

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 562

Washington County Commissioners

Washington, PA, April 17, 1997

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Joseph A. Ford, Sr., Diana L. Irey and J. Bracken Burns, Sr. Also being present: Michelle Miller, Chief Clerk; Linda Hands, Secretary; Attorney Jim McCune of the Solicitor's Office; Bill McGowen, Director of Administration; Controller Paul Belcastro; Ken Barna, Director of Tax Revenue; Alan Wade, Tax Assessment Office; Warden Joe Pelzer; Joseph Miller, Washington County Correctional Officer; Dick Cibella, Director of Employee Relations; John Marshall, Manager of Loss Prevention; Doug Kovach, Director, Community Action Southwest Head Start; Lynn Mancuso and Stacey Malli, Community Action Head Start; William B. Northrop, Vice President and Co-Publisher Observer-Reporter; Park Burroughs, Managing Editor, Observer-Reporter; Melanie Thomas Finney, Planning Commission; Robert Umstead, Executive Director of the Redevelopment Authority; Fred Fleet, M.E. Yancosek, Jerry Seaman, and Carole Coon, interested citizens; Amanda Sirochman, Washington High School student and member of the Young Women's Leadership Training Program; Jim Jefferson, WJPA; Joe Smydo, Observer Reporter; Kathy Thomas, Valley Independent; J. R. Wheeler, CUTV; and various bidders.

Chairman Ford called the meeting to order at approximately 10:05 a.m. and entertained a motion to approve Minute No. 561 dated April 3, 1997.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 561 dated April 3, 1997, be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners adopted a Proclamation declaring April 20-26, 1997, as "Stroke Awareness Week" in Washington County.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

The Commissioners presented to Doug Kovach, Executive Director of Community Action Southwest Head Start, a Proclamation declaring April 25, 1997, as "Community Action Southwest Head Start Day" in Washington County.

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing Proclamation.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - No.

Motion carried unanimously.

The Commissioners presented to Alan Wade and Joseph Miller, employees of Washington County, Certificates of Commendation, for their actions in saving someone by performing the Heimlich maneuver.

William B. Northrop and Park Burroughs, of the Observer-Reporter, presented to the Board of Commissioners, the first "Open Door Award" to the County for consistently performing its business openly. The Observer-Reporter personnel recognized the Board's conduct as a fine example of good and open government.

Robert Umstead, Executive Director of the Redevelopment Authority, presented to the Board for their consideration and approval a Resolution approving the disposition of Parcel No. 1 within the West College Street Redevelopment Area to the Canon Apartments, L.P., of Canonsburg, Pennsylvania.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

(RECESS FOR PHOTOS)

Commissioner Irey introduced Amanda Sirochman, a student from Washington High School, who is participating in the Young Women's Leadership Training Program.

SOLICITOR

Attorney McCune recommended that the bid for the Auto Dialer for the Public Safety Department be awarded to Dialogic of Franklin, TN in the amount of \$15,900.00; this being the only bid received.

Moved by Mr. Burns, seconded by Mrs. Irey, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk requested authorization to advertise for bids for Proposals for Office Space. The total amount of space needed is approximately 10,000 square feet and would be for departments which have hired new employees and have no space for them and for overcrowding in departments.

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes..

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Richard Milan for the purpose of providing repair and installation of data and voice communication systems at \$600.00 per

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SEAN R. MARSHALL, CLERK J. BRACKEN BURNS, Sr., COMMISSIONER JOSEPH A. FORD, Sr., COMMISSIONER

month. All terms and conditions of the current contract would remain in effect. The term of this contract extension would be June 1, 1997 to May 31, 1998.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreement with Richard Milan as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of a grant with the Pennsylvania Commission on Crime and Delinquency in connection with the Crime Victims/Witness Assistance Program. The grant will be funded through the Victims of Crime Act and does not involve County funds. The term of the grant is July 1, 1997 through June 30, 1998.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the ratification of the grant with the Pennsylvania Commission on Crime and Delinquency as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a travel request for Emil Sasselli, Laundry Manager at the Health Center to attend an Educational Conference through the National Association of Institutional Linen Management in Las Vegas, NV on May 31 - June 5, 1997. It was noted that Mr. Sasselli will pay for his own transportation but is requesting the County to pay the registration fee of \$325.00 and lodging expenses of \$89.00/night.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing travel request for Emil Sasselli.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Mon Valley YMCA After School Grant through the Juvenile Probation Office requesting the County to contribute \$15,875.00. This program would create an alternative to probation and placement in a correctional type facility for delinquent youth in the Mon Valley area. The Mon Valley United Way will contribute \$5,000.00 towards this grant. The anticipated start date of this grant is July 1, 1997, for a one year period.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Mon Valley YMCA After School Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - No.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval a change in contract terms with Wang Laboratories, Inc. from a yearly maintenance contract at a cost of \$31,407.00 to a time and materials

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maintenance agreement with Wang Laboratories at a cost of \$144.00/hour plus \$100.00 for travel. This contract is for hardware maintenance and support of the Cort Flo Systems.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Contract Change with Wang Laboratories, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk announced that there will be a "Scouting for Food" Campaign held April 14-28, 1997.

Chief Clerk also announced that the "Washington 'Swept Here' Clean Up Day" will be held on April 26, 1997.

