

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 607

Washington County Commissioners

Washington, PA, December 17, 1998

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners J. Bracken Burns, Sr., Diana L. Irely and Scott H. Fergus. Also being present: Michelle Miller, Chief Clerk; Solicitor Jim McCune; Jill Devine, Assistant Solicitor; Linda Belcher, Secretary; Marcia Barna, Commissioner's Office; Marlene Luketich, Lisa Cessna and Melanie Finney, Planning Commission; Roger Metcalfe, Budget Director; Francis King, Treasurer; Senator Barry Stout and Sharon Russell; Sheriff Maggi, Deputy Sheriff John Rheel and Deputy Sheriff Todd Hammond; Deputy Controller Mike Namie; Robert Umstead, Redevelopment Authority; John DeDominicis and George Eckert, Washington County Veterans Council; Becky Bailey, Dino Bruno and Patty Ondash, SEIU; David Beveridge and Pete Lorenzo, Maintenance Department; John Marshall, Loss Prevention Manager, John Campbell, Campbell Insurance Agency; Ron Bogan, Becky Patterson, Ed Fallenstein, Vicki Bryan, members of the Washington County Safety Committee; Harry Sabatasse, Lyn Hamilton, Fred Fleet and John Rotherham, interested citizens; Joe Smydo, Observer-Reporter; Kathy Thomas, Valley Independent; and Chris Haines, Herald Standard.

Chairman Burns called the meeting to order at approximately 10:05 a.m.

Commissioner Fergus led the meeting in prayer.

Mr. DeDominicis said the Pledge of Allegiance.

Chairman Burns entertained a motion to approve Minute No. 605 dated November 11, 1998 and Minute No. 606, dated November 25, 1998.

Moved by Mr. Fergus, seconded by Mr. Burns, that Minute Nos. 605 and 606 be approved.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - No; Mr. Burns - Yes.

Motion carried.

SPECIAL ORDER OF BUSINESS

The Commissioners presented a Plaque to Senator Barry J. Stout for being the Transportation Advocate of the Year Award. Mr. Stout accepted the Plaque and thanked the Commissioners for their support in transportation projects throughout Washington County.

The Commissioners presented Certificates to the Washington County Safety Committee for becoming certified by the Commonwealth of Pennsylvania.

John Marshall made comments regarding the Committee's role in making the workplace a safe environment.

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The Commissioners presented a Certificate to John Campbell congratulating him for receiving the Sam Walton Business Leader Award. Mr. Campbell thanked the Commissioners for the Certificate.

The Commissioner presented Certificates to the Washington County Softball Team. Pete Lorenzo, Team Captain and Group Spokesman of the Washington County Softball Team, thanked the Commissioners for recognition on behalf of his team mates.

Mr. Umstead, Executive Director of the Redevelopment Authority, presented to the Board for their consideration and approval a Resolution for the Disposition of Parcel No. 67 in the Southpointe Development area.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Resolution.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Mr. Umstead presented to the Board for their consideration and approval a for the Disposition of Parcel No. 36 in the Southpointe Development area.

Moved by Mrs. Irey, seconded by Mr. Fergus, approving the foregoing Resolution.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

PUBLIC COMMENTS

Fred Fleet, a committee member of the Veteran's Memorial, made comments regarding the solicitation of donations for the Veteran's Memorial that is going to be constructed in honor of the Vietnam veterans and asked the Commissioners for their assistance in this worthwhile project.

Lyn Hamilton, a retired farmer, made comments regarding the consolidation of the Washington Farm Service Agency Office. He stated that only one office will serve Fayette, Greene and Washington counties.

The Commissioners reported to Mr. Hamilton that correspondence was sent to the Farm Service Agency in protest of consolidating offices.

Mr. Hamilton also commented on the tax abatement program that the County offers to businesses and developers. He noted that the County cannot afford to surrender the tax base for development of businesses that will more than likely relocate to another area before the abatement program is completed.

OLD BUSINESS

Solicitor McCune recommended to the Board that the bids for New Beds at the Washington County Health Center be awarded to Hill Rom Company, Inc. for the amount set forth in their bid.

