

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 539

Washington County Commissioners

Washington, PA, May 16, 1996

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Irej and Burns. Also being present: Tina Dallatore, Chief Clerk; Linda Hands, Clerk-Steno II; Attorney Jim McCune, Interim County Solicitor; Floyd Laubham, Planning; Paul Belcastro, Controller; Francis King, Treasurer; representatives of various Washington County ambulance service organizations; Bonnie Pattison, Colleen Martos and Debbie Klem, Highway Safety Program; J. J. Miller, West Penn AAA; Pennsylvania State Troopers Dee Grady and Tomm Lazar; Sue Orrick, Executive Secretary to Commissioner Burns; Marlene Luketich, Director of Planning; Robert Umstead, Executive Director, Redevelopment Authority; Duane Kavka, Acting Director of Administration; Jeff Yates, Director of Public Safety; Mary Elizabeth Yancosek of Washington; Tom Cox, Director of Revenue; Anthony Turriziani, John Rotheram, Edna Marsh, Fred Fleet, and Attorney Thomas Lonich, interested citizens; John Logar, Tax Appeal Board Member; Kris Schiffbauer, Herald Standard; Joe Smydo, Observer Reporter; Jim Jefferson, WJPA; Kathy Thomas, Valley Independent; Jeff Helsel, California University; and interested bidders.

Chairman Ford called the meeting to order at approximately 10:00 a.m. and entertained a motion to approve Minute No. 537 dated April 18, 1996.

Moved by Mrs. Irej, seconded by Mr. Burns, that Minute No. 537 dated April 18, 1996, be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chairman Ford entertained a motion to approve Minute No. 538 dated May 2, 1996.

Moved by Mrs. Irej, seconded by Mr. Burns, that Minute No. 538 be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Abstain (due to the fact that he was absent from the meeting).

Motion carried.

SPECIAL ORDER OF BUSINESS

Robert Umstead, Executive Director of the Redevelopment Authority, presented to the Board for their consideration and approval a Resolution authorizing the filing of an Application to the Pennsylvania Department of Community Affairs under the Communities of Opportunity Program for Housing and Redevelopment Assistance Funds and further authorizing the County of Washington to enter into a Cooperation Agreement with the Redevelopment Authority for the North Main Street Redevelopment Project in the City of Washington.

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Mr. Umstead presented to the Board for their consideration and approval a Resolution approving the Proposal for Redevelopment of Disposition Parcel No. 1 in the Southpointe Economic Development Project by Scalo/Case Development Company, Inc., of Bridgeville, Pennsylvania, and the redevelopment contract with said developer.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Mr. Umstead presented to the Board for their consideration and approval a Resolution approving the Proposal for Redevelopment of Disposition Parcel No. 4B in the Southpointe Economic Development Project by Southpointe Golf Club, Inc., of Canonsburg, Pennsylvania, and the redevelopment contract with said developer.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Commissioner Burns read a Proclamation designating the week of May 19-25, 1996, as "Emergency Medical Services Week" in Washington County.

Moved by Mr. Burns, seconded by Mrs. Irej, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

The Commissioners presented copies of the Proclamation to representatives of various Washington County ambulance service organizations which included Ambulance and Chair Service-Washington, Ambulance and Chair Service-Southeast, Ambulance and Chair Service-Northwest, CAS - 5 Town Station, Mon Valley EMS, Tri-Community Ambulance, VFW 191 Ambulance Service (Canonsburg) and VFW 764 Ambulance Service (Peters Township). Representatives of Bentworth Ambulance, Cecil Area EMS and Elrama VFD Ambulance were not able to attend the meeting. Commissioner Burns recognized his secretary, Sue Orrick, who served as secretary for the EMS Council for many years and Jeff Yates, Director of Public Safety.

