

Minute No. 531

Washington County Commissioners

Washington, PA, February 8, 1996

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Irey and Burns. Also being present: Tina Dallatore, Chief Clerk; Linda Hands, Clerk-Steno II; Attorney Jim McCune, Interim County Solicitor; Floyd Laubham, Planning; Francis King, Treasurer; Controller Belcastro; Ron Barshick, MH/MR Administrator; Wayne Fleming and Debbie Medina of Tax Assessment; Gary Stokum and Eugene Painter of Soil Conservation; Kate Burns, wife of Commissioner Burns; Terri Rae Anthony and Colleen Martos of Highway Safety; Lt. Robert Ware, Cecil Township Police Department; Ed DeVoge, Director/Safety Chairman of the Travelers Protective Association; Bill Hess and Randy Margarelli of Mon Valley EMS; Tom and Esther Cox; Mary Elizabeth Yancosek of Washington; Harry Sabatasse, Jerry and Shirley McBride, Ruth Ann Morris and Carol Lombardo, interested citizens; Kathy Thomas, Valley Independent; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Jim Jefferson, WJPA; and interested bidders.

Chairman Ford called the meeting to order at approximately 10:00 a.m. and entertained a motion to approve Minute No. 530 dated January 25, 1996.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 530 dated January 25, 1996, be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners presented Certificates of Appreciation to (1) Tom Cox for his many years of service as a member of the Board of Assessment Appeals and (2) Eugene Painter for his many years of service as Chairman of the Conservation District Board of Directors. Mr. Painter will continue to serve on the Board of Directors but not in the capacity as Chairman.

The Commissioners presented a Proclamation designating the week of February 11-17, 1996, as "Child Passenger Safety Awareness Week" to Terri Rae Anthony, Administrator of the Highway Safety Program. Ed DeVoge of the Travelers Protective Association and Randy Margarelli of the Mon Valley EMS each briefly commented on the efforts of the Highway Safety Program.

#### PUBLIC COMMENTS

Chairman Ford addressed the issue that was brought before the Commissioners by Harry Sabatasse at the meeting on January 25, 1996 (see pp. 249-250 for further reference) relative to the personal use of County cars by sheriff's deputies. He noted that at the request of the Commissioners, Mr. Sabatasse met with the County Solicitor, Jim McCune, in order to address Mr. Sabatasse's general concern regarding alleged abuses

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of the automobile policy by sheriff's deputies. Chairman Ford stated that Solicitor McCune has provided a report to the Commissioners wherein Solicitor McCune noted that Mr. Sabatasse made no specific allegations, with the exception of a situation in which a deputy to whom a car was assigned and who also serves as the Smith Township Police Chief left the deputy's vehicle at the fire station while answering a fire call. Chairman Ford stated that the Commissioners are having ongoing conversations with the Sheriff concerning this matter. Other than this one incident there was no further documentation of specific times, dates or locations. He encouraged Mr. Sabatasse that if he sees any future incidents to please document them and so notify the Commissioners. Chairman Ford noted that the Sheriff is a duly elected officeholder and has the ability and the right to assign vehicles as he sees fit. However, the Board of Commissioners as administrators also has a great concern relative to how vehicles are used. He noted that in 1994, the Commissioners adopted a county vehicle policy which provides for an annual reassessment of the needs of agencies which require permanent vehicle assignments. He stated that the Commissioners will clearly exercise this right to review all assigned vehicles and they are in the process now of having the Director of Administration go through a complete review of every person that is assigned a car. This process will be an extensive review that will occur at the beginning of each year and will be reported back to the Commissioners for their decision accordingly. He also noted that decals have been placed on all county vehicles. Mr. Sabatasse thanked the Commissioners and Solicitor McCune for their time and effort relative to this issue.

OLD BUSINESS

Solicitor McCune recommended that the bid for a 1996 Eight-Passenger Van for Probation Services be awarded to Budd Baer of Washington, Pa., in the amount of \$18,721.67; this being the lowest responsible bid received in accordance with the specifications.

