

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

Minute No. 535

Washington County Commissioners**Washington, PA, March 21, 1996**

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Irey and Burns. Also being present: Tina Dallatore, Chief Clerk; Linda Hands, Clerk-Steno II; Attorney Jim McCune, Interim County Solicitor; Melanie Thomas-Finney, Planning; Paul Belcastro, Controller; Francis King, Treasurer; Duane Kavka, Acting Director of Administration; Ron Barshick, Mental Health/Mental Retardation Administrator; Steve Shaner, Executive Director of Drug and Alcohol; Vicki Hladik Bryan and Jean Byers, MATHCOUNTS representatives; Ron Schmeiser, Financial Advisor; Warden Joe Pelzer; Tom Cox, Director of Revenue; Bob Irey, husband of Commissioner Diana Irey; Mary Elizabeth Yancosek and David Kimenski of Washington; Diane Sanford and Erma Frazier, LeMoyne Center; Anthony Turriziani, Joseph Gorby, Gordon Hanson and Kirk Holman, interested citizens; John Logar, Tax Appeal Board Member; Jeffrey Katrencik, Nimesh Singh, Brian O'Kelly, Emily Fidelman, Brian Watters and Jonathan Chambers, MATHCOUNTS competition winners; Emily and George Fidelman, Brian and Pam Watters and Gerald Chambers, parents of MATHCOUNTS competition winners; Leslie Wright of California Center in the Woods; Dr. Josephine Whitely-Fields, CEM Pilot Project; Lynn Leach of Mission Mon Valley; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Jim Jefferson, WJPA; Kathy Thomas, Valley Independent; and interested bidders.

Chairman Ford called the meeting to order at approximately 10:00 a.m. and entertained a motion to approve Minute No. 534 dated March 7, 1996.

Moved by Mr. Burns, seconded by Mrs. Irey, that Minute No. 534 dated March 7, 1996, be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Commissioner Burns read a Proclamation designating March 25-30, 1996, as "MATHCOUNTS WEEK" in Washington County. The Commissioners presented the Proclamation to Jean Byers, MATHCOUNTS Co-Chairman, and certificates to the competition winners which included Jeffrey Katrencik of Canonsburg Middle School, Nimesh Singh, Brian O'Kelly, Emily Fidelman and Brian Watters of Peters Township Middle School and Jonathan Chambers of Trinity Middle School.

Chairman Ford introduced Steve Shaner, Executive Director of the Drug and Alcohol Program, for the presentation of mini-grant awards to representatives of the following organizations:

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

<u>Organization</u>	<u>Amount of Award</u>
Mission Mon Valley	\$1,000
California Senior Center	\$1,984
CEM Project	\$2,000
LeMoyne Center	\$ 950
Canonsburg Police Dept.	\$2,000

Mini-grant awards were also made available to CARE (Greene County - two separate awards in the amount of \$2,000 each).

(The meeting recessed briefly for the purpose of taking photos.)

(Revision to Agenda)

Moved by Mr. Burns, seconded by Mrs. Ireby, to revise the agenda to add under New Business item 1 which would be the appointment of the Public Safety Director.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - No.

Motion carried.

PUBLIC COMMENTS

Anthony Turriziani of Charleroi questioned Chairman Ford relative to the action taken yesterday at the Prison Board Meeting and noted that it was his understanding that Chairman Ford felt that it was in the best interest of the County to contract with an outside agency for counseling services at the jail. He asked Chairman Ford if he knows what the cost is going to be for these contracted services in relation to the cost of bringing back a laid off employee; and, if so, did he intend to make those figures public.

Chairman Ford responded that he did know the cost and it was on today's agenda to be voted upon.

Mr. Turriziani then asked Chairman Ford why he took action when he knew that the County was not in compliance with the State requirements.

