

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 530

Washington County Commissioners

Washington, PA, January 25, 1996

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Irey and Burns. Also being present: Tina Dallatore, Chief Clerk; Linda Hands, Clerk-Steno II; Attorney Jim McCune, Interim County Solicitor; Larry Spahr, Director of Elections; Jack Welty, Data Processing; Francis King, Treasurer; Paul Belcastro, Controller; Roger Metcalfe, Budget Director; Ron Schmeiser, Financial Advisor; Harry Sabatasse, concerned citizen; Dr. Josephine Whitely-Fields and Valerie Ferguson, CEM Pilot Project; Mary Elizabeth Yancosek of Washington; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Jim Jefferson and Nikki Prevenslik, WJPA; and Dave Templeton, Post-Gazette.

Chairman Ford called the meeting to order at approximately 10:00 a.m. and entertained a motion to approve Minute No. 528.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 528 be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Moved by Chairman Ford to make an amendment on page 245 of Minute No. 529 to delete the clause "as well as a review of the Pension Fund and the outstanding debt" as it relates to the proposal from Kromer Associates (Ronald C. Schmeiser, President). Motion died for lack of a second.

Moved by Mr. Burns, seconded by Mrs. Irey, to approve Minute No. 529 as presented.

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - No.

Motion carried.

PUBLIC COMMENTS

Harry Sabatasse of Smith Township appeared before the Board and expressed his concern relative to vehicles funded by taxpayers' dollars being used for personal use. He stated that he has viewed on numerous occasions in Smith Township Sheriff's cars being used for personal use, i.e., grocery store parking lots, community meetings, etc. He recommended that the Commissioners consider establishing a telephone number (or program similar to Crime Watch) whereby residents could call to report their viewing of tax dollars being wasted. Chairman Ford asked Mr. Sabatasse if he wished to make a formal complaint and if he had specific times and dates. Mr. Sabatasse stated that he did not wish to make a formal complaint, but as a taxpayer, he wanted to bring this to the attention of the Commissioners. He stated that he did not take the time to record specific dates and times because some of the incidents were reported to him since he is an active member of his community (i.e. a Deputy Sheriff's wife using a Sheriff's car for grocery shopping). However, he witnessed on numerous occasions a Sheriff's car parked in front of the Slovan Fire Department.

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Chairman Ford requested Mr. Sabatase to meet with the County Solicitor in order to convey these incidents and the Commissioners will then review the information and will ask the Sheriff to address the issues accordingly. Chairman Ford noted, however, that the County does have a car policy relative to assignment and use of vehicles and that the Sheriff, as an elected official, can assign vehicles at his discretion.

CORRESPONDENCE:

Chief Clerk made available to the news media a News Release relative to the following project:

1. CHAMP Investment Limited Partnership - Southpointe Project

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval Day Care Provider Agreements with the following individuals for FY95/96:

- Felicia Butts - Langeloth
- Alice Gorby - Washington
- Shelly Snodgrass - Monongahela

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Day Care Provider Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a three-month bid award extension (from December 31, 1995 to March 31, 1996) for telephone equipment with Telecom Technologies, Inc. This extension will allow the County additional time to evaluate its future needs and enable the County to purchase all necessary items for the new Correctional Facility.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the bid award extension as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Connect, Inc., for the provision of homeless assistance case management services for the period of February 1 through June 30, 1996. It is in the amount of \$4,000 and the funding will come from the Human Services Development Fund.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreement with Connect, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval an Agreement with the Pennsylvania Department of Transportation for Section 16 (b) (2) vehicle acquisition funding for the purchase of a 22-passenger mini-van which will be used to transport senior citizens in the Mon Valley portion of the County. The amount of the grant is \$41,920.00. Any additional costs will be paid for by the Southwestern Pennsylvania Area Agency on Aging.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Agreement as per above and authorizing the Chairman of the Board to so execute.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Purchase of Service Agreement with Attorney E. J. Julian for the provision of legal counsel to children receiving services through Children & Youth. It provides for an increase in the monthly rate from \$900.00 per month to \$1,250.00 per month for the period of January 1 through June 30, 1996.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Purchase of Service Agreement as per above.

REMARKS: Commissioner Irely commented that the Board of Commissioners is looking into the legal needs of the County and that this contract is on a month-to-month basis.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an extension of the current Lease Agreement with Millcraft Center for office space for District Justice Spence. This extension is on a month-to-month basis through April 30, 1996, at the current rental rate of \$1,729.00 per month. The purpose of the extension is to allow additional time for occupancy at the new location at the George Stewart Building.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Extension to the Lease Agreement with Millcraft Center as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for (1) gasoline for County Vehicles to be bid on an annual basis (the current bid expires February 28th); and (2) pharmacy services for the new correctional facility.