SOLICITOR

Solicitor McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Burns, that the Tax Assessment (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Southpointe Golf Club, Inc. (1996 County Tax)
360 Southpointe Blvd.
Canonsburg, PA 15317
District: Cecil Township
Parcel ID No: 140-010-00-00-0008-01
Total amount: \$1,284.83
Tax ID #25-1693388
2. Thomas L. & Rita R. Kelly (1997 County Tax)
P.O. Box 8469
Canton, OH 44711
District: Elco Borough
Parcel ID No: 300-002-00-00-0007-01
Total amount: \$24.30
S. S. #189-40-4620
3. Jerry Lee Nelson (1997 County Tax)
2012 Jefferson Avenue
Washington, PA 15301
District: Washington 2nd Ward
Parcel ID No: 720-008-00-01-0022-00
Total amount: \$36.15
S. S. #181-28-2449
4. Gregory Pilarski (1997 County Tax)
Washington Federal S&L
77 S. Main Street
Washington, PA 15301
District: Washington 6th Ward
Parcel ID No: 760-022-00-01-0017-00
Total amount: \$122.84
S.S. No. 173-54-9029

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5. Leanne M. Pulaski (1997 County Tax)
Washington Federal S&L
77 S. Main Street
Washington, PA 15301
District: Bentleyville Borough
Parcel ID No: 040-019-00-01-0001-00
Total amount: \$60.09
S.S. No. 180-40-4323

6. Robert L. Simpson Revcoable Trust (1997 County Tax)
P.O. Box 635
Roscoe, PA 15477
District: Allenport Borough
Parcel ID No: 010-014-00-00-0001-00A
Total amount: \$11.89

7. William W. Jr. & Jean Hutchinson (1997 County Tax)
647 Linnwood Road
Canonsburg, PA 15317
District: North Strabane Township
Parcel ID No: 520-009-00-00-0046-00
Total amount: \$81.40
S.S. No. 167-34-3478

8. Mark B. & Wendy S. Jones (1997 County Tax)
1115 Keenan Road
New Eagle, PA 15067
District: New Eagle Borough
Parcel ID No: 480-030-00-02-0007-00
Total amount: \$147.53
S. S. No. 173-40-5521

9. Richard L. & Melisa L. Browell (1997 County Tax)
1110 Moccasin Drive
Bridgeville, PA 15017
District: Peters Township
Parcel ID No: 540-003-05-02-0010-01
Total amount: \$232.44
S.S. No. 188-58-5934

10. Jacquelyn Smith (1997 County Tax)
Community Bank
90 West Chestnut Street
Washington, PA 15301
District: Canton Township
Parcel ID No: 120-010-02-02-0008-00
Total amount: \$249.64
S. S. #206-42-2075

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

DUPLICATING PAPER

1. Van Dyk Business Systems, Inc.
800 Trumbull Drive
Pittsburgh, PA 15205

TOTAL AMOUNT OF BID: \$22,870.00

A Bid Bond in the amount of \$2,287.00 accompanied the bid.

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2. Scott Electric
1000 South Main Street
Greensburg, PA 15601

TOTAL AMOUNT OF BID: No amount given

A Bid Bond in the amount of \$2,625.00 accompanied the bid.

3. Gestetner Corporation
6100 Rockside Woods Blvd.
Suite 112
Independence, OH 44131

TOTAL AMOUNT OF BID: \$20,890.00

A Bid Bond in the amount of \$2,089.00 accompanied the bid.

Moved by Mr. Burns, seconded by Mrs. Irey, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

PRINTED FORMS

1. Hudson Business Forms
1401 Forbes Avenue
Pittsburgh, PA 15219

TOTAL AMOUNT OF BID: \$13,554.40

A Cashier's Check in the amount of \$1,360.00 accompanied the bid.

2. F. L. Haus Company
921 Ridge Avenue
Pittsburgh, PA 15212

TOTAL AMOUNT OF BID: \$26,397.65

A Cashier's Check in the amount of \$2,639.77

3. Badzik Printing Service, Inc.
P.O. Box 242, 799 Meldon Avenue
Donora, PA 15033

TOTAL AMOUNT OF BID: \$30,534.65

A Bid Bond in the amount of 10% accompanied the bid.

4. Moore U.S.A., Inc.
275 N. Field Drive
Lake Forest, IL 60045

TOTAL AMOUNT OF BID: No amount given.

A Bid Bond in the amount of 10% accompanied the bid.

5. Consolidated Graphic Company
600 Old Pond Road - Suite 501
Bridgeville, PA 15017

TOTAL AMOUNT OF BID: \$28,326.50

A Cashier's Check in the amount of \$2,832.65 accompanied the bid.

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6. Master Inks
123 Adams Avenue
P.O. Box 655
Canonsburg, PA 15317

TOTAL AMOUNT OF BID: \$15,000.00

A Bid Bond in the amount of 10% accompanied the bid.

7. Dando Printing Company
736 McKean Avenue
Donora, PA 15033

TOTAL AMOUNT OF BID: \$17,468.21

Two Cashier's Checks in the amounts of \$1,500.00 and \$1,746.82 accompanied the bid.

8. Progressive Forms & Label Systems
200 Corporate Circle
Harrisburg, PA 17110

TOTAL AMOUNT OF BID: No amount given.

A Bid Bond in the amount of \$1,500.00 accompanied the bid.

9. Cane Business Forms
P.O. Box 310
Atlasburg, PA 15004

TOTAL AMOUNT OF BID: \$19,198.09

An Official Check in the amount of \$1,919.81 accompanied the bid.

10. Lordon Forms and Systems
P.O. Box 24526
Pittsburgh, PA 15234

TOTAL AMOUNT OF BID: \$24,538.88

An Official Check in the amount of \$2,453.88 accompanied the bid.

Moved by Mr. Burns, seconded by Mrs. Irey, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:45 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

April 22nd, 1997

ATTEST: Michelle R. Miller
CHIEF CLERK