Chairman Ford stated that the Commissioners did not know that the County was not in compliance. He stated that the Commissioners went through the layoff process in an effort to reduce expenditures of the County. They instructed the Personnel Department to reduce personnel by a cost of approximately \$200,000 through a seniority-based process. As a result of that process, two jail counselors were laid off. Prior to the layoff, the Commissioners checked with the Warden to see if in fact the County was in compliance and the Warden felt that because the County had volunteers that the County was in compliance. On February 14th the Prison Board instructed the Board of Commissioners, more specifically Warden Pelzer, to contact the State to have someone come in to make sure that the County was in compliance. As a result of that, on February 28th the State visited the complex and subsequently ten days later issued a written report that said in effect that the County was out of compliance by .5 (half of a person). The State felt that the volunteers would certainly be able to offset what the County was trying to do, but felt more comfortable with the County filling that position. Therefore, the State gave the County two options; (1) to either hire someone back part-time; or (2) to contract for the services. Chairman Ford stated that Mr. Turriziani's statement that the Commissioners knew that the County was out of compliance is inaccurate. Chairman Ford

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

stated that what the State has done is confirm that there may be a need to reduce staff. He explained that the Commissioners reduced staff by two counselors at the prison and, as a result, the State came back with the requirement of only a part-time counselor. He stated that the Commissioners feel comfortable that their decision to reduce jail personnel was accurate and they are going to take action now to comply with the recommendations of the State; and, according to the Solicitor, the County will now be in compliance.

Mr. Turriziani again asked Chairman Ford if he feels it is better to hire an outside agency than to bring back a laid off employee. Chairman Ford responded "yes" and stated that the Commissioners' charged responsibility is to run the County in the most cost-efficient manner.

Mr. Turriziani questioned Commissioner Burns relative to a meeting that took place in his office wherein Commissioner Burns indicated to Mr. Turriziani and some other folks that if it was deemed necessary to bring back a counselor that he would bring back one or possibly both of the laid off counselors. Commissioner Burns responded "yes". Mr. Turriziani then stated that Commissioner Burns was not doing that. Commissioner Burns explained that he said that the Commissioners would do whatever they had to do to be in compliance; and if that meant bringing back a counselor, the Commissioners would do that. He noted that the State told the Commissioners that they needed a half counselor and the County has a half counselor and so the Commissioners have done it. He stated that he has lived up to what he told Mr. Turriziani he would do.

Mr. Turriziani stated publicly that he feels this is not about the cuts and it is a hit list because he and Ms. Ellis financially supported Metro Petrosky very heavily in his bid for re-election and it is a slap in the face to Nancy Ellis who did a job for the County when she took over the position of work release counselor whereby the program brought in \$41,000 and at the end of 1995 the program brought in \$91,000. He commented that it is amazing that Ms. Ellis, who is qualified and was sent to Harrisburg by the County for training, applied for a corrections position in this County and can not even get an interview. He asked Chairman Ford if he wished to comment on this. Chairman Ford responded "No".

(Kathy Thomas of the Valley Independent entered the meeting.)

OLD BUSINESS

Attorney McCune recommended that the bid for Pump Gasoline be awarded to Guttman Oil of Belle Vernon, Pa., this being the only bid which meets the specifications.

Moved by Mr. Burns, seconded by Mr. Irej, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for Printed Forms be awarded to the following vendors; these being the lowest responsible bids received in accordance with the specifications:

Badzik Printing, Donora, Pa.
Lordan Forms & Systems, Pittsburgh, Pa.
Cane Business Forms, Atlasburg, Pa.

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

Masters Ink, Canonsburg, Pa.
Consolidated Graphics Communications, Bridgeville, Pa.
Progressive Forms, Harrisburg, Pa.
Dando Printing, Donora, Pa.
Tri-State Publishing Co., Steubenville, Ohio
Hudson Business Forms, Pittsburgh, Pa.
Vocational Rehabilitation Center, Pittsburgh, Pa.

Moved by Mr. Burns, seconded by Mr. Ford, awarding the bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bid for Electronic Monitoring Services for the Jail be awarded to American Monitoring Service of Folsom, Pennsylvania, at a cost of \$5.45/unit for a yearly total of approximately \$29,838.75 based on fifteen units. It was noted that if the amount of units increases or decreases, the approximate yearly total will change. This was the lowest responsible bid received in accordance with the specifications.

Moved by Mr. Burns, seconded by Mrs. Irey, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for Medical Supplies continue to be tabled for review.

