

Minute No. 541

Washington County Commissioners

Washington, PA, June 13, 1996

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Irej and Burns. Also being present: Tina Dallatore, Chief Clerk; Linda Hands, Clerk-Steno II; Attorney Jim McCune, Interim County Solicitor; Floyd Laubham, Planning Commission; Duane Kavka, Acting Director of Administration; Robert Umstead, Redevelopment Authority; Warden Joe Pelzer; Mary Elizabeth Yancosek, member of the Tourism Promotion Agency Fundraising Committee; Anthony Turriziani, Nancy Ellis, Joe Gagich, John Rotheram, J. Azzarello and Harry Sabatasse, interested citizens; JoAnn Metz, Commissioner Irej's secretary; Tom Cox, Director of Revenue; John Logar, Tax Appeal Board member; Steve Tkach, Community Services Coordinator; Gregg Warren, Walter Sieckman, Bill Samples, John Stratman and Paul Songer, representatives of Amrox, Wheeling Pittsburgh Steel Corporation and International Steel Services, Inc.; Wayne Hursen, General Manager, RECMIX of PA, Inc.; Jim Proudfit, East Washington Borough Council President; Nancy Weiss and Mark Connors, members of the Recycling Committee of East Washington Borough; Attorney Bruce Bartolotta, IDA Solicitor; Peter Beamon and Robert Riley, representatives of Union Electric Steel Corporation; Paul Stifflemire, Pat O'Brien and Dick Webb, members of the Citizens Advisory Board Steering Committee; Joe Smydo, Observer Reporter; Jim Jefferson, WJPA; Kathy Thomas, Valley Independent; Jeff Helsel and Dennis Bastian, California University.

Chairman Ford called the meeting to order at approximately 10:05 a.m. and entertained a motion to approve Minute No. 540 dated May 30, 1996.

Moved by Mrs. Irej, seconded by Mr. Ford, that Minute No. 540 dated May 30, 1996 be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented Certificates of Commendation to representatives of the following organizations which were nominees/recipients of the 1996 Three Rivers Environmental Awards sponsored by the Pennsylvania Environmental Council and Duquesne Light Company on May 28, 1996:

Amrox/Wheeling Pittsburgh Steel Corporation  
(Winner in the category of Business-Environmental Stewardship)

RECMIX of PA, Inc.  
(Winner in the category of Business-Environmental Products or Services)

Recycling Committee of the Borough of East Washington  
(Nominee in the category of Community-Environmental Organizations)

On behalf of Washington County officials and employees, the Commissioners presented to Warden Joe Pelzer a mock check in the total amount of \$13,669.23 which represented monetary and in-kind contributions that were raised during the month of May through various fundraising activities for his son Brad who was recently diagnosed with an adult form of leukemia known as Chronic Myelocytic Leukemia (CML). Warden Pelzer extended his appreciation to all the individuals who organized and participated in the various fundraising events. He noted that a donor has been found and he and his family will be leaving on June 24th to fly to Seattle, Washington, for the bone marrow transplant.

Robert Umstead, Executive Director of the Redevelopment Authority, presented to the Board for their consideration and approval a Resolution authorizing the execution of a Cooperation Agreement with the City of Washington for the undertaking of community development and housing assistance activities.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

At this time, the Board of Commissioners, in conjunction with the Washington County Industrial Development Authority, held a public TEFRA hearing for the purpose of accepting public comments on the following proposed bond issue which was presented by Attorney Bruce Bartolotta, IDA Solicitor, and Attorney Peter Beaman and Robert Riley of Union Electric Steel Corporation.

Applicant: Union Electric Steel Corporation

Project: Building expansion, crane upgrades, various industrial furnaces, teeming pit addition and miscellaneous equipment and improvement items.

Maximum Amount of Issue: \$7,500,000

There were no public comments regarding this proposed bond issue.

Paul Stifflemire, Patrick O'Brien and Richard Webb, members of the Citizens Advisory Board Steering Committee, recommended the Board's appointment of the following individuals to the Washington County Citizens Advisory Board:

Marie Guidos of Washington  
Linda M. Nesto of Richeyville  
William R. McGowen of Washington  
Kenneth R. Weiss of Washington  
Joseph N. Victoria of Washington  
Darlene G. Homa of Donora  
Karen Arena Franks of Houston  
R. Allen Schate of Washington  
Anna Lee Dowling of Monongahela  
Bernard G. Kubitzka of Ellsworth  
Robert T. Callen of McMurray  
Abe L. Nasim of Donora  
Glenn (Mike) Houston of Washington  
Paul James Mulcahey of Cecil  
Paul Stifflemire of W&J College

Moved by Mr. Burns, seconded by Mrs. Irej, accepting the recommendation of the Steering Committee for the formation of the Citizens Advisory Committee, appointing the above-named individuals to the Citizens Advisory Board and adopting the recommended Charter and By-Laws.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

(The meeting recessed briefly for the purpose of taking photos.)

