

*Diana L. Irey  
J. Bracken Burns, Sr.  
Joseph A. Ford Sr.*

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 570

Washington County Commissioners

Washington, PA, August 8, 1997

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Irey, and Burns. Absent being: Commissioner Ford. Also being present: Michelle Miller, Chief Clerk; Linda Hands, Secretary; Attorney Jim McCune, County Solicitor; Jill Devine, Assistant Solicitor; Paul Belcastro, Controller; Bill McGowen, Director of Administration; David Martino, Commissioner Ford's Office; Marlene Luketich, Lew Villotti, Lisa Cessna, Jeff Leithauser and Melanie Finney, Planning Commission; Ken Barna, Director of Tax Revenue; Rick Wynn, Human Services Director; Reverend Jay Geisler, Greenbriar Treatment Center; John Dedominicis, Joseph Abate, and Don Schaum, Veterans of Foreign War; Don Casson and Miss Mid Mon Valley and Junior Miss Mid Mon Valley Pageant Contestants and Reigning Queens; Chick Stoll and Kathe Neal-Lawson, Jefferson Township citizens; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Jim Jefferson, WJPA; Kathy Thomas, Valley Independent.

Chairman Irey called the meeting to order at approximately 2:05 p.m. and introduced Reverend Jay Geisler who led the meeting with prayer.

Don Schaum, Veteran of Foreign War, led in the Pledge of Allegiance.

Chairman Irey entertained a motion to approve Minute No. 569 dated July 24, 1997.

Moved by Mr. Burns, seconded by Mrs. Irey, that Minute No. 569 be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS:

Don Casson, of Donora, introduced the Miss Mon Valley and Junior Miss Mid Mon Valley Pageant contestants and the reigning queens.

The Commissioners presented each contestant with a certificate honoring them for this event.

(Kathy Thomas, of the Valley Independent, entered the meeting.)

(RECESS FOR PHOTOS)

## PUBLIC COMMENTS

Kathe Neal-Lawson, a citizen of Jefferson Township, requested that the Commissioners pass an ordinance that would prohibit companies from using sewage sludge as fertilizer.

Marlene Luketich, Planning Commission Director, suggested that Ms. Neal-Lawson contact the township and the state Department of Environmental Protection, which oversees the use of sewage sludge.

## OLD BUSINESS

Attorney McCune recommended that the bids for the Electronic Monitoring Equipment and Lumber be tabled for further review.

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Moved by Mr. Burns, seconded by Mrs. Irely, to table the bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Attorney McCune recommended that the awarding of bids for Heat Pumps at the Courthouse Square and Health Center be rescinded and reject all bids that were submitted.

Moved by Mr. Burns, seconded by Mrs. Irely, that the bids for Heat Pumps for the Courthouse Square and Health Center be rescinded.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

## CORRESPONDENCE

Chief Clerk made available to the news media a News Release in reference to the following project:

1. Contract award to Robert C. Burns Company for the 7th Ward, 8th Ward and Park and Dewey Recreational Improvements Project in the City of Washington.

## NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Renewal Software Agreement with Business Records Corporation for the Voter Registration System for the period of September 27, 1997 through September 30, 1998 at the annual cost of \$7,250.00.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the renewal Software Agreement with Business Records Corporation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Engineering and Reimbursement Agreement for the 1997/98 NBIS Bridge Inspection Program through the Pennsylvania Department of Transportation. This federally required program involves the inspection of the 127 County owned bridges. The costs are reimbursed at a rate of 80% from the Pennsylvania Department of Transportation and 20% by the County Liquid Fuels fund. Therefore, it is recommended that an Engineering Agreement with Monaloh Basin Engineers of Pittsburgh, Pa., in the amount of \$133,110.76 be approved to conduct the bridge inspections.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Engineering and Reimbursement Agreement for the NBIS Bridge Inspection Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the execution of the Reimbursement Agreement with the Pennsylvania Department of Transportation for Federal Aid Highways Project under the program entitled Special Bridge Funds. The Reimbursement Agreement will provide 80% of the funding required to cover the cost of the inspection program. The remaining 20% will be paid through Liquid Fuels funding.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Reimbursement Agreement with the Pennsylvania Department of Transportation for federal aid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of an application for a Keystone Preservation Grant that would be used to offset the cost of the rewiring and stone work needed at the Courthouse. This is a matching grant up to \$100,000.00. The purpose of this grant is to preserve, rehabilitate and restore historic buildings.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the submission of the application for a Keystone Preservation Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- (R) 1. Ed Petricca of Weights and Measures to attend a Equipment Certification in Harrisburg, Pa., on July 25, 1997.
- (Reimbursable) 2. Susan Keeling of the Health Center to attend the American Mgmt. Association Seminar Taking the Pain out of Disciplining Employees and Achieving Excellence through Performance Evaluations in Pittsburgh, Pa., on September 25, 1997.
- 3. Jim McCune of the Solicitor's Office to attend How to Legally fire Employees with Attitude Problems in Pittsburgh, Pa., on October 3, 1997.
- (Reimbursable) 4. Susan Accetta of Domestic Relations to attend a Funding Seminar in Scranton, Pa., on August 11-12, 1997.
- (R) 5. Robin Meny of Juvenile Probation to attend a Crisis Intervention Conference in Erie, Pa., on September 3-5, 1997.
- (R) 6. Carey Balog of Judge Emery's Office to attend a Sentencing Guidelines Seminar at State College, Pa., on August 6, 1997.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing travel requests and authorizing the payment of all necessary expenses related thereto.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from Sally Schultz, a current employee, permission to purchase service credit for retirement purposes for two periods that she was absent without pay. These periods are February 4 to August 11, 1980 in the amount of \$458.28 and August 9 to October 7, 1993 in the amount of \$162.70. The Retirement Board has previously approved this request.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the request of Sally Schultz as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Casual Day for County employees which would be held on Friday, August 8, 1997, to benefit the Washington County Children and Youth Annual Foster Care Picnic.