Moved by Mr. Burns, seconded by Mrs. Irey, to continue to table the bids for Medical Supplies as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

CORRESPONDENCE:

Chief Clerk made available to the news media a news releases relative to the following project:

1. Maple Avenue Storm Sewer and Wallace Lane Sanitary Sewer Project
City of Washington

NEW BUSINESS:

Chief Clerk presented to the Board for their consideration and approval an Agreement between 9-1-1 and the Mental Health/Mental Retardation Program relative to mental health crisis telephone calls. Under the provisions of the agreement, Mental Health/Mental Retardation will reimburse 9-1-1 the amount of \$2,500.00 per month for these services for the period of March 15, 1996 through June 30, 1996.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following items relative to the Children and Youth Program:

1. Addendum to the FY95/96 Purchase of Service Agreement with the Wesley Institute which reflects the addition of another treatment unit for females aged 8-12 at a per diem rate of \$138.60
2. Addendum to the FY95/96 Purchase of Service Agreement with St. Michael's School which reflects the addition of residential treatment facility services at a per diem rate of \$133.89
3. FY95/96 Purchase of Service Agreement with Three Rivers Adoption Council at a maximum contract amount of \$100,000.00

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Addendums and Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Purchase of Service Agreement with John S. Milinovich & Associates relative to the provision of fiscal support for the Children and Youth Department on an as-needed basis through December 31, 1996, at a cost not to exceed \$25,000.00.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Addendum to the Purchase of Service Agreement with John S. Milinovich & Associates as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a proposal from Diamond Pharmacy Services of Indiana, Pennsylvania, for the provision of pharmaceutical services at the new correctional facility.

Moved by Mr. Burns, seconded by Mrs. Irej, accepting the proposal from Diamond Pharmacy Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for computer hardware and software and installation and maintenance for a network system for the Election Office. The purpose is for voter registration file creation and maintenance which is motor voter friendly.

Moved by Mr. Burns, seconded by Mrs. Irej, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

FRANK R. MASCARA, METRO PETROSKY, JR., JOSEPH A. FORD, COMMISSIONERS

Printed by: Romberger Bindery—Form H-794

Chief Clerk presented to the Board for their consideration and approval a State Contract Purchase of a 1996 Ford F250HD 4x4 pickup with extended cab for the Parks Department with Phillips Ford Sales. The cost of the vehicle is expected to be \$20,394.00 but will not exceed \$21,944.00. It was noted that this truck is intended to be used specifically at Cross Creek Park.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the State Contract Purchase as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Engineering Agreements with MS Consultants, Inc., of Coraopolis, Pennsylvania, relative to the following bridge projects located in West Finley Township:

<u>Bridge Project</u>	<u>Contract Amount</u>
Wheeling 19	Not to exceed \$78,252.65
Wheeling 21	Not to exceed \$105,831.08

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Engineering Agreements with MS Consultants, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Agreement with McCune and Vreeland for the continuation of services as interim County Solicitor on a month-to-month basis until such time as a permanent appointment is made.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Addendum to the Agreement with McCune and Vreeland as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Washington-Greene Drug and Alcohol Planning Commission relative to the provision of counseling services to the inmates at the County Jail pursuant to the requirements set forth in Title 37, Section 95.243. The term of this agreement would be April 1, 1996 through June 30, 1997. The cost would be billed at a unit cost of \$26.00 for each hour of direct service. The funds billed under the terms of the agreement would only be billed after all other sources of revenue have been charged, including but not limited to, third party reimbursement. In the event that another insurer provides payment at less than the negotiated unit cost of this agreement, only that portion between the actual third party reimbursement and the unit cost will be billed. It was noted that the Washington-Greene Drug and Alcohol Planning Commission will subcontract

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

with CARE, Inc., for the provision of these counseling services and that the agreement contains termination provisions.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Abstain (due to the fact that she was not in attendance at the Prison Board meeting yesterday when this issue was discussed and has not had an opportunity to review the information)

Mr. Ford - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval a recommendation to appoint Dr. Henry E. Holets, Jr., of Monongahela, Pennsylvania, to the Washington County Hospital Authority, replacing Robert Fuller whose term expired December 31, 1995.

Moved by Mr. Ford to appoint Dr. Henry E. Holets, Jr., to the Washington County Hospital Authority as per above.

Motion died for the lack of a second.

Moved by Mr. Burns, seconded by Mrs. Irey, to appoint Dr. Andrew Balta of Washington, Pennsylvania, to serve as a member of the Washington County Hospital Authority, replacing Robert Fuller whose term expired December 31, 1995.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - No.

Motion carried.

