

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 556

Washington County Commissioners

Washington, PA, January 23, 1997

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Joseph A. Ford, Sr., Diana L. Irej and J. Bracken Burns, Sr. Also being present: Tina Dallatore, Chief Clerk, Linda Hands, Clerk Steno II; Attorneys Jim McCune and Jill Devine of the Solicitor's Office; Kathy McCullough-Testa, Recorder of Deeds, and Debbie Simmons, Deputy Recorder of Deeds; Paul Belcastro, Controller; Francis King, Treasurer; Bill McGowen, Director of Administration; Floyd Laubham, Planning Commission; Bob Umstead, Executive Director of the Redevelopment Authority; Roger Metcalfe, Budget Director; Bob Harms, Acting MH/MR Administrator; Pat Barshick and Mary Barshick; Bob Crothers, Maintenance; John Logar, Tax Appeal Board Member; Don Casson, Nicole Fafalios, Jennifer Watkins, Michele Petronka and Rosalyn Christopher, reigning queen and contestants of the Pennsylvania Queen of Charity Pageant; Marie Trozzo, Harry Sabatasse, Anthony Turriziani and Fred Fleet, interested citizens; Kris Schiffbauer, Herald Standard; Vince Ponzio, WJPA; Joe Smydo, Observer Reporter; Kathy Thomas, Valley Independent; J. R. Wheeler, CUTV; Larry Williams, Jade Security; Michael Tarbuck and Joseph Barr of Tarbuck Security; Rick Curry of Mamaux Supply Company; and various bidders.

Chairman Ford called the meeting to order at approximately 10:05 a.m. and entertained a motion to approve Minute No. 555 dated January 9, 1997.

Moved by Mrs. Irej, seconded by Mr. Burns, that Minute No. 555 dated January 9, 1997, be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Resolution of Endorsement and Support of the recently established Ronald M. Barshick Memorial Scholarship through the Foundation for California University of Pennsylvania. It was noted that this scholarship was established in order to commemorate Ron Barshick's (former Administrator of the Washington-Greene County MH/MR Program who passed away on May 30, 1996) influence and experience in the field of professional social work. The scholarship will be awarded to a Junior student majoring in social work. The Commissioners recognized Pat Barshick, Ron's wife, and Mary Barshick, his mother.

Moved by Mr. Burns, seconded by Mrs. Irej, adopting the Resolution of Endorsement and Support of the Ronald M. Barshick Memorial Scholarship as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Robert Umstead, Executive Director of the Redevelopment Authority, presented to the Board for their consideration and approval a Resolution approving the Proposal for Redevelopment of Disposition Parcel B in the Ingersoll-Rand Plan of Lots by Jaycee Foods, Inc. and the redevelopment contract with said contractor.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

The Commissioners recognized Trombino's Music Center, Four Star Pizza and Cameron Coca-Cola for their generous contributions to the 1996 Christmas concerts which were held at the Courthouse and Health Center during the month of December.

The Commissioners presented Certificates to the Junior Miss, Miss, Ms. and Young Miss Pennsylvania Queen of Charity reigning queen and contestants who included Jennifer Watkins, Nicole Fafalios, Michele Petronka and Rosalyn Christopher.

(The meeting recessed for the purpose of taking photos.)

PUBLIC COMMENT

Harry Sabatasse of Smith Township questioned the status of the request which he presented to the Board at the meeting on November 14, 1996 (see Minute No. 552, page 448, for further reference) relative to an increase in compensation of election officers.

Bill McGowen, Director of Administration, stated that the Commissioners have signed a letter, which is being mailed by the Director of Elections to all Judges of Elections, indicating their approval to increase the compensation of election officers by \$5.00, which is the maximum amount allowed under current statute. He noted that the letter also indicates that the Commissioners will strongly support new legislation presented to the General Assembly which would raise the legislated limits.

OLD BUSINESS

Attorney McCune recommended that the bids for Elevator Maintenance be awarded as follows:

1. General Elevator - effective 2/15/97 through 2/14/2002
Courthouse Square - \$660/month
Courthouse - \$225/month
Correctional Facility - \$660/month

Optional Term - 2/15/2002 through 2/14/2007
Courthouse Square - \$759/month
Courthouse - \$259/month
Correctional Facility - \$759/month

It was noted that the total estimated savings over a 60-month period under this new contract pricing is \$58,312.20.

