

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

Minute No. 542

Washington County Commissioners

Washington, PA, June 27, 1996

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Irej and Burns. Absent being: Commissioner Ford who was on vacation. Also being present: Tina Dallatore, Chief Clerk; Michelle Leigh Bailey, Summer Employee; Attorney Jim McCune, Interim County Solicitor; Paul Belcastro, County Controller; Francis King, County Treasurer; Robert Umstead, Executive Director, Redevelopment Authority; David Martino and JoAnn Metz of the Commissioners' Office; Mary Lynn Spilak and Debbie DeStefano of Aging Services; Paul Plinta, John Sturlese and Charles Brooks, representatives of the Monongahela Senior Center; Attorney Tom Lonich, Harry Sabatasse, Mary Elizabeth Yancosek, David Kimenski, John Rotheram, Cliff Cochran, Kirk Holman and Gordon Hanson, interested citizens; Bob Irej and Frank Irej, husband and father-in-law of Commissioner Irej; Ken Barna of Tax Assessment; Sandy Keller of Adult Probation; Floyd Laubham, Planning Commission; Don Casson; Jennifer Watkins, Miss Pennsylvania Queen of Charity; Chelse Durinsky, Amanda Murray, Cassandra Schumacher, Mindy Swink, Jewel Restaneo, Raina Boston, Jodi Hann and Brandi Williams; Don Herrington of Smith Barney; Chris Haines, Herald Standard; Jim Jefferson, WJPA; Joe Smydo, Observer Reporter; Kathy Thomas, Valley Independent; Steve Cox, Peggy Cox, Walt Cox and Beth Cox; Dennis Bastian, CUTV; and various bidders.

Vice-Chairman Irej called the meeting to order at approximately 10:10 a.m. and entertained a motion to approve Minute No. 541 dated June 13, 1996.

Moved by Mr. Burns, seconded by Mrs. Irej, that Minute No. 541 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Robert Umstead, Executive Director of the Redevelopment Authority, presented to the Board for their consideration and approval a Resolution approving the Proposal for Sale of Disposition Parcel No. 6 in the California Technology Park Project by Timberline Packaging, Inc., of Houston, Pennsylvania, and approving the redevelopment contract for sale of land with said developer.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Mr. Umstead also presented to the Board for their consideration and approval a Resolution approving the Amendments and Budget Revisions to the Community Development Block Grant Program.

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Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

The Commissioners presented a certificate of recognition to members of the Cox Family for their involvement in community affairs and their organization and contribution to the Mon Valley Rodeo which will be held on June 28-30.

The Commissioners presented certificates of recognition to members of the Monongahela Senior Center which won the title of Team Champion in the 1996 Senior Games which was held on June 19.

The Commissioners presented certificates of recognition to participants in Cassy Jack's Revue which was held during the Charleroi Magic City Days on June 12-14.

(The meeting recessed briefly for the purpose of taking photos.)

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

Attorney McCune recommended that the bids for Housekeeping Supplies for Aging Services be awarded to the following vendors for the per unit costs submitted in their bid proposals, these being the lowest responsible bids received in accordance with the specifications:

Alliant Food Service, Freedom, PA
D.H. Bertenthal & Sons, Pittsburgh, PA
Daycon Products, Monroeville, PA
Jack Frye, Clairton, PA
Paper Products, Pittsburgh, PA
Resource Net, Mars, PA
Rykoff Sexton, McKees Rocks, PA

Moved by Mr. Burns, seconded by Mrs. Irey, that the bids be awarded as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval contracts with the following providers for the Drug and Alcohol Program for FY96/97:

OUTPATIENT AND PREVENTION PROVIDERS:

CARE of McMurray
CARE of Washington
CARE of Greene County
CARE IOP
Catholic Charities
CSAS Monessen
CSAS California
Freedom IOP
Freedom OP
NDAC
Try Again Homes
Vision

