
Parcel No. 080-025-00-00-0004-00
Total amount: \$14.60
S. S. #189-12-8321
2. Julia Kubacka (1998 County Tax)
36 Entrgnce Avenue
Avella, PA 15312
District: Independence Township
Parcel No. 370-003-02-00-0022-00
Total amount: \$3.40
3. Gerilyn Z. Pike (1998 County Tax)
190 E. Katherine Avenue
Washington, PA 15301
District: Washington 6th Ward
Parcel No. 760-009-00-02-0021-00
Total amount: \$118.24
S. S. #081-38-3587
4. National City Bank (1998 County Tax)
116 Allegheny Center Mall
Pittsburgh, PA 15212
District: Washington 3rd Ward
Parcel No. 730-001-00-02-0010-00
Total amount: \$250.66

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5. Ronald M. & Rita C. Palminteri (1998 County Tax)
8 Second Street
Charleroi, PA 15022
District: Donora Borough
Parcel No: 240-028-00-04-0004-00
Total amount: \$4.41
6. Gilbert W. & Shirley K. Piazza (1998 County Tax)
72 Swihart Road
Canonsburg, PA 15317
District: Cecil Township
Parcel No: 140-009-03-02-0004-00
140-008-00-00-0023-01
Total amount: \$43.63
S. S. #195-32-6081
7. World S & L Assn for Wayne May (1998 County Tax)
P.O. Box 659558
San Antonio, TX 78265-9861
District: Centerville 4th Ward
Parcel No: 154-006-00-00-0052-00
Total amount: \$103.65
Tax I.D. #94-1512046
8. Sandra Kay Tustin (1998 County Tax)
31 Iron Street
Canonsburg, PA 15317
District: Canonsburg 2nd Ward
Parcel No. 100-009-00-01-0002-00
Total amount: \$108.27
S. S. #183-36-1817
9. David & JoAnn Dellasalla (1998 County Tax)
35 Gladden Road
McDonald, PA 15057
District: Cecil Township
Parcel No. 140-002-00-00-0004-07
Total amount: \$310.60
S. S. #169-58-3125
10. Thomas R. & Mary A. Waltz (1998 County Tax)
390 Sanitarium Road
Washington, PA 15301
District: Amwell Township
Parcel No. 020-001-00-00-0010-02
020-001-00-00-0011-13
Total amount: \$211.67
S. S. #171-46-3036
11. Walter & Sally J. Dovshek (1998 County Tax)
54 Madison Street
P.O. Box 215
Cokeburg, PA 15324
District: Cokeburg Borough
Parcel No. 200-003-00-03-0003-00
Total amount: \$154.12
S.S. #209-34-9076
12. First Fed S & L Assn for James D. Hatfield (1998 County Tax)
25 E. High Street
P.O. Box 190
Waynesburg, PA 15370
District: Canton Township
Parcel No. 120-012-01-02-0009-00
Total amount: \$102.32
Tax I.D.#25-0523055

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13. Thelma B. Potts (1998 County Tax)
 %Robert & Estella Stamm
 210 Onexx Circle
 Canonsburg, PA 15317
 District: Chartiers Township
 Parcel No: 170-001-00-00-0015-00
 Total amount: \$10.98
 S. S. #294-32-7482
14. Donald M. & Brenda J. Wilkerson (1998 County Tax)
 49 Valleyview Road
 Claysville, PA 15323
 District: Donegal Township
 Parcel No: 230-001-00-00-0039-00
 Total amount: 35.84
 S.S. #161-32-1971
15. Frank & Leona King (1998 County Tax)
 48 Interstate Drive
 Claysville, PA 15323
 District: Donegal Township
 Parcel No. 230-001-09-99-0019-01T
 Total amount: \$44.38
 S. S. #232-38-8186
16. Trish Hess (1998 County Tax)
 101 Chess Street
 Monongahela, PA 15063
 District: Fallowfield Township
 Parcel No: 320-005-01-04-0018-00
 Total amount: \$46.34
 S. S. #179-30-0540
17. Peter & Marguerite Maropis (1998 County Tax)
 47 Stella Street
 Burgettstown, PA 15021
 District: Burgettstown Borough
 Parcel No: 070-021-00-02-0003-00
 Total amount: \$12.23
 S. S. #210-14-6530

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

OFFICE SUPPLIES

1. Van Dyke Business Systems
 800 Trumbull Drive
 Pittsburgh, PA 15205
 Total amount of bid: \$5,227.20
 A Bid Bond in the amount of 10% accompanied the bid.
2. Staples Business Adv.
 1150 Thorn Run Road Suite 109
 Moon Township, PA 15108
 Total amount of bid: \$77,223.00
 A Certified Check in the amount of \$8,000.00 accompanied the bid.

