

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 578

Washington County Commissioners

Washington, PA, November 26, 1997

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Irely, Burns and Ford. Also being present: Michelle Miller, Chief Clerk; Linda Hands, Secretary; Attorney Jim McCune, County Solicitor; Jill Devine, Assistant Solicitor; Paul Belcastro, Controller; Bill McGowen, Director of Administration; Francis King, Treasurer; Melanie Finney, Planning Commission; Chuck Pollacci, Director of Veterans' Affairs; Carl Maggi, American Legion; Terry Anthony, Washington County Aids Task Force; Mary Jo Podguski, Teen Outreach/Aids Task Force; Jerry Seaman, interested citizen; Joe Smydo, Observer Reporter; Chris Haines, Herald-Standard; and Kathy Thomas, Valley Independent.

Mr. Pollacci led the meeting in prayer.

Carl Maggi of the American Legion led the Pledge of Allegiance.

Chairman Irely called the meeting to order at approximately 2:00 p.m. and entertained a motion to approve Minute No. 577 dated November 13, 1997.

Moved by Mr. Ford, seconded by Mr. Burns, that Minute No. 577 be approved as presented.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Commissioner Burns read a Proclamation declaring December 1, 1997, as "World Aids Day" in Washington County.

Ms. Terry Anthony and Ms. Podguski of the Aids Task Force made comments relative to the Proclamation and thanked the Commissioners for their continued support.

(The meeting recessed briefly for the purpose of taking photos.)

(Kathy Thomas entered the meeting.)

OLD BUSINESS

Attorney McCune recommended to the Board that the bids for Computer Paper be awarded to the following vendors based on the "per unit" cost submitted in their bid proposal:

1. Cane Business Forms, Atlasburg, Pa.
2. Moore Document Solutions, Pittsburgh, Pa.
3. Staples Business Advantage, Moon, Pa.
4. Resource Net International, Cranberry, Pa.

Moved by Mr. Burns, seconded by Mrs. Irely, that the bid for Computer Paper be awarded as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

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Attorney McCune recommended to the Board that the bid for Frozen Foods be awarded to the following vendors based on the "per unit" cost submitted in their bid proposal:

1. Alliant Food Service, Freedom, Pa.
2. Paper Products Company, Inc., Pittsburgh, Pa.
3. Parkway Food Service, Greensburg, Pa.
4. Schneider's Dairy, Inc., Washington, Pa.

Moved by Mr. Burns, seconded by Mr. Ford, that the bid for Frozen Foods be awarded as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Attorney McCune recommended to the Board that the bids for Garbage Collection be renewed through December 31, 1998 on the contracts listed below:

1. Courthouse and Jail - BFI, Carnegie, Pa.
2. Health Center, Airport, Mingo and Cross Creek Park - Waste Management, Ambridge, Pa.
3. Ten Mile Creek Park - William H. Martin, Washington, Pa.

Moved by Mr. Ford, seconded by Mr. Burns, approving the renewal to the above-mentioned contracts for Garbage Collection at Washington County facilities.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Attorney McCune recommended to the Board that the bid for HVAC Maintenance be renewed through December 31, 1998 with Pittsburgh Trane. This extension is in accordance with the terms of the current bid contract and would cover the Health Center, Courthouse Square, Courthouse and the Correctional Facility.

Moved by Mr. Burns, seconded by Mr. Ford, approving the renewal with Pittsburgh Trane as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Attorney McCune recommended to the Board that the bid for Laundry Supplies be renewed through December 31, 1998, on the contracts listed below:

1. Jack Frye, Clairton, Pa.
2. Gurtler Chemicals, South Holland, Ill

Moved by Mr. Burns, seconded by Mr. Ford, approving the renewal as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Maintenance Contract with Lantek Computer Service for PC's and related equipment. This contract would be for one year, effective December 1, 1997 through November 30, 1998 with the option to extend through November 30, 1999. The cost would be at an hourly rate of \$55.00 per hour not to exceed \$10,000.00.

Moved by Mr. Ford, seconded by Mr. Burns, approving the Maintenance Contract with Lantek Computer Service as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Non-Smoking Policy whereby smoking would be prohibited in all County facilities and County owned vehicles, effective January 1, 1998.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Non-Smoking Policy as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Health Insurance Opt Out rates for 1998:

Single	\$ 75.00 per month
Parent & children	\$130.00 per month
Two Person	\$155.00 per month
Family	\$170.00 per month

These Opt Out incentive rates would be available for salaried employees and employees covered by the following collective bargaining agreements: Jail Guards, Sheriffs, Children and Youth, and Probation Officers.

Moved by Mr. Burns, seconded by Mr. Ford, approving the foregoing Health Insurance Opt Out rates for 1998.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- | | | |
|---------------------|----|--|
| (O)
Reimbursable | 1. | Pam Duffy of the Health Center to attend a Review of New MDA 2.0 Forms seminar in Greentree, Pa, on December 8, 1997. |
| (O)
Reimbursable | 2. | Bonita Levine and Nina Bean of the Health Center to attend Legalities of Utilizing and Maintaining Computerized Medical Reports in Pittsburgh, Pa., on January 22, 1998. |
| (R)
Reimbursable | 3. | Barbara Gerbec and Christy Carl of CYS to attend a Treatment Strategies and Intervention Meeting in Washington, Pa., on December 15-16, 1997. |
| (O)
Reimbursable | 4. | Gail Abercrombie of Human Services to attend a MH/MR PAAP MH Committee/Children's Meeting |