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Roxbury
White Deer Run
Twin Lakes**HALFWAY HOUSE PROVIDERS:**Gatehouse for Men
Gatehouse for Women
Lehigh Valley
Turning Point
Power
Right Turn
Whale's Tale
Highland House
Tom Rutter
Charter**PROFESSIONAL CONTRACT:**

John Milinovich (audit/fiscal consulting)

Moved by Mr. Burns, seconded by Mrs. Ireby, approving the contracts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval contracts with the following providers for the Mental Health/Mental Retardation Program for FY96/97:

Washington Communities
Centerville Clinics
Futtrel, Inc. (ARC, Washington County)
AMI, Inc.
United Cerebral Palsy of S.W. PA
Associates for Behavior Change
Group Home, Inc.
Mon Valley Rehab. Center
Alternative Residential Services
Transitional Employment Consultants
The Wesley Institute

Mental Health Association
Diversified Human Services
ARC, Greene County
Keystone City Residence
The Melmark Home, Inc.
The Devereux Foundation
Gregory C. Hook
Southwood Hospital
Sharp Visions
Lifesteps, Inc.

Moved by Mr. Burns, seconded by Mrs. Ireby, approving the contracts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Southwestern Pennsylvania Area Agency on Aging, Inc., for the Aging Services Option Level I Program for FY96/97 in the total amount of \$273,467.50. The County's share will be approximately \$55,000.00.

Moved by Mr. Burns, seconded by Mrs. Ireby, approving the Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the following items in connection with the Juvenile Probation School Based Program:

1. PCCD Grant Application in the total amount of \$92,808.00 for second year funding to serve clients who are students of the Washington School District, Canon-McMillan School District and the Washington County Alternative Education Program for the project period of September 1, 1996 through August 31, 1997. Funding will be 50% PCCD, 25% County and 25% Schools.
2. PCCD Grant Award in the total amount of \$43,220.00 for first year funding to serve clients who are students in the Trinity School District for the project period of September 1, 1996 through August 31, 1997. Funding will be 75% PCCD and 25% County/School.

Moved by Mr. Burns, seconded by Mrs. Irej, to approve the PCCD Grant Application and Grant Award as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Extension to the Natural Gas Sales Agreement with Energy Sales Company of Bethel Park, Pennsylvania. This would be a one-month extension from July 31, 1996 through August 31, 1996.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Extension to the Natural Gas Sales Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for a truck for the Weights and Measures Department. It was noted that the Capital Expenditure Committee feels that the decision to purchase the truck should be made after the bids are received and the prices reviewed.

Moved by Mr. Burns, seconded by Mrs. Irej, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval renewal of the License and Software Support Agreement with Pentamation Enterprises for the Data Processing Department for the one-year period of June 1, 1996 through May 31, 1997, at a cost of \$11,498.16 which represents an increase of \$1,730.99 over the previous year.

Moved by Mr. Burns, seconded by Mrs. Irej, approving renewal of the License and Software Support Agreement as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval (1) the purchase of two disk upgrades for the Stratus System that runs the CAD software in the 9-1-1 Center at an initial cost of \$25,186.00 and a monthly maintenance cost of \$186.00 after the ninety-day warranty; and (2) a State Contract Purchase with Government Computer Sales for new computer equipment for the 9-1-1 Operations Room at a cost of \$15,450.50. It was noted that these purchases will be paid from the Bond Issue Account.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the purchases as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Professional Services Contract with Computata Services, Inc., for the purchase of a software program for the Treasurer's Office which will allow the efficient tracking of the sale of state licenses. The total cost of the system with hardware will be \$18,767.00. It was noted that the State would reimburse the County approximately \$2,000.00 to help defray the cost of the system.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Professional Services Contract with Computata Services, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a month-to-month Agreement with AllSafe Document Destruction Service, Inc., of Monroeville, Pa., for the purpose of providing security containers for the destruction of records. The charge for the once-per-month pickup service is \$45.00, which includes two security containers. There is a \$5.00 charge for additional containers and a \$20.00 charge per extra pickup. There is also a one-time cleanout of old records at the cost of \$.05 per pound based on approximately 10,000 pounds.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Agreement with AllSafe Document Destruction Service, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Change Order No. 1 with Marricco Construction relative to the Amos Bridge Project. The change order increases the contract amount by \$12,367.61 and provides for a 60-day extension to the contract due to unforeseen subsurface conditions of the bridge abutments and subsequent design changes.

