

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 548

Washington County Commissioners

Washington, PA, September 19, 1996

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Ireby and Burns. Also being present: Tina Dallatore, Chief Clerk; Linda Hands, Clerk Steno II; Attorney Jim McCune, County Solicitor; Paul Belcastro, Controller; Francis King, Treasurer; Marie Trozzo, interested citizen; Chris Haines, Herald Standard; Jim Jefferson, WJPA; Kathy Warco, Observer Reporter; Kathy Thomas, Valley Independent; J. R. Wheeler, CUTV; and a representative of Health Force of Pittsburgh, Pennsylvania.

Chairman Ford called the meeting to order at approximately 10:05 a.m. and entertained a motion to approve Minute No. 546 dated August 22, 1996.

Moved by Mrs. Ireby, seconded by Mr. Burns, that Minute No. 546 be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chairman Ford noted that Minute No. 547 dated September 5, 1996, would be held in abeyance.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

Attorney McCune recommended that the bids for Meat for the Health Center and Correctional Facility be awarded to the following vendors based on the per unit costs submitted in their proposals:

1. Alliant Foods, Freedom, PA
2. Green Valley Packing, Claysville, PA
3. Jarrell & Rea, Pittsburgh, PA
4. Parkway Food Service, Greensburg, PA

REMARKS: It was noted that one item (beef cubes) was not awarded to the low bidder, Jarrell & Rea, nor to the second low bidder, Alliant Foods, because either they did not provide samples or the samples were unacceptable. Therefore, the award is to the third low bidder, Green Valley. It was also noted that the bid submitted by Shane Meat Company was unacceptable as they can not deliver as required by the specifications.

Moved by Mrs. Ireby, seconded by Mr. Burns, awarding the bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bid for the 1997 3/4 Ton Truck for Weights and Measures be awarded to Phillips Ford Sales of Manheim, Pennsylvania, for the amount of \$26,095.00; this being the lowest responsible bid received in accordance with the specifications.

Moved by Mrs. Ireby, seconded by Mr. Burns, awarding the bid as per above.

Roll call vote taken:

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Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for Food and Staples continue to be tabled for further review.

Moved by Mr. Burns, seconded by Mrs. Ireby, to continue to table the bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for Milk for the Health Center and Correctional Facility be rejected and authorized to be rebid.

Moved by Mrs. Ireby, seconded by Mr. Burns, to reject the bids for Milk and to readvertise for bids as per above.

REMARKS: It was noted that there had been some typographical errors in the bid specifications which caused confusion in the bidding process; and in order to be fair to all bidders, it was recommended that the bid be readvertised.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

CORRESPONDENCE

Chief Clerk made available to the news media News Releases in connection with the following projects:

1. Buffalo, Morris, North Franklin and West Alexander Road Reconstruction Projects
2. Donora Street Improvements Project
3. Hanover, McDonald, Midway and West Middletown Road Reconstruction Projects
4. Cecil Township Street Improvements Project
5. Spring and Water Streets Sidewalk Improvements Project - Coal Center Borough
6. Sixth Street Improvements Project - West Brownsville Borough

(John Logar, Tax Appeal Board Member, entered the meeting.)

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Maintenance Contract with Lantek Computer Service of Carnegie, Pennsylvania, for maintenance of personal computers and related equipment for the period of October 1, 1996 through September 30, 1997. The contract is based on time and material at the cost of \$55.00 per hour, not to exceed \$10,000.00.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the Maintenance Contract as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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Printed by: Romberger Bindery—Form H-794

Chief Clerk presented to the Board for their consideration and approval an Airport Line Painting Reimbursement Agreement with PennDOT for line painting services of the access road and two main parallel taxiways at the Washington County Airport at a total cost of \$873.60.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Airport Line Painting Reimbursement Agreement with PennDOT as per above and authorizing the Chairman of the Board to so execute.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval extensions of the current Milk Contracts with Schneider's Dairy of Washington, Pennsylvania, and Colteryahn Dairy of Pittsburgh, Pennsylvania, for the period of September 30, 1996 through December 31, 1996, in order to allow enough time to rebid and award the milk bids.

Moved by Mrs. Irey, seconded Mr. Burns, approving the Milk Contract Extensions as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Extension to the Lease Agreement with Kwik Stop, Inc., of Burgettstown, Pa., for office space for District Justice Havelka. The extension is for the three-year period of January 1, 1997 through December 31, 1999, and includes an increase in the monthly rental rate from \$775.00 to \$800.00.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Extension to the Lease Agreement with Kwik Stop, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution authorizing the sale of surplus personal property consisting of eight (8) low band radios from the Sheriff's Office.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with Health Assurance for group health insurance for the period of July 1, 1996 through December 31, 1996, for the three bargaining units consisting of Pennsylvania Social Services Union (PSSU/CYS), Prison Guards and Deputy Sheriffs.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Contract with Health Assurance as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the establishment of a Petty Cash Fund for the Day Care Program in the amount of \$100.00 to cover minor expenses.