Diana L. Irey
J. Bracken Burns, Sr.
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- (R) Reimbursable
5. Sherri Skowvron, Kristin Clingerman, Valerie Costanzo, Ed Peters, Matt Jardine, John Abraham, and Tony Popeck of the District Attorney's Office to attend a STOP Grantees Training Conference in State College, Pa., on December 10-12, 1997.
- (O)
6. Jeff Yates, Ron Sicchitano, and Harold Gregory of Public Safety and Marc Scott of Haz Mat to attend a Chemical Emergency Preparedness and Prevention seminar in Pittsburgh, Pa., on December 2-5, 1997.
- (R) Reimbursable
7. Rick Wynn of Human Services to attend a Managed Care DPW Technical Assistance Representing Seven Counties in Harrisburg, Pa., on December 3-4, 1997.
- (O)
8. Chuck Pollacci of Veterans Office to attend a Veterans Meeting in Pittsburgh, Pa, on December 12, 1997 and Tours of Veterans Hospitals at various locations on December 4-7, 1997.

- (B) Board
(O) Optional
(R) Required

Moved by Mr. Ford, seconded by Mrs. Irey, approving the foregoing travel requests and authorizing the payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns -Abstain; Mrs. Irey - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval that the following travel requests be ratified:

- (O) Reimbursable
1. John Patrick of CYS to attend Training on the Impact to Parental Separation and Loss of Children Being Adopted in Wheeling, WV on November 21, 1997.
- (R) Reimbursable
2. Mark Baldini of Juvenile Probation to attend Staff Safety Training in New Cumberland, Pa., on December 2-4, 1997.
- (O) Reimbursable
3. Angie Alampi of Aging to attend a Aids Training Seminar in Mars, Pa., on November 18, 1997.

Moved by Mr. Ford, seconded by Mrs. Irey, approving the foregoing ratified travel requests.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Abstain; Mrs. Irey - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval a Proposed Fee Schedule for ambulance service with Ambulance and Chair Service for the Washington County Correctional Facility be approved:

Washington Co. Jail to Washington Hospital	\$240.00 base
(if needed) Oxygen	\$ 25.00
(if needed) Monitor	\$ 35.00
Washington Co. Jail to Pittsburgh Hospitals	\$330.00 base
(if needed) Oxygen	\$ 25.00
(if needed) Monitor	\$ 35.00

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County Jail to other medical facilities	\$240.00 base
PLUS:	
Per Loaded Mile	\$ 3.00
(if needed) Oxygen	\$ 25.00
(if needed) Monitor	\$ 35.00

Moved by Mr. Burns, seconded by Mr. Ford, approving the Ambulance and Chair Proposed Fee Schedule as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk recommended to the Board that the following individuals be appointed to the Conservation District Board of Directors:

David Williams - Farmer Director - a four year term, effective 1/1/98

Kathryn Hixenbaugh - Public Director - a four year term, effective 1/1/98

Commissioner J. Bracken Burns - governing body representative - a one year term, eff. 1/1/98

Moved by Mrs. Irey, seconded by Mr. Ford, appointing the following individuals to the Conservation District Board of Directors as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes..

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Washington County Health Center Rates to be effective January 1, 1998. The increase will be \$5.00 per day for all levels of care.

	<u>CURRENT CHARGE</u>	<u>PROPOSED CHARGE</u>
Skilled Care/Private Room (Medicare & Medicare comparable services)	\$170.00	\$175.00
Skilled Care/Semi-Private Room (Medicare & Medicare comparable services)	\$160.00	\$165.00
Nursing Facility Services Private Room	\$145.00	\$150.00
Nursing Facility Services Semi-Private Room	\$135.00	\$140.00

Moved by Mr. Ford, seconded by Mr. Burns, approving the Agreement with the State of Pennsylvania for Supervision Fee Reimbursement as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Diana L. Irely
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Chief Clerk presented to the Board for their consideration and approval an Agreement S.K. Shaner and Associates for consulting services relative to the implementation of managed care for the County's MH/MR and Drug and Alcohol Program in the amount not to exceed \$11,570.00 for the period of December 1, 1997 to June 30, 1998.

Moved by Mr. Ford, seconded by Mr. Burns, approving the Agreement with S.K. Shaner and Associates for consulting services as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - No.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Agreement with Intelitran for management of transportation services as follows:

Medical Assistance Transportation Program
 Section 203 Shared Ride
 Supplemental Transportation - HSDF

This Addendum will extend the contract period to June 30, 1998.

Moved by Mr. Ford, seconded by Mr. Burns, approving the Addendum to the Agreement with Intelitran as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - No.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval Day Care Provider Agreements with the following agencies for FY97/98:

Roberta Brown, Burgettstown

Sandra Porter, Washington

Moved by Mr. Burns, seconded by Mr. Ford, approving the Day Care Provider Agreements as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk announced that the County Offices will be closed on November 27th and 28th for the Thanksgiving Holiday.

SOLICITOR

Attorney McCune presented to the Board for their consideration and approval a Custody Master Agreement with R. Maureen Myers, Esquire, for child custody cases in the Domestic Relations Office. This Agreement shall be effective January 1, 1998, and would not exceed \$15,000.00 per calendar year.

Moved by Mr. Ford, seconded by Mr. Burns, approving the Custody Master Agreement with R. Maureen Myers, Esquire as per above.

*Diana L. Irey
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Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

There being no further business, Chairman Irey declared the meeting adjourned at approximately 2:30 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

December 3rd, 1997

ATTEST: Michelle R. Miller

CHIEF CLERK