

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 544

Washington County Commissioners

Washington, PA, July 25, 1996

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Irej and Burns. Also being present: Tina Dallatore, Chief Clerk; Linda Hands, Clerk Steno II; Attorney Pat McCune, Interim County Solicitor; Paul Belcastro, County Controller; Robert Umstead, Executive Director, Redevelopment Authority; Kerry Fox, Redevelopment Authority; Larry Fox of T&R Communities of Pennsylvania, Inc.; Duane Kavka, Acting Director of Administration; Melanie Thomas-Finney, Planning Commission; Deputy Wardens John Temas and Brian Hammett; Jon Azzarello, Mary Elizabeth Yancosek, Anthony Turriziani and Harry Sabatasse, interested citizens; John Logar, Tax Appeal Board Member; Blanche Slates, Washington County Historical Society; Shasta Georgetti, Washington County Dairy Princess, and her mother Karen Georgetti; Janet Hamilton, Chairperson of the Dairy Princess Pageant; Tom Cox, Director of Revenue; Joe Abate and Joseph Vladich, Sr., representatives of the V.F.W. 24th District; Lisa Nimal, Washington County Transportation Program; Don Herrington, Smith Barney; Norm Allan, C.S. McKee; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Kathy Thomas, Valley Independent; Dennis Bastian, CUTV; and various bidders.

Chairman Ford called the meeting to order at approximately 10:05 a.m. and entertained a motion to approve Minute No. 543 dated July 11, 1996.

Moved by Mrs. Irej, seconded by Mr. Burns, that Minute No. 543 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Robert Umstead, Executive Director of the Redevelopment Authority, presented to the Board for their consideration and approval a Resolution approving the Proposal for Redevelopment of Disposition Parcel No. 4-A in the Southpointe Economic Development Project by T & R Communities of Pennsylvania, Inc., of Worthington, Ohio, and the redevelopment contract with said developer.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

The Commissioners presented a certificate of recognition to Shasta Georgetti, who was recently crowned the 1996-97 Washington County Dairy Princess. (Two alternates, Heather Smith and Karen Cleric, were not able to attend the meeting to accept their certificates.)

Blanche Slates of the Washington County Historical Society explained the Historical Society's plans for the time capsule which is to be placed in the Washington County Correctional Facility's cornerstone. She stated that the theme is "2020 -- A Vision for the Future". She stated that residents can stop at seven locations throughout the county on August 2nd to make predictions about what life will be like in 2020, the year that the capsule will be opened. She noted that these predictions, which will be written on acid-free paper with ink, along with old and new jail artifacts will be placed in the capsule.

(The meeting recessed briefly for the purpose of taking photos.)

PUBLIC COMMENTS

Anthony Turriziani of Charleroi questioned Commissioner Irej relative to her request that four county employees give up their part-time positions with the Human Services Authority and asked where the money is generated for their salaries.

Commissioner Irej stated that these four employees are being paid as county employees as well as part-time employees of the Human Services Authority and that she disagrees with this practice. She noted that Commissioner Ford lobbied against this practice during his first administration and she supported him earlier this year in a similar instance in asking the Chief Clerk to step down from her part-time position with the Washington County Authority which she did so on April 1st.

OLD BUSINESS

Attorney Pat McCune recommended that the bids for Telecommunication Services be awarded to (1) Bell Atlantic of Pittsburgh, PA, for the local service; and (2) MCI of Pittsburgh, PA, for all other services including interstate, intrastate, interLATA, 800 service and calling cards.

Moved by Mrs. Irej, seconded by Mr. Burns, that the bids for Telecommunication Services be awarded as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney Pat McCune recommended that the bids for Housekeeping Supplies continue to be tabled for further review.

Moved by Mrs. Irej, seconded by Mr. Burns, that the bids for Housekeeping Supplies continue to be tabled as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

CORRESPONDENCE

Chief Clerk made available to the news media a news release in connection with the following project:

1. National Award of Excellence in Project Design for Crest Avenue Apartments located in the Borough of Charleroi

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a proposal from EADS Architects, Inc. (Neilan Engineers) for professional architectural and engineering services in the design of a 50-bed building addition to the Washington County Health Center. The fee for the services is 8.0% of the cost of the construction.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the proposal from EADS Architects, Inc. (Neilan Engineers) as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval submission of the Hazardous Material Response Fund Grant Application and Agreement to the Pennsylvania Emergency Management Agency for funding for FY96/97 in the amount of \$49,026.01.