**PUBLIC COMMENTS**

Mary Elizabeth Yancosek of the Washington County Tourism Promotion Agency's Fundraising Committee expressed her appreciation to the Commissioners for (1) supporting the Agency's fundraiser which will be held on June 21st at 6 p.m. at the Adios Room at Ladbroke at the Meadows; (2) for helping with the guest list; and (3) for volunteering to be celebrity drivers for the evening.

**OLD BUSINESS**

Attorney McCune recommended that the bid for Lumber be awarded to Donora Lumber of Donora, Pennsylvania, this being the only bid received. It was noted that certain items for which no bids were received will need to be re-bid.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid as per above and authorizing the readvertising of certain items for which no bids were received.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for Housekeeping Supplies for Aging Services continue to be tabled for further review.

Moved by Mrs. Irej, seconded by Mr. Burns, to continue to table the bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

**CORRESPONDENCE**

Chief Clerk made available to the news media a news release relative to the following project:

1. Cokeburg Sidewalk Replacement Project

**NEW BUSINESS**

Chief Clerk presented to the Board for their consideration and approval Agreements with the following providers for the Day Care Program for FY96/97:

**CENTERS**

YWCA - Washington  
Pigtails and Inkwells - Strabane  
Magic Years - Washington  
Magic Years - McMurray  
Southvue Child Learning Center - McMurray  
Children's Paradise - Finleyville  
Wee Care Day Care - Monongahela  
Just Us Kids Day Care - Washington  
Kid's World, Inc. - Lawrence  
Kid's World, Inc. II - Lawrence

Happy Face 1 Learning Center - McMurray  
Happy Face 2 Learning Center - Washington  
Happy Face 3 Learning Center - Avella  
Saturday's Child - Washington  
University Children's School - California  
Central Storybook Village - Houston  
Wee Care Day Care - Carnegie  
UCP Rainbow's End Child Care - Washington  
ECHO Child Development Ctr. - Brownsville

**MINUTE BOOK****BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

Raggedy Ann Learning Center - McDonald	Mon Valley YMCA - Charleroi
New Adventure Learning Center - Monongahela	New Adventure Learning Center - California
Gwen's Montessori Day Care - Washington	Western Area Child Dev. Center - Canonsburg
Western Area Child Dev. Center II - Canonsburg	Over the Rainbow - Dunlevy
Bottles and Blocks - McMurray	Mother's Helper Day Care - Oakdale
Kinder Care Learning Center Ridge Road - Library	
Kinder Care Learning Center Clifton Road - Bethel Park	
Kinder Care Learning Center - Bridgeville	
Diane Yanda's Day Care - Hickory	Christ United Methodist Church
Sunshine Kids - McMurray	Tot Stop - Bridgeville
Tot Spot - Pittsburgh	Brighter Futures - Canonsburg, Cecil and
Smart Kids - Washington	South Central
Wesley - Pittsburgh	
Country Meadows - Bridgeville	

**GROUP HOMES**

Peg Burnfield - Washington	Yingling Group Home - Oakdale
Candy Haney - Washington	Kathy Maloy - Washington

**FAMILY DAY CARE HOMES**

Catherine Bayus - Washington	Gina Stasiowski - Canonsburg
Peggy Montecalvo - Houston	Cindy Tomsic - Canonsburg
Kathleen Zippay - Charleroi	Essie Scott - Canonsburg
Caroline Moore - Washington	Carol Oakley - Houston
Judy Javorsky - Ellsworth	Ginger Sprowls - Amity
Patricia Romano - Houston	Sue Radzanowski - Burgettstown
Dana Myers - Strabane	Edna Magon - Claysville
Anita Bolin - Fredericktown	Sandra Jones - Claysville
Sandra Carmen - Claysville	Geneva Close - Washington
Patricia McFaddin - N. Charleroi	

**UMBRELLA AGENCIES**

Diversified Human Services:  
5 Centers

Charleroi Center  
Monongahela Center  
Monessen Center  
Donora Center  
MEC School Age Program