Moved by Mrs. Irely, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Amendment No. 1 to the Agreement with the Pennsylvania Department of Transportation which adds the item of "Construct New T-Hangars" to the work scope of the Agreement without changing the original amount established for State Agreement Number 188-A-93-7 (810667) at the Washington County Airport.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Amendment No. 1 to the Agreement with the Pennsylvania Department of Transportation as per above and authorizing the Chairman of the Board to execute the Agreement and the Chief Clerk to attest the same.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution approving the International Association of Clerks, Recorders, Election Officials and Treasurers (IACREOT) as an association/organization concerned with governmental affairs in accordance with Section 446 of the County Code. It was noted that Kathy McCullough-Testa, Recorder of Deeds, will be serving on the Planning Committee for this association's 1997 annual convention which will be held in Philadelphia.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a recommendation to authorize Friday, January 26, 1996, as "Steeler Super Bowl Pride Day" whereby all non-uniformed employees will be permitted to dress in Steeler colors or clothing.

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing Friday, January 26, 1996, as "Steeler Super Bowl Pride Day" as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

(R) 1. Ed Rutledge, Linda Wilson, Debbie Batley
(Reimbursable) and Bonnie Levine of the Health Center to
attend a Provider Training on
Pennsylvania's Case-Mix Payment System
in Mars, Pa., on February 6, 1996.

(O) 2. Sally Schultz, Helen Orcutt, Kristin
(Reimbursable) Taylor and Michelle Abel of the Health
Center to attend a seminar on Bowel
Management in the Elderly in
Pittsburgh, Pa., on February 7, 1996.

- (O) 3. Roger Metcalfe, Budget Director, to attend the GFOA Annual State Conference in Reading, Pa., on June 10-12, 1996.

- (O) Optional
(R) Required

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing travel requests and authorizing payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk announced that the Commissioners intend to re-open the 1996 County Budget for the purpose of amending it. The County will be posting the proposed amended budget on or by February 5th and it is scheduled for adoption by the Board at a special meeting to be held on February 15th in accordance with the provisions of the County Code.

SOLICITOR

Attorney McCune presented to the Board for their consideration and approval an Agreement with Donald E. York, Real Estate Appraiser, to perform an appraisal on behalf of the County relative to the Grief Brothers Corporation tax assessment appeal. The County's pro-rata share will not exceed \$500.00.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune presented to the Board for their consideration and approval a Settlement in the amount of \$1,500.00 for Attorney John Rogers, deceased, relative to compensation for services as an Assistant Public Defender. It was noted that this matter was administratively approved by the previous Board of Commissioners.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Settlement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune presented to the Board for their consideration and approve a Stipulation of Settlement between the Washington County Health Center and the Pennsylvania Department of Public Welfare relative to Medicare/Medicaid reimbursement involving the years 1990, 1991 and 1992 which will result in a financial benefit to the County in an amount of approximately \$78,000.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Stipulation of Settlement with the Pennsylvania Department of Public Welfare as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

1996 EIGHT PASSENGER VAN FOR PROBATION SERVICES

1. Davies Ford, Inc.
728 McKean Avenue
Charleroi, PA 15022

Amount of Bid: \$19,699.00

A cashier's check in the amount of \$1,969.90 accompanied the bid.

2. Budd Baer, Inc.
71 Murtland Avenue
Washington, PA 15301

Amount of Bid: \$18,721.67

A cashier's check in the amount of \$1,872.17 accompanied the bid.

3. Cramer Motors, Inc.
10215 West Main Road
North East, PA 16428

Amount of Bid: \$18,774.29

A bid bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mrs. Irely, that the foregoing bids be tabled for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

ELECTION SUPPLIES

1. William Penn Printing Company
900 W. North Avenue
Pittsburgh, PA 15233

Amount of Bid: \$49,169.00

A bid bond in the amount of 10% accompanied the bid

2. Cane Business Forms
P. O. Box 310
Atlasburg, PA 15004

Amount of Bid: \$12,527.10

A cashier's check in the amount of \$1,252.71 accompanied the bid.

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Printed by: Romberger Bindery—Form H-794

3. Moore Business Forms
1 Allegheny Square, Suite 530
Pittsburgh, PA 15212

Amount of Bid: \$11,546.81

A bid bond in the amount of \$12,000.00 accompanied the bid.

4. Fernhill Press, Inc.
1160 Dekalb Street
King of Prussia, PA 19406

Amount of Bid: \$39,840.00

A bid bond in the amount of 10% accompanied the bid.

5. Badzik Printing Service, Inc.
P. O. Box 242
Donora, PA 15033

Amount of Bid: \$43,612.15

A bid bond in the amount of 10% accompanied the bid.

NOTE: Larry Spahr, Director of Elections, commented that the bid specifications for the ballot reproduction was split between camera-ready layout and non-camera ready layout and that the County will be able to experience a substantial savings in the production of camera-ready layout ballots.

Moved by Mrs. Irey, seconded by Mr. Burns, that the foregoing bids be awarded to the lowest responsible bidders contingent upon final review of the bids by the Solicitor, Purchasing Agent and Director of Elections. (This action is being taken in light of time constraints due to an April Primary as opposed to a May Primary because of the Presidential Election.)

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:30 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 6, 1996

ATTEST: Christine S. Aluatare

CHIEF CLERK