Moved by Mrs. Irey, seconded by Mr. Fergus, awarding the bid for New Beds as per above.

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Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor McCune recommended to the Board that the bids for Flags and Markers be awarded to the following vendors:

- Altas Alloys, Atlasburg, PA
- Collegeville Flag & Banner, Collegeville, PA
- U. S. Flag Manufacturing, Inc., Quincy, MA

Moved by Mrs. Irely, seconded by Mr. Fergus, awarding the bids as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

CORRESPONDENCE

Chief Clerk announced the following notices:

1. Sale of Parcel No. 67 in Southpointe to Scalo Case Development Company
2. Sale of Parcel No. 36 in Southpointe to PSR Associates, LP
3. Redevelopment Contract Award to E.J. Burns Construction, Inc. for the Donora Recreation Project.

NEW BUSINESS

Chief Clerk requested authorization to advertise for bids for the installation of a Water Meter Pit for the Courthouse.

Moved by Mrs. Irely, seconded by Mr. Fergus, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Fergus -Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Contract with GTE Data Services, Inc. until October 9, 1999 unless terminated earlier at the following rates:

Jan. 1, 1999 - May 14, 1999	1 to 50,000 transactions	35 cents each plus 20 cents for each additional transaction
May 15, 1999 - Oct. 9, 1999	1 to 50,000 transactions	39 cents each plus 22 cents for each additional transaction

Additionally, the County will continue to pay the communication charge of \$1,100/month for the extended term of the Agreement.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the Addendum to the Contract with GTE as per above.

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Roll call taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization for payment of the annual software license and support for Tax Collection, Tax Assessment, Tax Claim and Occupation Tax to RBA at the cost of \$12,758.

Moved by Mrs. Irely, seconded by Mr. Fergus, authorizing the payment to RBA for the annual software license and support as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the to the Board for their consideration and approval the submission of the Juvenile Accountability Incentive Block Grant to the PCCD in the amount of \$44,342 for Juvenile Probation. This Grant would require a 10% County match and would commence after March 1, 1999.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the submission of the Juvenile Accountability Incentive Block Grant to the PCCD as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Insurance Renewals:

Property and Casualty Insurance with Fireman's Fund and Cincinnati Insurance at premium of \$185,297. This would be a multiple year policy with continued terms and conditions.

The Health Center's Insurance at the premium of \$76,431

The County's Airport Insurance at the premium of \$74,730

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the foregoing Insurance Renewal rates.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Supplemental Reimbursement Agreement with PADot which provides for reimbursement from the State to the County the maximum amount of \$320,000.00 (80%) for the Hemmington Bridge Replacement Project, Mingo Creek Park. The project is estimated to cost \$415,000.00.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the Supplemental Reimbursement Agreement with PADot regarding the Hemmington Bridge Replacement Project as per above and that the County of Washington has the funds and will make them available for its share of the project costs (\$83,000 or 20%); said motion also authorized the Chairman of the Board to execute the Agreement and the Chief Clerk to attest the same.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Neilan Engineers salary rate adjustments for construction inspection services for the Lyle, Letherman and Wright Covered Bridge Rehabilitation Projects. PADot has reviewed and approved the supplements.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the Neilan Engineers salary rate adjustments as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Change Order No. 2 to the Construction Contract with Upon this Rock Construction, Inc. in the amount \$32,000 for the Greer Station Bridge. This Change Order reflects additional items required by PADot, who has reviewed and approved the Change Order.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving Change Order No. 2 to the Construction Contract with Upon This Rock Construction, Inc. as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Extension to the existing PADot approved projects and the new projects approved as viable and reserve any remaining encumbered project balances through 1999. Also, it is requested that approval of adjustments to the existing balances reflect the current project status and revised costs.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Extension of the existing PADot approved projects for the Liquid Fuels Fund Encumbrances.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval Addendum No. 1 for the salary rate adjustment to the Stream Maintenance Contract with Transitional Employment Consultants of Washington, PA, retroactive to August 1, 1998. This adjustment will reflect changes in minimum wage and/or salary increases.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the Addendum No. 1 with Transitional Employment Consultants as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Engineering Agreement with Kimball Engineers in the amount of \$75,400 for professional services as it relates to the final design, installation and required flight check of the Instrument Landing System. It was noted that approval is recommended contingent upon concurrence by the PADot Bureau of Aviation.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the Engineering Agreement with Kimball Engineers as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a Fuel Farm Lease Agreement with Aeronautical, Inc. This Lease Agreement covers the operation of the new fuel farm, fuel flowage fee of .04/gallon and the County insurance requirements for operation of the new fuel system.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the Fuel Farm Lease Agreement with Aeronautical, Inc. as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of a Keystone Opportunity Zone Resolution designating one tax parcel in Carroll Township (Parcel No. 130-004-00-00-0013-00) and two tax parcels in Robinson Township for one project (Parcel Nos. 550-011-00-00-0023-00 and 550-011-00-00-0023-01) as proposed Keystone Opportunity Zones in Washington County.