1 Group

Margaret Ehrhardt

2 Family Homes

Toni Holmes  
Delores Brown

**LEGAL UNREGULATED PROVIDERS**

Sarah Warne	Charles Patnesky
Carol Antil	Mable Yanosky
Kim Reynolds	Edwina Branch
Laura Sebetich	Nelson Watson
Anna Mae Walnoha	Ethel McCarthy
Felicia Butts	Alice Gorby
Catherine Confort	Elizabeth Kokay
Noami Roberts	Brandy Lowe
Diane Curran	Paula Stilley
Sheryl Janovich	Lisa Dunch
Faith Franklin	Carolyn Luff
M. Dietz	Rebecca Lacks

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Printed by: Romberger Bindery—Form H-794

Chief Clerk presented to the Board for their consideration and approval a Medical Assistance Transportation Program (MATP) Amended Pre-Expenditure Plan for FY95/96 to be submitted to the Pennsylvania Department of Public Welfare which amends the original amount from \$367,212.00 to \$381,135.00.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Amended Pre-Expenditure Plan for the Medical Assistance Transportation Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval submission of a Homeless Assistance Grant Application in the amount of \$1.169 Million to the U.S. Department of Housing and Urban Development. These funds will be used to provide transitional and permanent housing in addition to supportive services to individuals so that they may remain self-sufficient. The County will receive 2% for its administrative costs under this grant. There is no County match involved or any County funding needed to provide these services. The program period is 10/1/96 - 9/30/99.

Moved by Mrs. Irej, seconded by Mr. Burns, approving submission of the Homeless Assistance Grant Application as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a proposal from ARC Technologies Group, Inc., to provide installation, training and support for accounting software for the Children and Youth Department in the total amount of \$9,355 (\$7,075 for the software and \$2,280 for the implementation/support services). It was noted that this has been recommended by the State.

Moved by Mrs. Irej, seconded by Mr. Burns, accepting the proposal as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Children and Youth Provider Agreement with North Penn Comprehensive Health Services-Northern Tier Youth Services for the purpose of including a per diem rate for the provision of aftercare services at the rate of \$21.63 for FY95/96.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Addendum as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Drug and Alcohol Program outpatient mini-grant allocations to the following organizations:

<u>Organization</u>	<u>Amount</u>	<u>Purpose</u>
CARE Center, Inc.	\$ 3,934	Training Sessions
CARE Center, Inc.	\$ 2,964	Educational programs
CARE Center, Inc.	\$ 1,264	Training Sessions
Mon Valley Youth & Teen Assoc., Inc.	\$ 1,500	Day Camp
Try Again Homes, Inc.	\$ 2,061	Community Day Celebrations
Comprehensive Substance Abuse Services	\$ 225	Scholarships to Gang/Drug Prevention Seminar

Moved by Mrs. Irey, seconded by Mr. Burns, approving the mini-grant allocations as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to (1) advertise for bids for collection services for delinquent accounts of the Clerk of Courts and delinquent accounts of the Health Center and (2) solicit proposals for temporary nursing services at the Health Center.

Moved by Mr. Burns, seconded by Mrs. Irey, authorizing the Chief Clerk to advertise for bids and solicit proposals as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with Melisa DeGiovanni and Valerie McDonald to serve as temporary replacements for the Clinical Dietitian at the Health Center who is on maternity leave. These agreements replace the previous agreement authorized with Maria Nazareth who has found full-time employment. (See Minute No. 539 dated May 16, 1996, page 330, for further reference.) The rate of compensation will be \$20.00 per hour. They will share the time requirement which will not exceed four days per week.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval renewal of memberships with the Washington Y.M.C.A., Mon Valley Y.M.C.A. and Washington Y.W.C.A. to permit Children and Youth foster families and other families approved and receiving services through Children and Youth to utilize the various services and special programs for families that are only available through these facilities. The total expenditure/allocation will not exceed \$12,000.00 per year.

Moved by Mrs. Irey, seconded by Mr. Burns, approving membership renewals as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval submission of the following Grant Applications for the Highway Safety Program:

1. Tempering the Valley of Steel (TVS) Coalition Network Grant which ranges from \$500-\$1,500 for funds to be used for the Youth Conference held at California University in November of 1996.
2. Kaufmann's Grant Program in the amount of \$1,000 for funds to be used for grades K-1 to demonstrate pedestrian/school bus safety.