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Moved by Mr. Burns, seconded by Mrs. Ireby, approving Change Order No. 1 with Marricco

Construction as per above, contingent upon final PennDOT approval.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Amendment to the Land Lease Agreement with Curtis Hamilton of Avella, Pa., for farming property located in Cross Creek Park.

The amendment provides for an increase from 171 acres of farmland to 207 acres at the rate of \$18.00/acre.

Moved by Mr. Burns, seconded by Mrs. Ireby, approving the Amendment to the Land Lease Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Memorandum of Settlement with Service Employees International Union, Local 585, which provides that (1) effective July 1, 1996, the hospitalization insurance program will be changed from the DPO of Blue Cross which is a PPO, to Select Blue, a Point of Service Program of Blue Cross; (2) on or about July 1, 1996, each bargaining unit member who is eligible under the collective bargaining agreement for hospitalization coverage, will be paid a one time only lump sum of \$500.00 with appropriate legal deductions in consideration for the agreement to change to Select Blue in the middle of the current collective bargaining agreement; and (3) the current collective bargaining agreement will be extended from December 31, 1997 to December 31, 1998, and effective January 1, 1998, there will be an across-the-board \$0.45 an hour wage increase for all unit employees.

Moved by Mr. Burns, seconded by Mrs. Ireby, approving the Memorandum of Settlement with the Service Employees International Union, Local 585, as per above.

Roll call vote taken:

Mr. Burns -Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the provision of a \$5,000 Accidental Death and Dismemberment Insurance Coverage for salaried employees and the Jail Guards (Teamsters), Sheriff's Deputies (Deputy Sheriffs Association) and Children and Youth (PSSU) collective bargaining units. The coverage would be insured at a cost of \$.03 per thousand through Trans General Insurance Company, effective July 1, 1996.

Moved by Mr. Burns, seconded by Mrs. Ireby, approving the provision of Accidental Death and Dismemberment Insurance Coverage as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Mary Anne Curran to serve as a Court Reporter at the rate of \$75.00 per day for each day that she is to report to the Court for trial plus \$2.00 per page for transcriptions, orders and reports and \$0.30 per page for Court-ordered copies.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Contract with Mary Anne Curran as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- (O) 1. Mark and Sherry Adams, CYS Foster Parents, who attended a Pa. State Foster Parent Association training session in Williamsport, Pa., on March 15-16, 1996.
(Reimbursable)
- (O) 2. District Attorney John Pettit to attend the National District Attorneys Association Annual Summer Conference in Nashville, Tennessee, on July 21-25, 1996.
- (O) 3. Blanket approval for Dorothy Schwerha, Law Librarian, to attend meetings of the Western Pennsylvania Law Librarians which are usually held twice a year (next meeting is scheduled for June 28, 1996 in Erie County).
- (O) 4. Michael Namie, Deputy Controller, to attend the 1996 Government Systems Client Conference sponsored by Pentamation in Bethlehem, Pa., on September 8-11, 1996.
- (O) 5. Alan Fuerher, Martha Ward and Donna Slavka of Domestic Relations who attended a training session sponsored by the Bureau of Child Support Enforcement in Pittsburgh, Pa., on May 29-30, 1996.
(Reimbursable)
- (O) 6. Susan Accetta, Martha Ward and Marcia Brownlee of Domestic Relations to attend the 1996 Western DRAP Conference in Chambersburg, Pa., on August 14-16, 1996.
(Reimbursable)

(O) Optional
(R) Required

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing travel requests and authorizing the payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

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ANNOUNCEMENTS

Chief Clerk announced that the County will be conducting Public Tours of the Old Jail Facility on June 28th-30th between the hours of 10:00 a.m. and 6:00 p.m.