Moved by Mr. Burns, seconded by Mrs. Irey, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Provider Agreement with Amanda Hittner of Bridgeville, Pennsylvania, for the Day Care Program for FY95/96.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Provider Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Bid Award Extension for Computer Paper with the following vendors for the period of February 28, 1996 through May 31, 1996:

1. Cane Business Forms, Burgettstown, Pa.
2. L&M Paper, Pittsburgh, Pa.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the Bid Award Extension as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a recommendation from Dr. Barry Parks, WCHC Administrator, to submit to the Pennsylvania Department of Health a request for an extension of the Certificate of Need (CON) for the expansion project for the Health Center. This extension would be for a period of one year from the expiration date of June, 1996.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the submission of a request for an extension of the Certificate of Need as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following:

1. Soliciting of requests for proposals for an appraisal of all County buildings and personal property
2. Advertising of bids for the electronic monitoring system of jail inmates (The current contract expires 4/1/96.)
3. Ratification of the advertisement for bids for camera ready ballot reproduction system for the Election Office

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the soliciting of proposals and advertising of bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval renewal of the following hardware and software support contracts for the GTE Courts Computer System for calendar year 1996:

1. License and Software Support with Bull Information Systems in the amount of \$15,037.00
2. Hardware Maintenance with Wang Laboratories, Inc., in the amount of \$31,407.00

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the renewal contracts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the leasing of alphanumeric pagers for twelve members of the EMS Hazmat Team. The pagers would be leased from Pagenet at a cost of \$9.00 each per month for a yearly total of \$108.00 each and a total yearly cost of \$1,296.00 for the twelve pagers which will be paid from Act 165 funding.

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Moved by Mr. Burns, seconded by Mrs. Irey, approving the leasing of alphanumeric pagers as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval (1) the Master Plan for employment and training services as prepared by the Washington-Greene County Job Training Agency, Inc., for the period of July 1, 1996 through June 30, 1998; and (2) authorization for David Suski, President/CFO, to be appointed as the signatory authority for the funds provided through JTPA to Washington and Greene Counties.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Master Plan for employment and training services and authorizing David Suski as signatory authority as per above; this action subject to final review by the Solicitor.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a proposal from Profit Retrieval Systems, Inc., of North Huntingdon, Pennsylvania, to perform an accounts payable audit to review all debts to the County at a fee of 50% of any amount recovered.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the proposal from Profit Retrieval Systems, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Revised Cost Summary from McDonald Associates of Charleroi, Pennsylvania, in connection with the Bailey Bridge Rehabilitation Project:

Cost Proposal (9/8/94)	\$48,433.40
Geotechnical Investigation	(-) \$18,000.00
Addendum #1 (1/16/96)	(+) \$ 8,471.71
Revised Total	\$38,905.11

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Revised Cost Summary from McDonald Associates as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Board appointments/reappointments:

Washington-Greene MH/MR Advisory Board:

Reappointment of Gabriel C. Fusco, Ph.D. and Dr. William Pearson  
3-year terms (1/1/96 - 12/31/98)

Appointment of Cynthia Peterson and Letha Ann Kelly, both of Washington  
3-year terms (1/1/96 - 12/31/98)

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the foregoing reappointments/appointments.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Farmland Preservation Board:

Reappointment of Craig Sweger, Clark Mitchell and Michael Schultz  
3-year terms (1/1/96 - 12/31/98)

Reappointment of Craig Sweger as Chairman for calendar year 1996

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the foregoing reappointments.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Industrial Development Authority:

Appointment of Thomas Uram of Washington to fill a vacancy for which the term expires 12/31/97

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the foregoing appointment.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Aircraft Hangar Tiedown Lease with Dr. Gil Roth of Claysville, Pennsylvania, at a monthly rental of \$35.00, effective January 4, 1996.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the Aircraft Hangar Tiedown Lease as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Application for Planning Grant to be submitted to the Pennsylvania Department of Environmental Protection in connection with the Municipal Waste Management Plan. The application is in the total amount of \$100,000 of which the State's share is \$80,000 and the County's share of \$20,000 is anticipated to be provided as in-kind services.

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Moved by Mrs. Irej, seconded by Mr. Burns, approving the Application for Planning Grant as per above and authorizing the Chairman of the Board to so execute.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Lease Purchase Agreement with Xerox Corporation for a Model 5021ZTA copier for the Planning Commission. The monthly rate for 36 months would be \$208.35 which includes all copies, supplies (except paper) and maintenance. This contract includes a 10% end of lease buyout option.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Lease Purchase Agreement with Xerox Corporation and authorizing the Chairman of the Board to so execute.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from Coroner Tim Warco to adopt a Fee Schedule for X-Ray reproduction whereby the Coroner would charge a dollar-for-dollar amount for reproduction in addition to a \$25.00 service fee.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the Fee Schedule for X-Ray Reproduction as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Attorney Christopher Blackwell to serve as Solicitor for the Sheriff's Office, effective February 1, 1996, at the monthly rate of \$200.00 (\$2,400.00 per year). It was noted that Attorney Blackwell replaces Attorney Ray Amatangelo.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreement with Attorney Christopher Blackwell as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Pennsylvania Commission on Crime and Delinquency (PCCD) Subgrant Application in the amount of \$51,114.00 for continuation of the Crime Victim/Witness Assistance Program for calendar year 1996.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the PCCD Subgrant Application as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with the following nine (9) fire companies for the purpose of providing fire prevention, inspection and fire protection of County lands and buildings within the respective jurisdictions of these fire companies. Each agreement is in the amount of \$750.00 per fire company for the year 1996:

Avella Fire Company	Cross Creek Park
East Bethlehem Fire Company	Ten Mile Park
West Middletown Fire Company	Cross Creek Park
Mt. Pleasant Twp. Fire Company	Cross Creek Park
City of Washington	Courthouse Square Complex
Finleyville Fire Company	Mingo Park
Valley Inn Fire Department	Mingo Park
Chartiers Twp. Volunteer	Wash. Co. Health Center, Juvenile Det. Center and the Fairgrounds
South Franklin Twp. Fire Company	County Airport

Moved by Mrs. Irey, seconded Mr. Burns, approving the foregoing Agreements with the various fire companies.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- (R)  
(County pays transportation costs only)
1. Two Per Diem Officers of the Jail to attend Basic Training for Correctional Officers to be held at the Department of Corrections Training Academy in Elizabethtown, Pa., on March 4-29, 1996.
- (R)  
(Reimbursable)
2. The following employees of CYS to attend CORE/Competency Based Training Courses as follows:
    - Jeff Dykstra and David Neil  
Greensburg, Pa., on February 26-27, 1996.
    - Marjorie King  
Meadowlands, Pa., on March 4, 1996 and Greentree, Pa., on February 5, 1996.
    - John Sim  
Monroeville, Pa., on February 22-23, 1996.
    - Mary Jo Closser  
Warrendale, Pa., on March 11, 1996 and Bethel Park, Pa., on March 19, 1996.
- (O)  
(Reimbursable)
3. Angela Alampi of Aging Services to attend a C.A.S.A. Spring Training Session in Pittsburgh (East Liberty), Pa., on March 11, 1996.
- (C)  
(Reimbursable)
4. Gail Abercrombie of Human Services to attend a Mental Health Committee Children's Division Meeting at State College, Pa., on February 22-23, 1996.

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- (R) 5. Monica Anderson and John Moschetta of Juvenile Probation to attend Orientation for the New Professional (Juvenile Justice Academy) at Harrisburg, Pa., on February 7-9, 1996 and March 5-8, 1996.
- (R) 6. Mark Baldini of Juvenile Probation to attend a Conflict Resolution Training Course sponsored by VISION at Greentree, Pa., on March 4-5, 1996.
- (O) 7. Sally Schultz of the Health Center to attend a Seminar sponsored by the National Institute for Health & Human Services in Pittsburgh, Pa., on February 26, 1996.
- (O) 8. District Attorney Pettit to attend the PA District Attorneys Institute 1996 Mid-Winter Meeting to be held in Philadelphia, Pa., on February 13-16, 1996.
- (O) 9. Sue Accetta and Martha Ward of Domestic Relations to attend PACSES Conversion Meeting and Training Session in Butler, Pa., on March 21, 1996.
- (R) 10. Don Morris of Adult Probation to attend an "Introduction to Sentencing Guidelines" training session sponsored by the Pa. Commission on Sentencing at the Penn State University Park Campus on February 7, 1996.

- (C) Committee Member  
(O) Optional  
(R) Required

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing travel requests and authorizing payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

Chief Clerk announced that an Emergency Meeting of the Board of Commissioners was held on Saturday, January 20, 1996, in order to declare a disaster emergency due to the severe flooding which occurred on January 19, 1996.

Chief Clerk announced that a Special Meeting of the Board of Commissioners will be held on Thursday, February 15th, at 9:30 a.m. for the purpose of (1) adopting the proposed amended 1996 budget; (2) opening of bids for Camera Ready Ballot Reproduction System; (3) and any other matters that may come before the Board.

Chief Clerk announced that a Salary Board Meeting will be held on Thursday, February 15th, immediately following the Special Meeting of the Board of Commissioners.

#### SOLICITOR

Solicitor McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irely, seconded by Mr. Burns, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

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1. Milorad Pokrajac (1995 County Tax)  
205 Stonebridge Drive  
Finleyville, PA 15322  
District: Union Township  
Parcel ID No: 640-010-10-00-0014-00  
Amount: \$60.16  
SS No: 308-74-7186
2. Ruth E. Ellis (1995 County Tax)  
P.O. Box 151  
Donora, PA 15033  
District: Donora Borough  
Parcel ID No: 240-031-00-02-0008-00  
Amount: \$20.23  
SS No: 196-26-9109

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

**OPENING OF BIDS:**

Controller Belcastro opened and read the following bids:

**GASOLINE:**

1. Agway Petroleum  
P. O. Box 4852  
Syracuse, NY 13221-4852  
  

<u>\$11,885.20</u>	Delivered Gasoline Total
<u>\$62,339.15</u>	Pump Price Total

A bid bond in the amount of 10% accompanied the bid.