Moved by Mrs. Irej, seconded by Mr. Burns, approving submission of the Hazardous Material Response Fund Grant Application and Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Tower Lease Agreements with Pittsburgh Cellular Telephone Company for three new sites located in Claysville, Star Lake and Cecil Township in connection with the 911 Program.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Tower Lease Agreements with Pittsburgh Cellular Telephone Company as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Agreement with Kopko Construction Company relative to the Women's Shelter Renovation Project. The addendum provides for an advance payment in the amount of \$13,225.00 for the purchase of special order items.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Addendum to the Agreement with Kopko Construction as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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Chief Clerk requested authorization to advertise for bids for the following:

1. HVAC Preventative Maintenance for the Courthouse, Courthouse Square, Health Center, 9-1-1 Center and Correctional Facility
2. Maintenance for Security System at Correctional Facility
3. Access Gates and Related Card Readers for Parking Levels C and D

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with the following providers in connection with the Human Services Development Fund and the Medical Assistance Transportation Program for FY96/97.

HUMAN SERVICES DEVELOPMENT FUND (HSDF) PROVIDER AGREEMENTS

Aging Services	\$ 65,000
Children & Youth Services	\$109,000
Drug & Alcohol	\$ 10,000
Mental Health/Mental Retardation	\$ 80,000
Washington County Health Center	\$ 25,000
Tri-County Partnership for Independent Living	\$ 10,000
CARE	\$ 8,000
Comsis Corporation	\$ 20,000
Neighborhood Drug Awareness	\$ 10,000
United Way (I&R Support, Volunteer Recruitment and Community Planner)	\$155,143
Office of Vocational Rehab.	\$ 25,000

MEDICAL ASSISTANCE TRANSPORTATION PROGRAM (MATP) PROVIDER AGREEMENT

Comsis Corporation	\$381,135
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Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreements as per above with the stipulation that these providers will be notified by the Human Services Department that the Board of Commissioners intends to solicit RFP's for these services and if a more cost effective method of providing these services is secured, the Board of Commissioners will exercise the 30-day cancellation clause contained in the agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following items relative to the Day Care Program for FY96/97:

1. Agreements with the following Day Care Providers:
 - Peters Township Extended Day Program - Pleasant Valley Elementary
 - Peters Township Extended Day Program - McMurray Elementary
 - Marion Manor Child Care, Pittsburgh
 - Arlene Miller, Canonsburg
 - Lorrie Seighman, Monongahela
 - Rhea Schultz, Washington

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2. Authorization for the Acting Director of Human Services to approve amendments to existing Day Care Agreements as they arise during FY96/97 which would involve administrative or non-substantive changes of reimbursement rates or service days.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Day Care Provider Agreements as per above; and authorizing the Acting Director of Human Services to approve amendments to existing Day Care Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Lease Agreement with North Strabane Township for the purpose of leasing office space for District Justice Weller for the period of August 1, 1996 through July 31, 2001, with a five-year option through July 31, 2006. The monthly rent is \$900 for the first year with an increase of \$25 per month each year on the anniversary through July 31, 2001. The monthly rent for the remaining five-year option period will be negotiated prior to July 31, 2001.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Lease Agreement with North Strabane Township as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a one-month lease extension with Riclor Properties for office space for District Justice Ellis located in McMurray, Pa. The purpose of the extension is to allow the lessor enough time to make the necessary changes for the new lease which becomes effective September 1, 1996.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the lease extension with Riclor Properties as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Addendums to the Agreements with Dr. Troy Hutchinson and Dr. Samuel Swad who provide medical services to the inmates at the jail. The Addendums extend the current contracts on a year-to-year basis with a 60-day termination clause.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Addendums as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a recommendation from Campbell Insurance Associates, the County's Insurance Broker of Record, to place the Workers Compensation Policy with Reliance Insurance Company under a retrospective rating policy for the period of August 1, 1996 through July 31, 1997, at an annual deposit premium of \$536,800 including the interactive software. Other services will be provided by Phico Services Company with the charges included in the Reliance Insurance Company's premium.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Workers Compensation Policy as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution approving (1) the Refrigeration Service Engineers Society; and (2) the Pennsylvania Farmland Preservation Association as associations/organizations concerned with governmental affairs in accordance with Section 446 of The County Code.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Addendums to the Children and Youth Provider Agreements for FY95/96 which increase the total contract amounts as follows:

Harborcreek from \$125,000 to \$150,000
George J. Republic from \$200,000 to \$300,000
Family Care from \$550,000 to \$850,000
AGAPE, Inc. from \$200,000 to \$250,000
Adelphoi Village from \$1,650,000 to \$1,950,000

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Addendums as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with the following providers for the Children and Youth Program for FY96/97:

PLACEMENT RESOURCES

Abraxas Foundation

Adelphoi Village

AGAPE

Allencrest Detention Center

Alternative Rehab. Communities

Auberle

Bethesda Children's Home

Bradley Center

CATY Services

Circle C Group Homes

Community Alternatives, Inc.

Diversified Human Services

George Jr. Republic

Glen Mills

Gregory House

Harborcreek Youth Services

Hermitage House Youth Services

Hoffman Home for Youth

Holy Family

Lutheran Youth & Family Services

Mars Home for Youth

Mel Blount Youth Home of PA

New Home Youth Home

Northern Tier Youth Services

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Emergency Youth Services
Family Care for Children & Youth
Families United Network (formerly
 Infant & Youth Care)
Florence Crittenton
Gannondale

Perseus House
Pressley Ridge Schools
Professional Family Care Services

Specialized Treatment Services
St. Michael's School
Three Rivers Adoption Council
Try-Again Homes, Inc.
United Methodist Home
Valley Community Services
Ward Home
Westley Institute
Westmoreland Co. Detention Center
Wiley House Treatment Center

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SERVICE RESOURCES

C.A.R.E., Inc
Catholic Charities of the Diocese of Pgh.
Community Resources for Youth

John S. Milinovich & Associates, CPA's
Timothy Sawyer
S.W.A.N. (Statewide Adoption Network)

Try-Again Homes, Inc., Family Preservation
Try-Again Homes, Inc., Independent Living
Try-Again Homes, Inc., Intensive
 Counseling
Try-Again Homes, Inc., S.P.I.R.I.T.
George Yatsko, M.Ed.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Children and Youth Provider Agreements as per above.

REMARKS: It was noted that the County will be soliciting RFP's for the provision of legal services for the Children and Youth Program.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval submission of the Children and Youth Annual Plan for FY96/97 to the Department of Public Welfare in the amount of \$9.7 Million. The proposed County share is \$1,350,000.

Moved by Mrs. Irey, seconded by Mr. Burns, approving submission of the Children and Youth Annual Plan for FY96/97 as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval submission of the Mental Health/Mental Retardation Needs Based Plan and Budget Estimate for FY96/97 and FY97/98 to the Department of Public Welfare in the following amounts:

<u>FY96/97</u>	<u>FY97/98</u>
MH \$ 5,567,301	MH \$ 5,698,556
MR \$15,275,301	MR \$15,664,556

It was noted that the County's match for the current year is \$345,000.00.

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Moved by Mrs. Irey, seconded by Mr. Burns, approving submission of the Mental Health/Mental Retardation Needs Based Plan and Budget Estimate as per above.

REMARKS: It was noted that the plan does not include any named providers.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Change Order No. 5 with Nello Construction relative to the T-Hangar Construction Project at the Washington County Airport. The change order increases the total contract amount by \$10,425.50 and represents final modifications to the total project.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Change Order No. 5 with Nello Construction as per above, subject to final PennDOT approval.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Letter of Intent to be submitted to the Pennsylvania Department of Conservation and Natural Resource for the County to participate in the 1997 Gypsy Moth Suppression Program.