Commissioner Irej read a Proclamation designating May 20-27, 1996, as "Buckle Up America! Week" in Washington County.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Bonnie Pattison, Director of the Highway Safety Program, recognized Pennsylvania State Troopers Dee Grady and Tomm Lazar and J. J. Miller, Safety Advisor of West Penn/West Virginia AAA for their contributions to the community in promoting highway safety programs. Ms. Pattison presented to Commissioner Irey a plaque honoring her for being a seat belt survivor as a result of a car accident which occurred a few months ago.

(The meeting recessed briefly for the purpose of taking photos.)

PUBLIC COMMENTS

There were no public comments.

(Kathy Thomas of the Valley Independent entered the meeting.)

OLD BUSINESS

Attorney McCune recommended that the bid for Meat for the period of June 1, 1996 through September 30, 1996, be awarded to Green Valley Packing of Claysville, Pennsylvania, and Shane Meat Company of Kennett Square, Pennsylvania, these being the lowest responsible bids received in accordance with the specifications.

Moved by Mr. Burns, seconded by Mrs. Irey, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bid for the Network System for Public Safety and Election Department be awarded to RBA Professional Data Systems, Inc., of State College, Pennsylvania, this being the lowest responsible bid received in accordance with the specifications.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

CORRESPONDENCE

Chief Clerk made available to the news media a news releases relative to the following project:

1. Crest Avenue Apartments for the Elderly in the Borough of Charleroi - Award of Merit in Housing and Community Development by the National Association of Housing and Redevelopment Officials

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA****NEW BUSINESS**

Chief Clerk presented to the Board for their consideration and approval a Contract with Maria Nazareth to serve as a temporary replacement for the Clinical Dietitian at the Health Center who will be taking a maternity leave at the end of May. The rate of compensation will be \$15.00 per hour and the contract will not exceed six months.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Contract as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Collection Policy for the collection of monies owed the Health Center for resident services from individual residents or their appointed responsible persons.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the Collection Policy for the Health Center as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement Extension with the University of Pittsburgh and Jane Bentrem, an employee of Children and Youth, for the purpose of extending the agreement to provide Jane Bentrem the opportunity to complete the Master's Degree Program in Social Work.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreement Extension as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with the following providers for the Day Care Program for FY95/96:

Faith Franklin, Washington, Pa.

Lisa Dunch, Burgettstown, Pa.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Act 147 Grant Application to be submitted to the Pennsylvania Emergency Management Agency for FY96/97 in the amount of \$7,323.00. It was noted that the County receives funding annually for being a support county for the Beaver Valley Nuclear Power facility. These funds will be used to purchase portable radios.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mrs. Irey, seconded by Mr. Burns, approving submission of the Act 147 Grant Application as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Hazardous Materials Emergency Response Preparedness Assessment Update for calendar year 1995 to be submitted to the Pennsylvania Emergency Management Agency.

Moved by Mr. Burns, seconded by Mrs. Irey, approving submission of the Hazardous Materials Emergency Response Preparedness Assessment Update as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a 99-year Antenna Site Lease with Crown Communications for free space for the 911 Program's communications equipment which would include antenna space and equipment space for storage of one base station.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Antenna Site Lease with Crown Communications as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Grant Application to be submitted to the Pennsylvania Department of Transportation for continuation of funding of the Washington Regional Highway Safety Program. The Grant Application is being submitted in the amount of \$132,000.00 and would be in effect from October 1, 1996 through September 30, 1997. This amount represents the same figure as the previous fiscal year.

Moved by Mrs. Irey, seconded by Mr. Burns, approving submission of the Grant Application to the Pennsylvania Department of Transportation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution approving the Community Transportation Association of America as an association/organization concerned with governmental affairs in accordance with Section 446 of The County Code.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the Resolution as per above.