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2. Millar Elevator - effective 4/15/99 through 2/14/2002

Health Center - \$760/month

Optional Term - 2/15/2002 through 2/14/2007

Health Center - \$805/month

It was noted that the total estimated savings over a 34-month period under this new contract pricing is \$17,884.00.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for Meat for the Jail and Health Center be awarded to the following vendors for the per unit costs submitted in their bid proposals:

Alliant Foods, Freedom, PA
Green Valley Packing, Claysville, PA
Parkway Food Service, Greensburg, PA

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for Lids for Bowls and Mugs for the Health Center continue to be tabled for further review.

Moved by Mrs. Irej, seconded by Mr. Burns, to continue to table the bids for Lids for Bowls and Mugs for the Health Center for further review as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

CORRESPONDENCE

Chief Clerk made available to the news media a news release relative to the following project:

1. Railroad and Meade Streets Storm Sewer Improvements Project - City of Monongahela
2. Washington County Housing Authority's participation in the (a) Ninth Annual 1997 PAHRA Scholarship Program sponsored by the Pennsylvania Association of Housing and Redevelopment Agencies; and (b) Thirteenth Annual 1997 Stephen J. Bollinger Memorial Scholarship Program sponsored by Public Housing Authorities Directors Association

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval extensions to the contracts for gasoline as follows; these extensions will expire on February 28, 1998.

Agway Petroleum Corporation, Syracuse, NY - Delivered Gas and Kerosene

Guttman Oil, Belle Vernon, PA - Pump Gas

MINUTE BOOKJoseph A. Ford, Sr.
Diana L. Irey
J. Bracken Burns, Sr.**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

Moved by Mrs. Irey, seconded by Mr. Burns, approving the extensions to gasoline contracts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a State Contract Lease Purchase with Ikon Office Solutions for a replacement copier for the Domestic Relations Office for a 60-month period at the cost of \$480.00 per month.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the State Contract Lease Purchase as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a State Contract Purchase with Government Computer Sales, Inc. for new computer equipment for the Adult Probation Office at an estimated cost of \$15,599.04.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the State Contract Purchase as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Personal Services Contract with Electronic Document Associates (EDA), Inc. for the development of a non-proprietary Electronic Document Management System (EDMS) for the Recorder of Deeds Office which will integrate with the County's current hardware and software. It was noted that the EDMS will be developed in two phases. Phase I, which includes software development, software, conversion, purchase of hardware required for development, hardware and software installation and integration, system migration, system upgrades, documentation, training, back-up capabilities, security, testing, archival storage, subdivision map processing and miscellaneous supplies, will be for a period between February 1, 1997 and December 31, 1999, at a cost not to exceed \$142,000. The archival storage, subdivision map processing and miscellaneous supplies will be additional services billed on a monthly basis not to exceed \$6,000.00 for 1997 and \$12,000.00 annually thereafter. It was noted that this contract has been reviewed by Attorney Jill Devine, Assistant Solicitor, and it is her opinion that this contract is exempt from the public bidding requirements of the County Code. Phase II includes the purchase and installation of hardware required to go "on-line" with the EDMS, and the hardware will be competitively bid, purchased from state contract if available, or purchased through a three-year lease purchase agreement.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Personal Services Contract with Electronic Document Associates (EDA), Inc. and authorizing the development of a non-proprietary Electronic Document Management System (EDMS) for the Recorder of Deeds Office as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - No; Mr. Ford - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Pennsylvania Department of Public Welfare relative to the provision of legal services by J. Alan Fuehrer who will serve as the IV-D attorney, replacing Gary Gilman who has submitted his resignation effective January 31, 1997. Attorney Fuehrer's compensation will be \$38,000.00 per year.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a proposal from Glance and Associates of Pittsburgh, Pa., to provide professional services in connection with a building analysis of the Juvenile Detention Center at the cost of \$6,000.00.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the proposal with Glance and Associates as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval submission of an application and proposal for a Farm Safety and Occupational Health Grant through the Pennsylvania Department of Agriculture. It was noted that up to \$2,500.00 can be received for the SAFE KIDS Coalition and the Public Safety Department. The funds will be used to purchase a 911 simulator for classroom instruction at the elementary schools and senior citizen centers.

