

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 567

Washington County Commissioners

Washington, PA, June 26, 1997

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Irely, and Burns. Absent being: Commissioner Ford, who was on vacation. Also being present: Michelle Miller, Chief Clerk; Jill Devine, Assistant Solicitor; David Martino, Executive Secretary; Paul Belcastro, Controller; Bill McGowen, Director of Administration; Leigha Shaw, summer employee in the Commissioners' Office; Chuck Pollacci, Director of Veterans' Affairs; Robert Umstead, Director of Redevelopment Authority; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Jim Jefferson, WJPA; and Kathy Thomas, Valley Independent.

Chairman Irely called the meeting to order at approximately 10:07 a.m. and lead the meeting with prayer.

Chuck Pollacci, Director of Veterans' Affairs, lead in the Pledge of Allegiance.

Chairman Irely entertained a motion to hold Minute No. 566, dated June 12, 1997, in abeyance.

Moved by Mr. Burns, seconded by Mrs. Irely, to hold Minute No. 566 in abeyance.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS:

The Commissioners read a Proclamation proclaiming July 9, 1997, as Stat MedEvac Patient Appreciation Day in Washington County.

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the Proclamation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Robert Umstead of the Redevelopment Authority presented to the Board for their consideration and approval a Resolution for the Disposition of Parcel No. 20 and 26 in the Southpointe Economic Development Project.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

## OLD BUSINESS

Assistant Solicitor Devine recommended that the bids for Housekeeping Supplies be awarded to the following vendors for the "per unit" cost submitted in their bid proposals:

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A-Z Janitorial Supply, Washington, PA	Paper Products Company, Pittsburgh, PA
Daycon Products, Monroeville, PA	Pit Chemical & Sanitary, Pittsburgh, PA
Jack Frye Sales and Service, Clairton, PA	Resource Net International, Mars, PA

Moved by Mr. Burns, seconded by Mrs. Irey, awarding the bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

## CORRESPONDENCE

Chief Clerk made available to the news media News Releases with reference to the following projects:

Sale of Parcel No. 20 and 26 in Southpointe to Scalo Case Development

Award of a Construction Contract to Tedesco & Son for Canonsburg Borough Street Improvement Projects

## NEW BUSINESS

Chief Clerk requested the Board's authorization to advertise for bids for the following items:

Vinyl Wall Covering - for Courthouse Square and meeting rooms (this is a rebid - previous bids received have been rejected)

Carpet - for the Register of Wills, Prothonotary, Jury Commissioner, Law Library, Courthouse Square hallways and meeting rooms

Moved by Mr. Burns, seconded by Mrs. Irey, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an option to renew a Recycled Ribbons and Cartridge Contract Extension with West Point Products, Inc. from July 1, 1997 to June 30, 1998. The total contract amount is not to exceed \$25,000 without written authorization from the Purchasing Agent.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Recycled Ribbons and Cartridges Contract Extension with West Point Products, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Postal Meter Rental Agreement with Pitney Bowes, Inc. This Meter Agreement will replace the current agreement and the quarterly cost is \$236.25.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Postal Meter Rental Agreement with Pitney Bowes, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

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Chief Clerk presented to the Board for their consideration and approval two State Contract Purchase with regards to the following offices:

Day Care Department - for the purchase of a Lanier copier from Lanier Worldwide at a cost of \$12,615.00. It was noted that no County dollars would be used to purchase this copier due to funding from the Department of Public Welfare.