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Richard Milan of Washington, Pennsylvania, for the purpose of providing repair and installation services of data and voice communication systems throughout county offices. This agreement is for the period of May 1, 1996 to May 1, 1997, at the cost of \$600.00 per month.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Agreement with Richard Milan.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Personal Property Auction Contract with Bob Dieseroth, Auctioneer from Hickory Auction and Sales, Inc., for the purpose of conducting an auction for the sale of surplus county personal property. The auctioneer's fee is 10% of the total sale. The auction will be held on May 18, 1996, at 10:00 a.m. at the county garage on Wheeling Street.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Personal Property Auction Contract as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a State Contract Purchase through Cramer Motors, Inc., for two (2) 1996 Chevrolet Lumina Police Vehicles for the Sheriff's Department at a total cost of \$33,885.70.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the State Contract Purchase as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval submission of an application package to the Department of Environmental Protection for a Water Obstruction and Encroachment Permit in connection with the Hemmington Bridge Replacement Project over Mingo Creek. This application package also includes an Historical Resource Determination Notice to be submitted to the Pennsylvania Historical Museum Commission.

Moved by Mrs. Irej, seconded by Mr. Burns, authorizing submission of the application package to the Department of Environmental Protection as per above and authorizing the Chairman of the Board to execute all necessary documents related thereto.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Agreement with Allegheny County Law Library relative to the computerized cataloging project at the County Law Library. This Addendum provides for an extension from May 31, 1996 to October 15, 1996 to allow adequate time to complete the project.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Addendum to the Agreement with Allegheny County Law Library as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Employee Purchase of Service Credit request by Helen Jones, a custodial worker, who was absent from service without pay. The total amount due is \$4,004.23.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Employee Purchase of Service Credit request by Helen Jones as per above, this action being in accordance with 16 P.S. Section 11662.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Board appointments:

Washington County Planning Commission

Appointment of Sandy Davis of Roscoe to fill a vacancy for which the term will expire 12-31-97

Southwestern Pennsylvania Regional Planning Commission (SPRPC)

Appointment of Michael Silvestri of Peters Township, replacing Albert Ferrari, for which the term will expire 12-31-97

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Board appointments.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

(O) 1. Barry Ealy of Parks to attend a Playground Design/Safety Workshop sponsored by the Pennsylvania Recreation and Park Society in Monroeville, Pa., on June 5, 1996.

(O) 2. Lisa Cessna of Planning to attend PROP's (50% Reimbursable) Annual Conference in Reading, Pa., on July 31-August 2, 1996.

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

- (R) 3. Mark Baldini of Juvenile Probation to attend a Case Management Conference at Seven Springs Mountain Resort on June 3-6, 1996.
- (R) 4. Randy Jackson and Jon Ridge of Adult Probation to attend PBPP training in Harrisburg, Pa., on June 5-7, 1996.
- (R) 5. Cathy Dames and Rene Crow of Adult Probation to attend PBPP training in State College, Pa., on May 22-23, 1996.
- (O)
(Reimbursable) 6. Gregory Carey of WCHC to attend a Technical Symposium sponsored by Delval Equipment Corporation in Washington, Pa., on May 8, 1996.
- (O)
(Reimbursable) 7. Dawn Miller of WCHC to attend an Adult Day Care Conference sponsored by PADSA in Pittsburgh, Pa., on May 15-17, 1996.
- (O)
(Reimbursable) 8. Gail Abercrombie of Human Services to attend a Mental Health Association training session in Washington, Pa., on May 23, 1996.
- (O)
(Reimbursable) 9. Patrick Puskarich, Deputy Sheriff, who attended DARE training at Elizabethtown, Pa., on April 22-May 3, 1996.
- (R)
(Reimbursable) 10. Joseph Zupancic and Michael Lucas, Assistant District Attorneys, to attend the Basic Prosecutor's Course sponsored by the Pa. District Attorneys Institute at Carlisle, Pa., on either June 2-7, 1996 or November 11-22, 1996.

(O) Optional
(R) Required

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the foregoing travel requests and authorizing payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request to notify the Southwestern Pennsylvania Area Agency on Aging that Washington County is not interested in providing in-home services for the new FY96/97 and that services will be discontinued effective June 30, 1996, which will allow the SWPAAA appropriate time to advertise for a RFP for this program in order to solicit interest from other agencies to continue to provide the in-home services beginning July 1, 1996.