Moved by Mrs. Irey, seconded by Mr. Burns, approving submission of the Grant Applications for the Highway Safety Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Application for an allocation of County Liquid Fuels Tax Funds from the Borough of Charleroi in the amount of \$900.00 to cover additional costs for street repair projects. It was noted that an application in the amount of \$5,000 had been approved by the prior Board of Commissioners on January 12, 1995. Therefore, the County's total allocation is in the amount of \$5,900.00.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Liquid Fuels Application from Charleroi Borough as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Change Order No. 2 with Brim Industrial Maintenance for the obstruction removal project at the Washington County Airport. It was noted that the original project scope has been completed and there are remaining grant funds for which the Pennsylvania Department of Transportation, Bureau of Aviation, has recommended that the County utilize for additional obstruction removal. Therefore, this change order increases the contract amount by \$6,485.36 for additional clearing and grubbing of land adjacent to runway 9-27.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Change Order No. 2 with Brim Industrial Maintenance as per above and authorizing the Chairman of the Board to so execute.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval (1) an extension to the current Lease Agreement with the City of Washington for approximately 500 square feet of office space for the District Attorney's Drug Task Force at the rental rate of \$420.88 per month; and (2) a new Lease Agreement with the City of Washington for approximately 1700 square feet of office space for the District Attorney's Drug Task Force upon completion of renovations by the City of Washington. The new Lease Agreement would be at a rental rate of \$585.00 per month for a period of five years with an anticipated effective date of August 1, 1996.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Lease Agreement Extension and authorizing a new Lease Agreement with the City of Washington as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Resolutions adopting (1) the Interest Arbitration Award dated April 26, 1996, in connection with Teamsters Local 205 (Correctional Officers) and (2) the Interest Arbitration Award dated June 3, 1996, in connection with the Deputy Sheriffs Association.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the Resolutions as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Revised Sexual Harassment Policy which replaces the policy dated April 2, 1981.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the Revised Sexual Harassment Policy as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a proposal from Alpern, Rosenthal and Company to provide professional administration services for the development of an Employees Medical Insurance Opt-Out Incentive Plan at a cost of \$2,425.00 which includes a one-time charge for plan implementation and one year's administration.

Moved by Mrs. Irej, seconded by Mr. Burns, accepting the proposal from Alpern, Rosenthal and Company as per above, subject to the Solicitor's review of the liability/indemnification provisions.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Chief Clerk presented to the Board for their consideration and approval a Resolution authorizing the Implementation of an Interim Real Estate Tax Program whereby real estate taxes on real estate that becomes improved within Washington County shall be effective on and shall be payable from the earlier of the date of the occupancy of such improvements or the date of completion of such improvements regardless of when in the year such date falls.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution setting forth the following schedule for payment of County real estate taxes effective January, 1997:

Discount period: January 1st through March 31st

Face period: April 1st through June 30th

10% penalty on payments after June 30th

Lien date for delinquent taxes to remain at April 30th of the following year

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- (Reimbursable)
- (O) 1. Bonnie Pattison of Highway Safety to attend the Pa. SAFE KIDS Coalition Meeting in Harrisburg, Pa., on June 19, 1996
  - (O) 2. Deputy Warden Hammett and Captain Schmid of the Jail to attend a Jail Management System User Group Meeting in Altoona, Pa., on June 26-28, 1996
  - (O) 3. Judges Emery and Terputac to attend the 1996 Annual Meeting of the Pa. Conference of State Trial Judges in Hershey, Pa., on July 25-28, 1996
  - (O) 4. Toni Corsie of the District Attorney's Office to attend training for Prosecutor Management System Users in State College, Pa., on June 12-15, 1996
  - (O) 5. Blanket authorization for Charles Pollacci, Veterans Director, to attend (a) quarterly meetings of the Veterans Service Officers; and (b) meetings of the Veterans Integrated Service Networks (VISNs) Management Assistance Council (MAC)
  - (O) 6. Lewis Villotti of Planning to attend a Highway Summit sponsored by the National Association of Industrial and Office Properties in Pittsburgh, Pa., on June 13, 1996

**MINUTE BOOK****BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

- (O) Optional  
(R) Required

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing travel requests and authorizing payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a recommendation to grant a salary increase of four percent (4%) to salaried employees, effective July 1, 1996. It was noted that this recommendation would also be presented to the Salary Board at its next meeting.