Moved by Mr. Burns, seconded by Mrs. Irey, approving a Casual Day for County employees to benefit the Children and Youth Annual Foster Care Picnic.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Judith Lederer Weiss to act as a consultant/supervisor of the Washington County Health Center's Medical Records Department for the period of August 15, 1997 through December 31, 1998. Ms. Weiss would be paid \$300.00 per month for September, October, and November 1997 and \$400.00 per quarter for 1998, not to exceed \$5,000.00 per year.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Agreement with Judith Lederer Weiss as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for Heat Pumps for the Courthouse Square Building and the Health Center.

Moved by Mr. Burns, seconded by Mrs. Irey, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval Posting Clerk Agreements with the following individuals at the rate of \$10.00 for each posting. These Agreements would be effective August 4, 1997 through December 31, 1997.

Patricia Moye	Yvonne Orsatti	Ken Barna
Gary Riley	Bob Neil	Deborah Bardella
Alan Wade	Angeline Veltri	Diane Bova
Marlise Yeatter	Dave Zofchak	Deborah Hannah

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Agreements for Posting Clerks as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements between Washington County and the following providers for the period of July 1, 1997 to June 30, 1998 under the Human Services Development Fund Grant:

Aging Services	\$ 74,000
Children and Youth	160,000
Mental Health	45,000
Mental Retardation	55,000
County Health Center	30,000
CARE	10,000
Intelitran	10,000
Futtrel	15,000
Office of Vocational Rehab	25,000

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Agreements between Washington County and the following providers under the Human Services Development Fund Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Agreement with Tri-County Partnership for Independent Living (TCPIL) for counseling and homemaker services to be provided on a month-to-month basis with appropriate payment restructuring for services provided. These services are under the Human Services Development Fund Grant for FY 1996/97.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Addendum to the Agreement with Tri-County Partnership for Independent Living as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Day Care Provider Agreements for the purpose of providing day care services to eligible clients for fiscal year 1997/98 with the following individuals:

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Susan Dittmer, Washington, Pa.  
 Jody Vanvarenberg, Washington, Pa.  
 Patricia Whewell, Claysville, Pa.

Carol Brown, Carmichaels, Pa.  
 Amelia Gagich Day Care, Avella, Pa.  
 Charles Sullenberger, Monessen, Pa.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing Day Care Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Fiscal Year 1996/97 Purchase of Service Agreement with Perseus House. This Addendum would add a program area of short term intensive treatment for boys at a per diem rate of \$145.00.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Addendum to the Purchase of Service Agreement with Perseus House as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract Addendum with CARE Center for sexual assault counseling. This addendum would increase the contract authorization amount from \$60,000.00 to \$73,000.00.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Contract Addendum with CARE as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Tom Milarski as Acting Executive Director of the Washington-Greene Drug and Alcohol Planning Commission, effective August 4, 1997.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the appointment of Tom Milarski as Acting Executive Director of the Washington-Greene Drug and Alcohol Planning Commission.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

## SOLICITOR

Attorney McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Ford, seconded by Mr. Burns, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

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1. Ronald E. & Trudy A. Kosey (1997 County Tax)  
207 McBride Road  
Canonsburg, PA 15317  
District: North Strabane Township  
Parcel No. 520-015-07-00-0030-02  
Amount: \$13.75  
S. S. No. 187-34-4175
  
2. Thomas & Loretta Lee (1997 County Tax)  
Box 35  
Ellsworth, PA 15331  
District: Ellsworth Borough  
Parcel No. 310-022-00-04-0004-00  
Amount: \$81.50  
S.S. No. 161-36-1191
  
3. The Davey Tree Expert Company (1994 and 1995 County Tax)  
1500 N. Mantua Street  
Kent, Ohio 44240  
District: Cecil Township  
Parcel No. 140-012-12-00-0007-00  
Amount: \$473.10  
Tax I.D. #34-0176110
  
4. Donald K. & Denise D. Ward (1996 County Tax)  
45 Walker Hill Road  
Avella, PA 15312  
District: Blaine Township  
Parcel No. 050-004-02-00-0003-01  
Amount: \$10.47  
S. S. No. 208-50-1592
  