Moved by Mr. Ford to issue notification to the Southwestern Pennsylvania Area Agency on Aging as per above. Motion died for a lack of a second.

ANNOUNCEMENTS

Chief Clerk announced that the County Offices will be closed on Monday, May 27th, in observance of Memorial Day.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

SOLICITOR:

Attorney McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irely, seconded by Mr. Burns, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Digital Concepts, Inc. (1996 County Tax)
8 Grandview Circle
Canonsburg, PA 15317
District: Cecil Township
Parcel ID No. 140-010-00-00-0008-09
Amount: \$694.37
Tax ID#25-1487256
2. James R. & Nanette Warne (1996 County Tax)
350 Old Scales Road
Washington, PA 15301
District: South Franklin Township
Parcel ID No. 590-009-02-00-0003-01
Amount: \$28.26
S.S.#195-24-1234
3. Dennis E. & Lana Borodaty (1995 County Tax)
150 North Route 88
Charleroi, PA 15022
District: Carroll Township
Parcel ID No. 130-011-03-03-0006-01
Amount: \$365.93
S.S.#168-40-5373
4. Samuel Joseph & Jeanie Inserra (1995 County Tax)
915 Chess Street
Monongahela, PA 15063
District: Monongahela 3rd Ward
Parcel ID No. 440-007-00-04-0008-00
Amount: \$81.18
S.S.#189-50-1747

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

TWO 1996 TEN PASSENGER SINGLE REAR WHEEL SMALL TRANSIT BUSES FOR HUMAN SERVICES

No bids were received.

Moved by Mrs. Irely, seconded by Mr. Burns, to re-advertise for bids.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

ONE 1996 TWENTY-TWO PASSENGER SMALL TRANSIT BUS FOR HUMAN SERVICES

1. Rohrer Bus Sales, Inc.
P. O. Box 100
Rts. 11 & 15
Duncannon, PA 17020-0100

Total amount of bid: \$53,449.00

A bid bond in the amount of 10% accompanied the bid.

2. Leibensperger Transportation Sales, Inc.
3096 Route 100
Macungie, PA 18062

Total amount of bid: \$46,497.00

A bid bond in the amount of 10% accompanied the bid.

3. Wolfington Body Co., Inc.
P.O. Box 218
Exton, PA 19341

Total amount of bid: \$46,567.00

A bid bond in the amount of 10% accompanied the bid.

4. R & S Transportation Services, Inc.
101 Ridge Avenue
Freedom, PA 15042

Total amount of bid: \$46,473.00

A bid bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, that the foregoing bids be tabled for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

RENOVATION OF A 2 1/2 STORY BRICK BUILDING - 14-BED CAPACITY - HUMAN SERVICES

1. Hayes Construction
4115 Fairfield Avenue
Munhall, PA 15120

Total amount of bid: \$59,150.00

A Bid Bond in the amount of 10% accompanied the bid.

2. Kopko Construction
2055 Jefferson Avenue
Washington, PA 15301

Total amount of bid: \$55,995.00

A Bid Bond in the amount of 10% accompanied the bid.

3. Merit Contracting, Inc.
R.D.#3, Box 59
Monongahela, PA 15063

Total amount of bid: \$71,755.00

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the foregoing bids for further review.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

RECYCLING OF RIBBONS AND CARTRIDGES

1. West Point Products, Inc.
221 Hope Street
Building 1 Rear
Carnegie, PA 15106

No total amount given; items submitted on a per unit cost basis.

A Bid Bond in the amount of \$2,500.00 accompanied the bid.

Moved by Mr. Burns, seconded by Mrs. Irely, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chairman Ford expressed the Board's appreciation to County officials and employees for their contributions and fundraising efforts in connection with the "Brad Pelzer Fund" (son of Warden Joe Pelzer who was recently diagnosed with an adult form of leukemia known as Chronic Myelocytic Leukemia).

There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

May 28, 1996

ATTEST: Christine A. Alvestone
CHIEF CLERK