Moved by Mrs. Irely, seconded by Mr. Burns, approving a salary increase of four percent (4%) to salaried employees as per above, effective July 1, 1996.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - No.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval a one-month extension to the lease agreement with Riclor Properties for office space for District Justice Ellis located in McMurray.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the extension of the lease agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following items in connection with the Data Processing Department:

1. State Contract Purchase in the amount of \$75,000 with Compaq Computer Corporation and Pentamation Enterprises for the purchase of a Compaq Proliant 4500R Computer System which would replace the current Unisys 6000/55 and Unisys 6000/65 systems.
2. Professional Services Contract with RBA Professional Data Systems for the provision of Informix 4GL software upgrade, licensing and first year maintenance at a cost of \$36,000; and for set-up and moving of software from the current Unisys 6000/65 system to the new SCO Unix system at a cost of approximately \$9,000-\$12,000.
3. Professional Services Contract with Pentamation Enterprises for on-site installation of the computer system and to load software and database systems. The total cost is expected to be approximately \$35,000 which does not include any training of individual offices for upgrades. This training, if needed, is at a cost of \$750.00 per day plus travel expenses.

**MINUTE BOOK****BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

Moved by Mrs. Irej, seconded by Mr. Burns, approving the State Contract Purchase and the Professional Services Contracts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Professional Services Contract with Business Records Corporation of Cincinnati, Ohio, for the purpose of providing software that is designed for the new federal and state voter registration laws. The outright purchase of the software is \$59,630 and the annual software license fee after the first year is \$7,250.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Professional Services Contract as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following items relative to the Community Service Program:

1. PCCD Grant Application for funding for the Community Service Program/DUI Control System Enhancements in the total amount of \$62,340 which represents a 50/50 percent match of Federal and County funding. The grant would be for a period of one year, effective October 1, 1996.
2. PCCD Project Modification Request for the current grant for the Community Service Program/DUI Control System Enhancements which requests that \$3,310 in unencumbered personnel and employee benefits expenses be reallocated to the remaining budgetary categories of travel, equipment and supplies. The total grant amount remains at \$72,500.
3. PCCD Project Modification Request for the Community Service Life Skills Project which requests that the project period be changed from January 1, 1996-December 31, 1996, to April 1, 1996-March 31, 1997, or even as late as June 1, 1996-May 31, 1997.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the PCCD Grant Application and Project Modification Requests as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

**ANNOUNCEMENTS**

Chief Clerk announced that public tours of the old jail facility will be conducted on Friday, Saturday and Sunday, June 28, 29 and 30 during the hours of 10 a.m. to 6 p.m.

**SOLICITOR**

Attorney McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Burns, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Joanne Easterday (1991-1995 County taxes)  
129 Gretna Road  
Washington, PA 15301  
District: Mt. Pleasant Township  
Parcel ID No: 460-003-00-00-007-01  
Total amount: \$216.67  
SS No: 174-34-3351
2. Joanne Easterday (1991-1995 County taxes)  
129 Gretna Road  
Washington, PA 15301  
District: Chartiers Township  
Parcel ID No: 170-011-00-00-0036-01  
Total amount: \$16.48  
SS No: 174-34-3351
3. Bernard B. Crumrine et al (1996 County tax)  
Box 210, Caldwell Road  
Eighty Four, PA 15330  
District: Somerset Township  
Parcel ID No: 580-012-00-00-0010-01  
Total amount: \$90.87  
SS No: 197-34-6672
4. William O. Iams, Trustee (1996 County tax)  
9487 Rich Valley Blvd.  
Inver Grove Heights, MN 55077  
District: West Bethlehem Township  
Parcel ID No: 660-014-00-00-0001-01  
Total amount: \$62.66  
SS No: 191-32-8826
5. Langeloth Metallurgical Company, Inc. (1996 County tax)  
P. O. Box 608  
Langeloth, PA 15054  
District: Smith Township  
Parcel ID No: 570-023-00-00-0001-00  
Total amount: \$2,962.86  
Tax ID No: 84-1248481
6. William G. & Gregory P. Sesler (1996 County tax)  
109 East Tenth Street  
Erie, PA 16501  
District: Washington 1st Ward  
Parcel ID No: 710-008-00-00-0008-03  
Total amount: \$760.26  
SS No: 184-38-4680
7. Mortgage Service Center for (1996 County tax)  
Thurman & Karen M. Reynolds  
P. O. Box 8469  
Canton, OH 44711  
District: Peters Township  
Parcel ID No: 540-005-15-00-0022-00  
Total amount: \$94.47  
SS No: 035-32-8603

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Joseph A. Ford, Sr.  
Diana L. Ireby  
J. Bracken Burns, Sr.

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

There being no further business, Chairman Ford declared the meeting adjourned at approximately

10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

June 26, 1996

ATTEST: Christine A. Muehlen

CHIEF CLERK

Printed by: Romberger Bindery—Form H-794