Chief Clerk announced that the County Offices will be closed on Thursday, July 4th, in observance of the Fourth of July.

Chief Clerk announced that there will be a Salary Board Meeting held on Thursday, July 11th, immediately following the Commissioners' Meeting.

SOLICITOR

Attorney McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irey, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Richard C. & Diane L. Luffy (1996 County Tax)
200 Stonebrook Drive
McMurray, PA 15317
District: Peters Township
District No: 540-007-01-01-0005-00
Total amount: \$305.54
S.S. No. 165-34-2514
2. Debra S. & John R. Marchando, III (1996 County Tax)
R.D. #1, Box 149A
Fredericktown, PA 15333
District: Centerville 1st Ward
District No: 151-010-00-00-0039-04
Total amount: \$3.75
3. First Federal Savings & Loan Assoc. (1996 County Tax)
for Terrance & Joann Teodori
242 E. Main Street
Carnegie, PA 15106
District: Peters Township
District No: 540-010-15-01-0003-00
Total amount: \$20.00
S.S. No. 170-34-8753
4. Rite Aid of Pittsburgh, Inc. (1996 County Tax)
30 Hunter Lane
Camp Hill, PA 17011
District: Chartiers Township
District No: 170-006-01-00-0026-01
Total amount: \$385.86
Tax ID #23-1614034
5. The Aloe Family 1994 LP (1996 County Tax)
200 Neville Road
Neville Island, PA 15225
District: Robinson Township
District No: 550-020-01-02-0024-00
Total amount: \$100.52
Tax ID #25-1753082

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

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OPENING OF BIDS

Controller Belcastro opened and read the following bids:

OFFICE SUPPLIES

1. Scott Electric
1000 South Main Street
Greensburg, PA 15601

Total amount of bid: \$2,386.00

A Cashier's Check in the amount of \$238.60 accompanied the bid.

2. Xerox Corporation
750 Holiday Drive
Pittsburgh, PA 15220

Total amount of bid: \$2,127.50

A Bid Bond in the amount of 10% accompanied the bid.

3. Lamination Service, Inc.
P.O. Box 750365
Memphis, TN 38175-0365

Total amount of bid: \$284.00

No bid security accompanied the bid.

4. General Binding Corporation
One GBC Plaza
Northbrook, IL 60062

Total amount of bid: \$289.20

A Bid Bond in the amount of 10% accompanied the bid.

5. Cane Business Forms
P.O. Box 310
Atlasburg, PA 15004

Total amount of bid: \$1,879.00

An Official Check in the amount of \$187.90 accompanied the bid.

MEDICAL SUPPLIES

1. C & A Scientific Co., Inc.
4253 Allison Circle
Fairfax, VA 22030

Total amount of bid: \$150.00

A Cashier's Check in the amount of \$15.00 accompanied the bid.

2. Greenwood Pharmacy, Inc.
A Division of Thrift Drug, Inc.
P. O. Box 251
Sharon, PA 16146

Total amount of bid: \$7,957.80

A Bid Bond in the amount of \$795.78 accompanied the bid.

3. Parr Emergency Product Sales, Inc.
6106 Baiesch Road
Galloway, OH 43119

Total amount of bid: \$3,780.00

A Cashier's Check in the amount of \$378.00 accompanied the bid.

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4. Red Line Medical Supply
8121 10th Avenue N.
Golden Valley, MN 55427

Total amount of bid: \$2,467.50

A Bid Bond in the amount of 10% accompanied the bid.

5. Medical Surgical Center
Division of Gateway Healthcare Corporation
238 Race Street
Sunbury, PA 17801

Total amount of bid: \$4,054.39

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mrs. Ireby, that the foregoing bids be tabled for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

There being no further business, Vice-Chairman Ireby declared the meeting adjourned at approximately 11:05 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

July 9, 1996

ATTEST: Christine S. Plautz
CHIEF CLERK