Moved by Mrs. Irey, seconded by Mr. Burns, approving submission of the Letter of Intent as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Grant Application to be submitted to the Pennsylvania Commission on Crime and Delinquency in the total amount of \$69,185.00 for continuation of state funding for the Fast Track Intermediate Punishment Program. It was noted that no County match is required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving submission of the Grant Application as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Project Modification Request to be submitted to the Pennsylvania Commission on Crime and Delinquency for a one-month extension of the project period for the Community Service Program.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Project Modification Request as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Project Modification Request to be submitted to the Pennsylvania Commission on Crime and Delinquency to reduce the project period for the School Based Probation Program from 15 months to 14 months.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Project Modification Request as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- (B) 1. Cathy Kresh of Day Care to attend the Annual Head Start Management Retreat at Berkeley Springs, WV, on July 31, 1996.
(Reimbursable)
- (O) 2. Marjorie King of Children and Youth and Dan Clements of Juvenile Probation to attend a Family Service System Reform Pre-Proposal Conference at Grantville, Pa., on July 29, 1996.
(Reimbursable)
- (O) 3. Angela Alampi of Aging Services to attend Rykoff Sexton 1996 Trendsetter's Food Show at Monroeville, Pa., on August 21, 1996.
(Reimbursable)
- 4. Blanket authorization for the Director of Human Services to approve all Children and Youth Services travel requiring CORE training to meet State regulations; and all Juvenile Probation travel as required by the Juvenile Court Judges Commission (NOTE: This is applicable to all travel within the State of Pennsylvania. Travel costs will be monitored by the Budget Office.)
- 5. Blanket authorization for the Director of Adult Probation to approve all travel for employees of Adult Probation as required by the Pennsylvania Board of Probation and Parole (NOTE: This is applicable to all travel within the State of Pennsylvania. Travel costs will be monitored by the Budget Office.)

- (B) Board
- (O) Optional
- (R) Required

Moved by Mr. Ford, seconded by Mr. Burns, approving the foregoing travel requests and authorizing the payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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SOLICITOR

Attorney Pat McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Burns, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Eric C. Hahn (1991 County Tax)
296 Amity Ridge Road
Amity, PA 15311
District: Amwell Township
District No: 020-030-000-00-0005-00
Total amount: \$94.73
S.S. No. 180-54-3665

2. K. Ralph & Patricia B. Nutt (1996 County Tax)
507 Fifth Street
North Charleroi, PA 15022
District: North Charleroi Borough
District No: 500-003-00-02-0006-00
Total amount: \$21.92
S.S. No. 169-26-5926

3. Laurence K. Dimond (1996 County Tax)
%Peoples Heritage Savings Bank
P.O. Box 1377
Lewiston, ME 04240
District: Chartiers Township
District No: 170-016-09-06-0007-00
Total amount: \$311.83
S.S. No. 033-52-5537

4. Fred A. & Jonette V. Wells (1996 County Tax)
Box 262, Short Street
Beallsville, PA 15313
District: Beallsville Borough
District No: 030-008-00-03-0016-00
Total amount: \$94.91
S.S. No. 168-34-8034

5. Moninger Realty, Inc. (1996 County Tax)
317 Hawthorne Street
Canonsburg, PA 15317
District: Chartiers Township
District No: 170-016-12-00-0018-00
170-016-12-00-0011-00
Total amount: \$42.88
Tax I.D. No. 25-1112365

6. Leon A. & Catherine Pachis, Trust. (1996 County Tax)
106 Cedarbrook Court
McMurray, PA 15317
District: Peters Township
District No: 540-008-18-00-0005-00
Total amount: \$107.15
S.S. No. 049-22-7448

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

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COLLECTION SERVICES

1. Collection Service Center, Inc.
111 North Main Street
Washington, PA 15301

Total amount of bid: Commission - 35% of accounts collected

A Certified Check in the amount of \$12,500.00 accompanied the bid.

2. Interstate Credit Corporation
2927 West Liberty Avenue #105
Pittsburgh, PA 15216

Total amount of bid: \$43,750.00 (Represents 35% Contingency Fee)

A Cashier's Check in the amount of \$4,375.00 accompanied the bid.

Moved by Mr. Burns, seconded by Mrs. Irey, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

PRINTED ENVELOPES AND STATIONERY

1. Dando Printing Company
756 McKean Avenue
Donora, PA 15033

A Cashier's Check in the amount of \$2,500.00 accompanied the bid.

2. Cane Business Forms
P.O. Box 310
Atlasburg, PA 15004-0310

An Official Check in the amount of \$2,500.00 accompanied the bid.

3. Masters Ink
123 Adams Avenue
Canonsburg, PA 15317

A Bid Bond in the amount of \$2,500.00 accompanied the bid.

4. Vocational Rehabilitation Center of Allegheny County
1323 Forbes Avenue
Pittsburgh, PA 15219

A Bid Bond in the amount of \$2,500.00 accompanied the bid.

5. Badzik Printing Service, Inc.
799 Meldon Avenue
Donora, PA 15033

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, that the foregoing bids be tabled for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

August 6, 1996

ATTEST: Christine A. Slavatore
CHIEF CLERK