Moved by Mrs. Irej, seconded by Mr. Fergus, adopting the foregoing Keystone Opportunity Zone Resolution.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommended to the Board the reappointments of Joan Jessen and Ernest Watson as Board members to the Washington County Planning Commission for four year terms, effective January 1, 1999.

Moved by Mrs. Irej, seconded by Mr. Fergus, reappointing Joan Jessen and Ernest Watson as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board the recommendation to appoint Keith Sparbanie to the National Road Heritage Park Board, effective December 7, 1998.

Moved by Mrs. Irej, seconded by Mr. Fergus, recommending the appointment of Keith Sparbanie to the National Road Heritage Park Board.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommended to the Board the following individuals for reappointment to the Washington/Greene Behavioral Health Services Advisory Board.

January 1, 1998 to January 1, 2001

John McNay John West Roger Grandy

January 1, 1999 to January 1, 2002

Cynthia Peterson Dr. William Pearson Chuck Mancinelli Ferdel Littleton Gregory Fusco

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the foregoing reappointments to the Washington/Greene Behavioral Health Services Advisory Board.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of a Resolution authorizing Supplemental Budget Appropriations for the following General Fund and various other funds.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the foregoing Supplemental Budget Appropriations.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a Tax Levy and Appropriation Resolution fixing the tax rate for year 1999 at 15.45 mills for general purposes and 205 mills for debt purposes and appropriate specific sums estimated to be required for specific purposes of County government for the year 1999. The tax rate will remain at the 1998 level of 17.5 mills (\$80,338.678).

Moved by Mrs. Irej, seconded by Mr. Fergus, adopting the 1999 County Budget as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Proposal from Mellon Bank for a two million dollar tax and revenue anticipation note at a total cost of \$70,395 with a 3.52% interest rate.

Moved by Mrs. Irej, seconded by Mr. Fergus, accepting the proposal from Mellon Bank as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with West Group Legal Research for the Law Library in the amount of \$8,400 for the period of January 1, 1999 to December 31, 1999. This Contract would provide the Judges and Law Library with unlimited online services for the Westlaw Pro System.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the Contract with West Group Legal Research as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests.

1. Colleen Martos of Highway Safety to attend a SAFE Kids Leadership Conference in Washington, DC on January 9-13, 1999 (Reimbursable)
2. D.J. Costanzo to attend a Computer Training DJ System Class in Mechanicsburg, Pa., on December 8-10, 1998.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the travel requests and authoring the payment of all expenses related thereto.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a Mutual Aid Agreement between the County and the Borough of Charleroi. The purpose of this Agreement is for the Borough to give the County interjurisdictional assistance in emergency situations. There is no monetary cost associated with this Agreement.

The Agreement would be effective November 1998 and remain valid until terminated by either party.

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the Mutual Aid Agreement with Charleroi Borough as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommended to the Board the appointment of John Tilley to the Transportation Advisory Board, effective December 17, 1998.