Moved by Mrs. Irey, seconded by Mr. Burns, approving submission of the application and proposal as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel request:

1. Bonnie Pattison of the Highway Safety Program to attend a National SAFE KIDS Conference in Orlando, Florida, on March 8-13, 1997. It was noted that airfare and one-half of the hotel accommodations will be paid by General Motors and the remaining expenses will be reimbursed through the Comprehensive Highway Safety Grant.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the travel request and authorizing the payment of all necessary expenses related thereto.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution authorizing an Employees' Medical Insurance Opt-Out Incentive Plan.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Amendment to the Plan Document for the Deferred Compensation Plan administered by the Public Employees Benefit Services Corporation (PEBSCO). This amendment contains changes to the Plan in accordance with the "Minimum Wage Bill" (HB 3448) which was enacted in August of 1996.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Amendment to the Plan Document for the Deferred Compensation Plan administered by the Public Employees Benefit Services Corporation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with (1) Futtrell, Inc. to provide transportation services in the amount of \$6,000.00 for the period of February 1 through June 30, 1997; and (2) Connect, Inc. to provide Homeless Assistance Program services in the amount of \$4,000.00 for the period of February 1 through June 30, 1997. It was noted that funding for these services will be provided through the Human Services Development Fund.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with the following Day Care Providers:

Lori Perhach, Canonsburg, PA

Elizabeth Horan, Allenport, PA

Cindy Lou Parks, McDonald, PA

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Day Care Provider Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for ratification a Change Order with Marricco Construction Company which reflects a reduction of \$3,751.26 in the total contract amount for the Amos Bridge Project.

Moved by Mrs. Irej, seconded by Mr. Burns, ratifying the Change Order as per above and authorizing the Chairman of the Board to so execute.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with the following nine (9) fire companies for the purpose of providing fire prevention, inspection and fire protection of County lands and buildings within the respective jurisdictions of these fire companies. Each agreement is for the amount of \$750.00 per fire company for calendar year 1997:

<u>Fire Department</u>	<u>Jurisdiction</u>
Avella Fire Company	Cross Creek Park
East Bethlehem Fire Company	Ten Mile Park
West Middletown Fire Company	Cross Creek Park
Mt. Pleasant Township Fire Company	Cross Creek Park
City of Washington	Courthouse Square Complex
Finleyville Fire Company	Mingo Creek Park
Valley Inn Fire Company	Mingo Creek Park
Chartiers Township Volunteer	Washington County Health Center, Juvenile Detention Center and the Fairgrounds
South Franklin Township Fire Company	County Airport

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

SOLICITOR

Solicitor McCune presented to the Board for their consideration and approval the following tax refund.

Moved by Mrs. Irej, seconded by Mr. Burns, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refund due to either duplication or overpayment of real estate or personal property tax:

- Andrew J. Lovrencic
123 Bellevue Avenue
Washington, PA 15301
District: North Franklin Township
Parcel ID No: 510-002-02-0012-00
Total amount: \$154.37
SS No: 210-09-9001

(1996 County Tax)

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

ELECTION SUPPLIES

1. Cane Business Forms
P.O. Box 310
Atlasburg, PA 15004

Total amount of bid: \$1,359.00

An Official Check in the amount of \$135.90 accompanied the bid.

2. Badzik Printing Service, Inc.
799 Meldon Avenue, P.O. Box 242
Donora, PA 15033

Total amount of bid: \$11,360.00

A Bid Bond in the amount of 10% accompanied the bid.

3. Chaz & Chaz Design Assoc.
800 Old Pond Road, Suite 704
Bridgeville, PA 15017

Total amount of bid: \$3,872.50

An Official Check in the amount of \$387.25 accompanied the bid.

4. William Penn Printing Company
900 W. North Avenue
Pittsburgh, PA 15233

Total amount of bid: \$35,535.00

A Bid Bond in the amount of 10% accompanied the bid.

5. Standard Register
Building 7, Suite 210
Parkway Center
Pittsburgh, PA 15220

Total amount of bid: \$428.70

A Personal Check in the amount of \$4.29 accompanied the bid.

Solicitor McCune recommended that this bid be rejected because personal checks are not an acceptable form of bid security.