5. Elma M. Niemela (1997 County Tax)  
506 Charles Street, Speers Hill  
Charleroi, PA 15022  
District: Speers Borough  
Parcel No. 610-018-00-01-00018-00  
Amount: \$12.76  
S. S. No. 181-28-1334
  
6. Norwest Mortgage (1997 County Tax)  
405 SW 5th Street  
Des Moines, IA 50328  
District: Buffalo Township  
Parcel No. 060-009-01-00-00015-00  
Amount: \$271.74  
Tax I.D. #95-2318940
  
7. Tri State Trucking (1997 County Tax)  
62 Steubenville Pike  
Burgettstown, PA 15201  
District: Hanover Township  
Parcel No. 340-011-01-05-0005-00  
Amount: \$35.91  
Tax I.D. #25-1097173

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Attorney McCune presented to the Board for their consideration and approval Right-of-Way Agreements with the Burgettstown-Smith Township Joint Sewage Authority to enable the Authority to construct a sewage system serving Burgettstown Borough and Smith Township. One proposed Right-of-Way is located east of Bulger Road and the other Right-of-Way lies south of Francis Mine Road. The Authority proposes to pay the County the token amount of \$1.00 for each Right-of-Way.

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Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Right-of-Way Agreements with the Burgettstown-Smith Township Joint Sewage Authority.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

## OPENING OF BIDS

Controller Paul Belcastro opened and read the following bids:

### HOUSEKEEPING SUPPLIES

- 1. A-Z Janitorial Supply  
40 Berry Road  
Washington, PA 15301

Total amount of bid: \$66,596.52

A Bid Bond in the amount of 10% accompanied the bid.

- 2. Liberty Distributors  
P.O. Box 279, Route 40 E.  
Triadelphia, WV 26059

Total amount of bid: \$56,587.91

A Bid Bond in the amount of 100% accompanied the bid.

- 3. The Allegheny Group  
P.O. Box 91040  
Pittsburgh, PA 15221

Total amount of bid: \$51,079.13

A Cashier's Check in the amount of \$369.13 and a Certified Check in the amount of \$4,738.83 accompanied the bid.

- 4. ResourceNet International  
1201 Freedom Road  
Cranberry Township, PA 16066

Total amount of bid: \$72,911.48

A Bid Bond in the amount of 10% accompanied the bid.

- 5. Alliant Foodservice  
2300 Lovi Road  
Freedom, PA 15042

Total amount of bid: \$48,105.00

A Bid Bond in the amount of 10% accompanied the bid.

- 6. Tri-State Hospital Supply Corporation  
P.O. Box 100 Claridge & Spring Valley Roads  
Jeannette, PA 15644

Total amount of bid: \$40,429.35

A Bid Bond in the amount of 10% accompanied the bid.

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7. J. Gregory Restaurant Equipment, Inc.  
 813 E. Main Street  
 Monongahela, PA 15063  
  
 Total amount of bid: \$21,776.60  
  
 A Bid Bond in the amount of 10% accompanied the bid.
8. Ecolab, Inc.  
 370 Wabasha Street  
 St. Paul, MN 55102  
  
 Total amount of bid: \$15,264.07  
  
 A Bid Bond in the amount of \$1,527.00 accompanied the bid.
9. West Penn Chemical and Supply  
 520 South Main Street  
 Burgettstown, PA 15021  
  
 Total amount of bid: \$32,138.70  
  
 A Bid Bond in the amount of 10% accompanied the bid.
10. Interboro Packaging Corporation  
 114 Bracken Road  
 Montgomery, New York 12549  
  
 Total amount of bid: \$22,639.54  
  
 A Bid Bond in the amount of 10% accompanied the bid.
11. Central Poly Corporation  
 19 West 21 Street  
 Linden, NJ 07036  
  
 Total amount of bid: \$21,963.95  
  
 A Bid Bond in the amount of \$2,196.40 accompanied the bid.
12. Jack Frye Sales and Service  
 104 Cherry Street  
 Clairton, PA 15025  
  
 Total amount of bid: \$7,667.40  
  
 A Cashier's Check in the amount of \$766.74 accompanied the bid.
13. Art Synder Sanitary Supply, Co.  
 54 Arch Street, P.O. Box 2143  
 Uniontown, PA 15401  
  
 Total amount of bid: \$69,398.98  
  
 A Bid Bond in the amount of 10% accompanied the bid.
14. Electrolux (Jan DeBona)  
 1025 Washington Pike  
 Bridgeville, PA 15017  
  
 Total amount of bid: \$2,234.20  
  
 Cash in the amount of \$223.42 accompanied the bid.
15. Paper Products Company, Inc.  
 36 Terminal Way  
 Pittsburgh, PA 15219  
  
 Total amount of bid: \$70,000.00  
  
 A Bid Bond in the amount of 10% accompanied the bid.

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16. Pitt Chemical and Sanitary Supply Company  
2537 Penn Avenue  
Pittsburgh, PA 15222

Total amount of bid: \$22,962.31

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mrs. Irey, to table the bids for Housekeeping Supplies for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

There being no further business, Chairman Irey declared the meeting adjourned at approximately 2:45 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

August 12, 1997

ATTEST: Michelle R. Miller

CHIEF CLERK