Domestic Relations Office - for the purchase of a 1997 Ford Taurus at the cost of \$14,411.00 from Kuhns Harnish Ford in Mechanicsburg. The County will be reimbursed 66% from the State for the cost of the car over its life.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the State Contract Purchases as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Community Services Grant Ratification of the third year of said Grant at a cost of \$65,593.00. This Grant is funded 75% by County funds. The aim of this Grant is to provide for the use of community services as a restorative sanctions sentencing alternative.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Community Services Grant Ratification as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a project modification proposal to the Pennsylvania Commission on Crime and Delinquency for the Community Services Life Skills/GED Program Grant for the first year. This \$20,500.00 modification is requested to integrate the hardware and software of the computer systems.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the submission of a project modification proposal to the Pennsylvania Commission on Crime and Delinquency for the Community Services Life Skills/GED Program Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the second year of a Life Skills Grant for Community Services in the amount of \$7,800.00. This Grant requires a 50% match by the County and the project will aim to provide a comprehensive Life Skills/GED training program to applicable clientele.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Renewal of the second year of a Life Skills Grant for Community Services as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of an application to the Pennsylvania Commission on Crime and Delinquency for a \$100,000.00 Grant of which 75% would be State funded and 25% would be County funded. The purpose of this Grant would be to increase collections in the Clerk of Courts Office and is for the project year October 1, 1997 to September 30, 1998.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the submission of an application to the PCCD as per above

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the authorization and approval of a Pennsylvania Department of Transportation Bureau of Aviation Grant Pre-Application and adoption of the required Resolution requesting State participation and 5% match funding for the (\$1.5 million) FAA Airport Improvement Grant for the Relocation of the Taxiway, Safety Area Construction and Master Plan Update Project. The total amount of the request is \$83,500.00. FAA Grants are funded 90% by Federal funds, 5% by State funds and 5% by County funds.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Pennsylvania Aviation Development Grant Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Jack Morton and Edward Thomas of Bentleyville for the harvesting, mowing, bailing, and removal of hay in designated areas at Mingo Creek County Park. This Agreement requires the independent contractors to provide the County with one round bail of hay for every five bails resulting from this operation. No financial consideration is involved in this Agreement.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Agreement with Jack Morton and Edward Thomas as per above..

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk requested the Board's authorization to advertise for bids for the construction phase of the following two bridge replacement projects through the Liquid Fuels Fund:

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Wherry School Birdie #21, Ten Mile Creek, West Bethlehem Township Bridge  
Greer Station Bridge #10, Chartiers Creek, Cecil/Peters Townships

Also, as part of the Greer Station Bridge Project, it is requested the Commissioners approve Right-of-Way Agreements for property acquisitions required to complete the project with the following:

Consolidated Coal Company - \$2,000.00  
Valley Brook Country Club - \$1,000.00  
Jeffrey and Deborah Underwood - \$3,500.00  
Con-Rail - donated as per PUC Order

Moved by Mr. Burns, seconded by Mrs. Irey, authorizing the Chief Clerk to advertise for bids as per above and approving the foregoing Right-of-Way Agreements.

Roll call vote taken:

Mr. Ford - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Revisions to Copeland Company's 457 (b) Deferred Compensation Plan which has been changed to accommodate Federal Law requiring the establishment of a plan trust fund, an actual plan trust document, and an updated plan administration document.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Revisions to Copeland Company's 457 (b) Deferred Compensation Plan as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Project Modification for the Federal STOP Grant. The reason for this modification is to adjust the personnel and benefit categories of this Grant. There is no dollar amount associated with this change.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Project Modification for the Federal STOP Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval three Highway Safety Grants for the following projects:

### Youth Alcohol Use Prevention Promotion Grant

\$5,000.00 Grant from Federal funds which requires no County match for the purpose of increasing public awareness of the problem of underage drinking and juvenile driving under the influence, and to address these problems by increasing education, public information and enforcement initiatives. The Grant period is October 1, 1997 to September 30, 1998.

### Pedestrian/Bicycle Safety Promotion Grant

\$5,000.00 Grant from Federal funds which requires no County match for the purpose of addressing pedestrian and bicycle safety issues through increased public awareness, education, and enforcement initiatives. The Grant period is October 1, 1997 through September 30, 1998.