Moved by Mrs. Irey, seconded by Mr. Burns, establishing a Petty Cash Fund for the Day Care Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Section 16(b)(2) Transportation Program Agreement with PennDOT which increases the total project cost from \$52,400 to \$74,232. This increase is necessary as the County received only one bid which was from Blue Bird Bus Company during the second time the bid was advertised. The first advertisement produced no bids. The federal government will provide 80% of the funding with AAA providing 20%. The two vehicles will be used by the Cross Creek and Claysville Senior Citizens Centers.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Addendum to the Section 16(b)(2) Transportation Program Agreement with PennDOT as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the American Red Cross to provide homeless assistance services to the mentally ill in the amount of \$80,000.00 for the period of July 1, 1996 through June 30, 1997. These funds are provided through the Washington-Greene MH/MR Program.

Moved by Mr. Burns, seconded by Mrs. Irey, to approve the Agreement with the American Red Cross as per above.

REMARKS: Commissioner Irey questioned Solicitor McCune as to the definition of "County" as contained in this agreement as well as the other Human Services Authority's agreements. Chairman Ford made reference to Solicitor McCune's memorandum to the Board dated September 16, 1996, wherein Solicitor McCune explained that the "County" is defined as two entities, the Board of Commissioners and the Human Services Authority acting together; and that the agreements state that the Washington County Board of Commissioners may immediately terminate the agreement only for four enumerated reasons. That is to say, the Board of Commissioners, acting alone, may not terminate the agreement on thirty days' notice for no reason. Discussion followed. Chairman Ford stated that he would like to know (1) the history of why this particular language was contained in the Human Services Authority's agreements; (2) the reason why this contract has been pending since July; and (3) how funding will be impacted by the Board tabling action on this agreement. He directed Solicitor McCune to prepare a written report to the Board addressing this issues.

Moved by Mr. Burns, seconded by Mrs. Irey, to amend the foregoing motion to table the Agreement with the American Red Cross.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Grant Application to be submitted to the Pennsylvania Commission on Crime and Delinquency in the amount of \$56,259.00 for continuation of funding for the Crime Victim/Witness Assistance Program for calendar year 1997.

Moved by Mrs. Irey, seconded by Mr. Burns, approving submission of the Grant Application as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- (O) 1. Cathi Kresh of Day Care and Marjorie King of Children & Youth to attend the Western Pa. Coalition for Children's Advocacy seminar in New Castle, Pa., on September 27, 1996.
(Reimbursable)
- (O) 2. Teresa Crawford of the Health Center to attend a workshop/lecture on infection control in Johnstown, Pa., on October 29, 1996.
(Reimbursable)
- (O) 3. Ed Rutledge of the Health Center to attend a Health Care Fiscal Issues and Trends seminar in Warrendale, Pa., on September 27, 1996.
(Reimbursable)
- (O) 4. Angela Alampi of Aging Services to attend a conference sponsored by the Central Atlantic States Association of Food and Drug Officials in Pittsburgh, Pa., on October 1, 1996.
(Reimbursable)
- (O) 5. Mary Lynn Spilak and Darla Pepper-Miller of Aging Services to attend a seminar on Quality Assurance in Care Management in Pittsburgh, Pa., on September 17-18, 1996.
(Reimbursable)
- (O) 6. Richard Reddout and Jacqueline Forte of Children & Youth to attend a quarterly meeting of the Pennsylvania Children and Youth Administrators in Pittsburgh, Pa., on October 16-18, 1996.
(Reimbursable)
- (R) 7. John Patrick of Children & Youth to attend a Statewide Adoption Network Meeting in Pittsburgh, Pa., on September 17, 1996.
(Reimbursable)
- (O) 8. Clayton Hamilton of Buildings and Maintenance to attend a seminar on Managing Exterior Maintenance and Grounds in Pittsburgh, Pa., on October 16, 1996.
- (O) 9. Solicitor Jim McCune to attend a seminar on Civil Rights Litigation sponsored by the Pennsylvania Bar Institute in Pittsburgh, Pa., on October 2, 1996.
- (O) 10. Five deputy sheriffs to attend a Law Enforcement Seminar sponsored by AAA West Penn/West Virginia in Pittsburgh, Pa., on September 18, 1996.

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- (O) 11. Karen Silbaugh of Adult Probation to attend the PA DUI Association Conference at State College, Pa., on October 21-24, 1996.

- (B) Board Member
(O) Optional
(R) Required

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing travel requests and authorizing the payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:30 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

September 27, 1996

ATTEST: Christine S. Mullett

CHIEF CLERK