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3. Scott Electric
1000 South Main Street
Greensburg, PA 15601

Total amount of bid: \$16,137.16

A Bid Bond in the amount of 10% accompanied the bid.

4. Xerox Corporation
750 Holiday Drive
Pittsburgh, PA 15220

Total amount of bid: \$33,809.22

A Bid Bond in the amount of 10% accompanied the bid.

5. Mt. Lebanon Office Equipment Company
1817 Banksville Road
Pittsburgh, PA 15216

Total amount of bid: \$97,000.00

A Bid Bond in the amount of 10% accompanied the bid.

6. Pengad, Inc.
55 Oak Street
Bayonne, NJ 07002

Total amount of bid: \$1,801.46

A Treasurer's Check in the amount of \$180.15 accompanied the bid.

7. Adolph Sufrin, Inc.
5770 Baum Boulevard
Pittsburgh, PA 15206

Total amount of bid: \$143,558.6880

A Bid Bond in the amount of 10% accompanied the bid.

8. Stenograph L. L. C.
1500 Bishop Court
Mt. Prospect, IL 60056

Total amount of bid: \$3,652.00

A Bid Bond in the amount of 10% accompanied the bid.

9. BT Office Products Int.
79 North Industrial Park
Sewickley, PA 15143

Total amount of bid: \$138,328.78

A Bid Bond in the amount of 10% accompanied the bid.

10. American Mail-Well Envelope
7301 Penn Avenue
Pittsburgh, PA 15208

Total amount of bid: \$15,298.10

Attorney McCune noted that this bid would be rejected due to the fact the required Bid Bond or Certified Check did not accompany the bid.

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Moved by Mr. Burns, seconded by Mrs. Irej, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

PRINTED FORMS

1. Cane Business Forms
P.O. Box 310
Atlasburg, PA 15004

Total amount of bid: \$9,901.62

An Official Check in the amount of \$990.16 accompanied the bid.

2. Badzik Printing Service, Inc.
799 Meldon Avenue, P.O. Box 242
Donora, PA 15033

Total amount of bid: \$34,904.80

A Bid Bond in the amount of 10% accompanied the bid.

3. Masters Ink
123 Adams Avenue, P.O. Box 655
Canonsburg, PA 15317

Total amount of bid: \$11,500.60

A Bid Bond in the amount of 10% accompanied the bid.

4. Van Dyk Business Systems
800 Trumbull Drive
Pittsburgh, PA 15205-4365

Total amount of bid: \$3,181.25

A Bid Bond in the amount of \$1,500.00 accompanied the bid.

5. Progressive Forms & Label Systems
200 Corporate Circle
Harrisburg, PA 17110

Total amount off bid: \$20,168.95

A Bid Bond in the amount of \$1,500.00 accompanied the bid.

6. Harper Printing Service
2640 Library Road
Pittsburgh, PA 15234

Total amount of bid: \$27,745.00

An Official Check in the amount of \$2,775.00 accompanied the bid.

7. Dando Printing Company
756 McKean Avenue
Donora, PA 15033

Total amount of bid: \$16,973.93

A Cashier's Check in the amount of \$3,197.39 accompanied the bid.

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8. **Tri-State Printing Company**
157 North Third Street
Steubenville, OH 43952

Total amount of bid: \$4,109.00

A Cashier's Check in the amount of \$410.90 accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Ford, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

NATURAL GAS

1. **Enron Energy Services**
1720 Washington Road, Suite 207
Pittsburgh, PA 15241

Total amount of bid: \$3.081 per MMBTU

An Official Check in the amount of \$5,000.00 accompanied the bid.

2. **Columbia Energy**
121 Hillpointe Drive, Suite 100
Canonsburg, PA 15317

Total amount of bid: \$3.03 per MMBTU

\$3.14 per Mcf

A Bid Bond in the amount of \$5,000.00 accompanied the bid.

3. **AGF Direct Gas Sales & Servicing, Inc.**
816 Elm Street
Manchester, NH 03101

Total amount of bid: \$2.993 per MMBTU

A Certified Check in the amount of \$5,000.00 accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Ford, to table the bids for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

MEAT

1. **Parkway Food Service**
P.O. Box 86
Greensburg, PA 15601

Total amount of bid: \$24,782.54

A Bid Bond in the amount of 10% accompanied the bid.

2. **Alliant Food Service**
2500 Lovi Road
Freedom, PA 15042

Total amount of bid: \$18,483.30

A Bid Bond in the amount of 10% accompanied the bid.

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3. Green Valley Packing
2992 Green Valley Road
Claysville, PA 15323

Total amount of bid: \$22,229.71

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Ford, that the bids be table for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

There being no further business, Chairman Irey declared the meeting adjourned at approximately 11:30 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

May 7, 1998

ATTEST: Michelle R. Miller
CHIEF CLERK