Chairman Ford stated that after discussions between he and Commissioner Burns this morning, two items had been removed from the agenda. The two items were: (a) appointment of Insurance Broker for which a committee had been formed and made a recommendation; and (b) appointment of a Public Safety Director for which a committee had been formed and made a recommendation. He stated that Commissioner Burns requested that the matter of the appointment of the Insurance Broker be held until he had an opportunity to review it and talk with the committee. He stated that he agreed with Commissioner Burns and suggested that they ought to do that equally as well with the Public Safety Director. Chairman Ford asked Attorney McCune if the motion advanced and voted on to place the issue of the appointment of the Public Safety Director back on the agenda is in compliance with Robert's Rules of Orders.

Attorney McCune stated that he was not able to give an opinion since this issue just came up this morning and he does not know the answer. He stated he could review it and render an opinion.

Chairman Ford stated that the Board will take a vote on it and then, based on the Solicitor's ruling, if it is improper, the Board would reverse it. Commissioners Irey and Burns indicated their concurrence. Chairman Ford commented that he would like to tell Commissioner Burns that this is not about promoting friends. He stated that he was solicited heavily by Commissioner Burns for Jeff Yates.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

He stated that he thinks the committee went through its process and that when you appoint a committee and you go through that type of process you must let the committee do its work. He commented that now to stop and go back through and requestion the committee, if Commissioner Burns wishes to do that, he is supportive of him, but he feels that Commissioner Burns can not chose and pick.

Commissioner Burns responded that he did not at any point in time lobby Chairman Ford heavily to support his friend. He stated that Jeff Yates is a professional colleague of his and he does support his appointment. He noted that in legitimate discussion between he and Chairman Ford regarding the replacement of the former Public Safety Director, he certainly made no bones about the fact that he supported Jeff Yates, but he resents it being characterized as heavy lobbying or anything to that effect.

Moved by Mr. Burns, seconded by Mrs. Irely, to appoint Jeffrey Yates as Public Safety Director for Washington County.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - No.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- (R) 1. Jan Springer, Bill Crawford, Jerie Drupp,
(Reimbursable) Donna Knowlson, Monica Farrell and Kathy Watkins of Aging Services to attend a CPR and Basic First Aid Training in Monessen, Pa., on March 29, 1996.
- (O) 2. Angela Alampi of Aging Services to
(Reimbursable) attend a HIV/AIDS Policy in the Workplace Program at Canonsburg, Pa., on April 19, 1996.
- (R) 3. Employees of Juvenile Probation to attend
(Reimbursable) JCJC training sessions as follows:
- | <u>Name:</u> | <u>Date(s)</u> | <u>Location:</u> |
|--------------|----------------|------------------|
| R. Meny | March 26-27 | Harrisburg |
| N. Davidson | April 10-11 | State College |
| G. Winter | April 10-11 | State College |
| G. Winter | May 9-10 | State College |
- (O) 4. Jeff Yates of Public Safety to attend
(Reimbursable) the APCO North Central Regional Conference in Columbus, Ohio, on April 15-17, 1996.
- (O) 5. Blanket authorization for employees
(Reimbursable) of the Health Center who serve in the positions of Administration, Fiscal Director, Assistant Administrator and Director of Nursing to attend PACAH meetings.
- (O) Optional
(R) Required

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing travel requests and authorizing payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA****ANNOUNCEMENTS:**

Chief Clerk announced that a dedication ceremony of the new correctional facility will be held on Thursday, March 28th, beginning with a pre-tour at Noon and the dedication ceremony at 2:00 p.m.

OPENING OF BIDS:

Controller Belcastro opened and read the following bids:

DUPLICATING PAPER:

1. Van Dyk Business Systems
800 Trumbull Drive
Pittsburgh, PA 15205

Total amount of bid: \$18,600.00 (based on estimated quantities)

A cashier's check in the amount of \$1,860.00 accompanied the bid.

2. Scott Electric
1000 South Main Street
Greensburg, PA 15601

Total amount of bid: \$28,170.00 (based on estimated quantities)

A cashier's check in the amount of \$2,817.00 accompanied the bid.

3. Boise Cascade
2500 Jane Street
Pittsburgh, PA 15203

Amount of Bid: \$32,000.00 (based on estimated quantities)

A Bid Bond in the amount of 10% accompanied the bid.

4. Gestetner Corporation
6100 Rockside Woods Blvd #112
Independence, OH 44131

Amount of Bid: \$29,890.00 (based on estimated quantities)

A bid bond in the amount of \$2,989.00 accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

April 1, 1996

ATTEST: Christine A. Shusterman

CHIEF CLERK