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American Legion Child Welfare Foundation Grant

Submission of an application for a \$10,000.00 Grant from the American Legion Child Welfare Foundation, Inc. This Grant requires no matching funds from the County and is for the purpose of purchasing a mechanized robot for use in teaching children safety. The Grant period is January 1, 1998 to December 31, 1998.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Highway Safety Grants.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from Lou Ellen Smith, an employee of the Washington County Health Center, to purchase service credit for the period that she was absent from work without pay, October 24, 1994 to November 9, 1994 at a cost of \$142.71. This request will also be presented to the Retirement Board.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the request from Lou Ellen Smith as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Connect, Inc. in the amount of \$76,320.00 and an Agreement with the Washington Women's Shelter in the amount of \$25,000.00 to provide emergency shelter operations located in the City of Washington and the Mon Valley for the period of July 1, 1997 to June 30, 1998. The funding grant for this program is through the U. S. Department of Housing and Urban Development.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Agreement with Connect, Inc. and the Washington Women's Shelter as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a 1997-98 State Food Purchase Program Grant Application with the Pennsylvania Department of Agriculture in the amount of \$235,300.00. Approval is also requested to enter into an Agreement with Community Action Southwest, Inc., as the lead agency in managing the State Food Purchase Program.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the submission of a 1997-98 State Food Purchase Program Grant Application and the Agreement with Community Action Southwest, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Diana L. Irely  
J. Bracken Burns, Sr.  
Joseph A. Ford, Sr.

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Chief Clerk presented to the Board for their consideration and approval the following Day Care Provider Agreements for FY 96/97 and/or 97/98 to provide Day Care Services to eligible clients:

Stephanie Sicchitano, Marianna Little Peoples, Pittsburgh Saturday's Child, Washington

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Day Care Provider Agreements as per above.

Roll call vote taken:

Mr. Burns -Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of Fee-For-Service Program Agreements with the Southwestern Area Agency on Aging, Inc. for Aging Services providing in-home services of home support, personal assistance, and personal care during the fiscal year 1997/98.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Fee-For-Service Program Agreements with Southwestern Area Agency on Aging, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely -Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Placement Contracts for Juvenile Probation and Children and Youth Offices for the outlined providers as follows:

<u>NAME</u>	<u>TYPE OF SERVICE</u>	<u>CONTRACT MAXIMUM</u>
Abraxas Foundation	Residential Treatment Group Home Placement	\$ 270,000.00
Adelphoi Village	Group Home Placement Day Treatment Services Foster Care Placement Specialized Foster Care Emergency Shelter Placement	1,500,000.00
AGAPE	Day Treatment Foster Care	200,000.00
Alternative Rehabilitation Communities	Residential Placement	75,000.00
Auberle	Foster Care Placement Female Group Home Placement Male Residential Placement	50,000.00
Bethesda Children's Home	Foster Care Placement Group Home Placement Residential Placement Emergency Shelter Placement	200,000.00
Bradley Center	Residential Placement	125,000.00
CATY Services	Specialized Foster Care	100,000.00
Community Alternatives	Group Home Placement	100,000.00
Diversified Human Services	Foster Care Placement	100,000.00
Emergency Youth Services	Emergency Shelter	50,000.00
Family Care for Children and Youth	Foster Care Placement	750,000.00

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<u>NAME</u>	<u>TYPE OF SERVICE</u>	<u>CONTRACT MAXIMUM</u>
Families United Network (Formerly Infant & Youth Care)	Foster Care Placement	\$ 50,000.00
Florence Crittenton	Maternity Group Home	25,000.00
Gannondale	Secure Residential Placement	50,000.00
George Jr. Republic	Group Home Placement Residential Placement Emergency Shelter Placement	300,000.00
Glen Mills	Residential Placement	75,000.00
Gregory House (Bright Beginnings)	Female Group Home Placement	25,000.00
Harborcreek Youth Services	Residential Placement	100,000.00
Hermitage House Youth Services	Group Home Placement Emergency Shelter Placement	25,000.00
Holy Family	Residential Placement	500,000.00
Lutheran Youth & Family Svcs	Foster Care Placement Group Home Placement Residential Placement Emergency Shelter Placement	100,000.00
Mars Home for Youth	Residential Placement	75,000.00
Mel Blount Youth Home of PA	Male Group Home Placement	75,000.00
Northern Tier Youth Services	Foster Care Placement	100,000.00
Perseus House	Residential Placement	50,000.00
Pressley Ridge Schools	Residential Placement Specialized Foster Care	150,000.00
Professional Family Care Svcs.	Foster Care Placement	750,000.00
Summit Academy	Residential Placement	50,000.00
Try-Again Homes, Inc.	Foster Care Placement	350,000.00
Wesley Institute	Residential Placement	50,000.00
Westmoreland Co. Det. Center	Secure Delinquent Detention	150,000.00
Whale's Tale	Shelter	550,000.00