Moved by Mr. Burns, seconded by Mrs. Ireby, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

SECURITY SERVICES FOR WASHINGTON COUNTY HEALTH CENTER

1. Jade Security, Inc.
P.O. Box 216
Monongahela, PA 15063

\$7.02 hourly rate x 6656 hours = \$46,725.12 Year One

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HOURLY RATE ONLY FOR
OPTIONAL YEAR TWO AND YEAR THREE\$7.22 Hourly rate Year Two\$7.22 Hourly rate Year Three

A Cashier's Check in the amount of \$4,673.00 accompanied the bid.

2. U. S. Security Associates, Inc.
DBA Advance Security
Great Southern Shopping Center
Bridgeville, PA 15017

\$8.15 hourly rate x 6656 hours = \$54,246.00 Year OneHOURLY RATE ONLY FOR
OPTIONAL YEAR TWO AND YEAR THREE\$8.40 Hourly rate Year Two\$84.0 Hourly rate Year Three

A Bid Bond in the amount of 10% accompanied the bid.

3. Tarbuck Security Agency, Inc.
1150 Washington Road
Washington, PA 15301

\$7.15 hourly rate x 6656 hours = \$47,590.40 Year OneHOURLY RATE ONLY FOR
OPTIONAL YEAR TWO AND YEAR THREE

Did not submit an hourly rate for years two and three.

A Bid Bond in the amount of 10% accompanied the bid.

4. The Wackenhut Corporation
4156 Library Road, Suite 4
Pittsburgh, PA 15234

\$10.94 hourly rate x 6656 hours = \$72,816.64 Year OneHOURLY RATE ONLY FOR
OPTIONAL YEAR TWO AND YEAR THREE\$11.49 Hourly rate Year Two\$12.06 Hourly rate Year Three

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

CUBICLE CURTAINS - WASHINGTON COUNTY HEALTH CENTER

1. Standard Textile Company, Inc.
One Knollcrest Drive
Cincinnati, OH 45237

Size	Qty.	Cost Each	Total
19'6" Wx90H	96	<u>\$118.64</u> x 96 =	<u>\$11,389.44</u>
6'W x90H	48	<u>\$ 37.68</u> x 48 =	<u>\$ 1,808.64</u>
12'W x90H	4	<u>\$ 72.13</u> x 4 =	<u>\$ 288.52</u>

TOTAL AMOUNT OF BID \$13,486.60

A Bid Bond in the amount of \$1,348.99 accompanied the bid.

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2. Caldwell's Windoware, Inc.
166 Wabash Avenue
Pittsburgh, PA 15220

Size	Qty.	Cost Each	Total
19'6" Wx90H	96	<u>\$114.50</u> x 96 =	<u>\$10,992.00</u>
6'W x90H	48	<u>\$ 34.35</u> x 48 =	<u>\$ 1,648.80</u>
12'W x90H	4	<u>\$ 69.30</u> x 4 =	<u>\$ 277.20</u>

TOTAL AMOUNT OF BID \$12,918.00

A Bid Bond in the amount of 10% accompanied the bid.

3. Mamaux Supply Company, Inc.
5216 Butler Street
Pittsburgh, PA 15201

Size	Qty.	Cost Each	Total
19'6" Wx90H	96	<u>\$ 97.00</u> x 96 =	<u>\$9,312.00</u>
6'W x90H	48	<u>\$ 30.00</u> x 48 =	<u>\$1,440.00</u>
12'W x90H	4	<u>\$ 59.65</u> x 4 =	<u>\$ 238.60</u>

TOTAL AMOUNT OF BID \$10,990.60

A Cashier's Check in the amount of \$1,099.06 accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns -Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

INSTALLATION OF GUIDERAIL ON BREVARD BRIDGE

1. Green Acres Contracting Company, Inc.
P.O. Box 463, Pennsylvania Avenue
Scottdale, PA 15683

Total amount of bid: \$6,633.00

A Bid Bond in the amount of \$663.30 accompanied the bid.

2. Interstate Enterprises, Inc.
P.O. Box 157
Houston, PA 15342

Total amount of bid: \$8,015.50

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 3, 1997

ATTEST: Christie A. Kautz
CHIEF CLERK