Moved by Mrs. Irej, seconded by Mr. Fergus, appointing John Tilley as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Day Care Provider Agreements with the following contractors:

Tiny Tykes Day Care, Moon Township
Francis Stein, Elco
Lillie Hinch, Washington
Tina Welch, Monongahela

Moved by Mrs. Irej, seconded by Mr. Fergus, approving the foregoing Day Care Provider Agreements.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following list of six month fiscal year 1998/99 Washington/Greene Behavioral Health Services Agreements.

<u>PROVIDER</u>	<u>CONTRACTED AMOUNT</u>
Wash. Co. Emergency Management	\$2,500/month
Wash. Co. Human Services	\$91,000
Wash. Co. Children & Youth	\$61,000
Robert C. Brady	\$1,500/month
Psychiatric Care Sys. (Dr. Oscar Urrea)	\$8,575/month
Highland Youth Services	\$9.50 Hr/Children - \$8.50/Adults
Gregory C. Hook (MH Review Officer)	\$100/trip - \$17.50/SCI Greene
Greene Co. Human Services	\$42,000
Greene Co. Children & Youth	\$5,000
Greene County 911	\$500/month

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Moved by Mrs. Irely, seconded by Mr. Fergus, approving the foregoing Behavioral Health Services Agreements for Fiscal Year 1998/99.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of a Resolution pledging their support of the feasibility study initiated by Allegheny County to determine what US Airways needs to maintain a new fleet of planes in Pittsburgh. In the adopted Resolution, Washington County will not contribute towards the cost of the feasibility study.

Moved by Mrs. Irely, seconded by Mr. Fergus, adopting the Resolution as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk made the following announcements:

County Offices will be closed on Friday, December 25, 1998 in observance of the Christmas holiday and on Friday, January 1, 1999 for the New Year's Day holiday.

The 1999 Reorganization Salary Board Meeting will commence at 10:00 a.m. on January 4, 1999 in Room 104, Courthouse Square.

SOLICITOR

Solicitor McCune presented to the Board for their consideration and approval a Settlement Agreement with Monongahela Valley Hospital with regards to a Tax Assessment Appeal. It was noted that Monongahela Valley Hospital would make payments in lieu of taxes to Washington County for the next ten years as a result of the appeal where it was ruled that 20 percent of the hospital's property was taxable.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the Tax Assessment Appeal with Monongahela Valley Hospital as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

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ONE 3/4 TON PICK UP TRUCK FOR BRIDGE DEPARTMENT

1. Phillips Ford Sales, Inc.
Box 216, 700 Lancaster Road
Manheim, PA 17545

One 1999 (3/4 Ton) 4-Wheel Drive Pick Up Truck
Model 1999 Ford F250 SD R/C 4x4xL \$22,700.00
Notary and Title Fees -0-
Cost of Extended Factory Warranty Pack \$ 900.00

TOTAL \$23,600.00

A Bid Bond in the amount of 10% accompanied the bid.

2. Budd Baer, Inc.
Murtland Avenue
Washington, PA 15301

One 1999 (3/4 Ton) 4-Wheel Drive Pick Up Truck
Model TK20903 \$22,199.00
Notary and title Fees -0-
Cost of Extended Factory Warranty Pack -0-

TOTAL \$22,199.00

A Cashier's Check in the amount of \$2,219.90 accompanied the bid.

3. Woltz & Wind Ford, Inc.
2100 Washington Pike
Heidelberg, PA 15106

One 1999 (3/4 Ton) 4-Wheel Drive Pick Up Truck
Model F250 super Duty 8800 \$22,216.00
Notary and Title Fees -0-
Cost of Extended Factory Warranty Pack See Attached schedule

TOTAL \$22,216.00

A Bid Bond in the amount of 10% accompanied the bid.

4. Arnold Pontiac GMC, Inc.
12 North Main Street
Houston, PA 15342

One 1999 (3/4 Ton) 4-Wheel Drive Pick Up Truck
Model TK20903 \$20,875.00
Notary and Title Fees -0-
Cost of Extended Factory Warranty Pack \$ 1,000.00

TOTAL \$21,875.00

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irej, seconded by Mr. Fergus, to table the foregoing bids for review.

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Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Chairman Burns declared the meeting adjourned at approximately

10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

December 31, 1998

ATTEST: Michelle R Miller

CHIEF CLERK