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing Placement Contracts for Juvenile Probation and Children and Youth Offices.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Purchase of Service Agreement with Whale's Tales for the Children and Youth Office for FY 97/98.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Purchase of Service Agreement with Whales' Tale as per above.



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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Letter of Intent to the State Office of Mental Health and Substance Abuse for the purpose of expressing interest in using the Health Choices Southwest Behavioral Health Program to implement the managed care of mental health and substance abuse service for Medicaid recipients.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Letter of Intent to the State Office of Mental Health and Substance Abuse as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

## ANNOUNCEMENTS

Chief Clerk announced that all the County Offices will be closed on Friday, July 4th, in observance of Independence Day.

## SOLICITOR

Attorney McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Ford, seconded by Mrs. Irey, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Thepitt Manufacturing Co. (1997 County Tax)  
 P.O. Box 579  
 Meadowlands, PA 15347  
 District: Chartiers Township  
 Parcel ID No: 170-010-02-00-0001-01  
 Amount: \$3,357.42  
 Tax I. D. #25-0942880
2. Joseph P. & Nancy C. Raposky (1997 County Tax)  
 155 Lobbs Run Road  
 Finleyville, PA 15332  
 District: Union Township  
 Parcel No: 640-006-00-00-0040-00  
 Amount: \$245.74  
 S.S. No. 197-28-0263
3. James R. Jr. & Robin L. Bauer (1997 County Tax)  
 38 Ramage Road  
 Claysville, PA 15323  
 District: Washington 5th Ward  
 Parcel No: 750-008-00-04-0003-00  
 Amount: \$149.36  
 S. S. No. 165-46-7271
4. John & Guy Raymond (1997 County Tax)  
 56 Latimer Avenue  
 Strabane, PA 15363  
 District: Houston Borough  
 Parcel No: 360-014-00-02-0010-00  
 Amount: \$6.49

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5. Daniel & Martha Ghilani (1997 County Tax)  
 %Charleroi Federal Bank  
 P.O. Box 209  
 Charleroi, PA 15022  
 District: Carroll Township  
 Parcel No: 160-007-07-00-0004-00  
 Amount: \$310.52  
 S. S. No. 206-42-1841

6. Gerald F. Claybaugh, Jr. (1997 County Tax)  
 %Charleroi Federal Bank  
 P.O. Box 209  
 Charleroi, PA 15022  
 District: Fallowfield Township  
 Parcel No: 320-008-00-00-0041-06  
 Amount: \$4.43

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Paul Belcastro opened and read the following bids:

HEAT PUMPS

1. Allegheny Engineering Company  
 3157 Washington Road  
 McMurray, PA 15317

Courthouse      \$ 985.00 x 55 = \$54,175.00

Health Center      \$1,845.00 x 34 = \$62,730.00

TOTAL BID FOR FURNISHING AND DELIVERY      \$116,905.00

A Cashier's Check in the amount of \$11,690.50 accompanied the bid.

2. The Trane Company  
 3600 Pammel Creek Road  
 La Crosse, WI 54601

Courthouse      \$ 841.00 x 55 = \$46,255.00

Health Center      \$2,015.00 x 34 = \$68,510.00

TOTAL BID FOR FURNISHING AND DELIVERY      \$114,765.00

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mrs. Irely, to table the bids for the Heat Pumps for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely -Yes.

Motion carried unanimously.

There being no further business, Chairman Irely declared the meeting adjourned at approximately 10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

July 7, 1997

ATTEST: Michelle R. Miller  
CHIEF CLERK