**DISPOSABLE BRIEFS FOR THE HEALTH CENTER:**

1. Druzak Medical, Inc.  
200 First Street  
Ambridge, PA 15003  
  
 Total amount of bid: \$95,314.37  
  
 A bid bond in the amount of 10% accompanied the bid.
2. Gateway Healthcare Corporation  
Medical & Surgical Center Division  
238 Race Street  
Sunbury, PA 17801  
  
 Total amount of bid: \$108,841.50  
  
 A bid bond in the amount of 10% accompanied the bid.

3. Gatti Medical Supply  
834 Philadelphia Street  
Indiana, PA 15701

Total amount of bid: \$107,640

A bid bond in the amount of 10% accompanied the bid.

4. Randolph General Medical  
1400 Valley Belt Road  
Brooklyn Heights, OH 44131

Total amount of bid: \$102,437.2800

A bid bond in the amount of 10% accompanied the bid.

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- 5. Worldwide Latex Ltd.  
265 Meadowlands Blvd.  
Washington, PA 15301

Total amount of bid: No total submitted; per unit costs only.

No bid security accompanied the bid. Therefore, it was unacceptable.

- 6. The Burrows Company  
791 Commonwealth Drive  
Warrendale, PA 15095

Total amount of bid: \$104,222.88

A bid bond in the amount of 10% accompanied the bid.

MEAT FOR WCHC AND JAIL

- 1. Alliant (Kraft) Foodservice  
2500 Lovi Road  
Freedom, PA 15042

Total amount of bid: \$23,105.61/month  
\$69,316.83/qtr.

A bid bond in the amount of 10% accompanied the bid.

- 2. Jarrell & Rea, Inc.  
1422 Smallman Street  
Pittsburgh, PA 15222-4396

Total amount of bid: \$7,917.27

A cashier's check in the amount of \$792.00 accompanied the bid.

- 3. Shane Meat Company  
P. O. Box 20  
Kennett Square, PA 19348-0016

Total amount of bid: \$17,192.89

A cashier's check in the amount of \$1,719.29 accompanied the bid.

- 4. Green Valley Packing  
2992 Green Valley Road  
Claysville, PA 15323

Total amount of bid: \$16,573.63

A bid bond in the amount of \$5,000.00 accompanied the bid.

WHEELCHAIRS FOR WCHC

- 1. Gatti Medical Supply  
834 Philadelphia Street  
Indiana, PA 15701

Total amount of bid: \$18,370.50

A bid bond in the amount of \$1,837.05 accompanied the bid.

- 2. Randolph General Medical, Inc.  
1400 Valley Belt Road  
Brooklyn Heights, OH 44131

Total amount of bid: \$15,604.70000

A bid bond in the amount of 10% accompanied the bid.

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

3. Red Line Medical Supply  
8121 10th Avenue North  
Golden Valley, MN 55427-9958

Total amount of bid: \$14,851.50

A bid bond in the amount of 10% accompanied the bid.

4. Stuart Medical, Inc. d/b/a Owens & Minor  
One Stuart Plaza, P. O. Box 339  
Greensburg, PA 15601

Total amount of bid: \$21,359.30

A bid bond in the amount of 10% accompanied the bid.

LAUNDRY SUPPLIES FOR JAIL

1. Carman Supply & Equipment Co.  
56 Sexton Road  
McKees Rocks, PA 15136

Total amount of bid: \$13,514.00

A bid bond in the amount of \$1,352.00 accompanied the bid.

2. Burns Chemical Systems, Inc.  
3003 Venture Court  
Export, PA 15632

Total amount of bid: \$10,445.00

A certified check in the amount of \$1,044.50 accompanied the bid.

3. Jack Frye Sales & Service  
104 Cherry Street  
Clairton, PA 15025

Total amount of bid: \$8,405.00

A cashier's check in the amount of \$840.50 accompanied the bid.

4. Rykoff-Sexton, Inc.  
P. O. Box 1677  
Pittsburgh, PA 15230

Total amount of bid: No total submitted; items submitted on a per unit cost basis.

A bid bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irely, seconded by Mr. Burns, to table all of the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

*Christine A. Alvestone*  
*Craig Clark*

*February 20*

1996