

**MINUTE BOOK****BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

FRANK R. MASCARA, METRO PETROSKY, JR., JOSEPH A. FORD, COMMISSIONERS

Minute No. 550

Washington County Commissioners

Washington, PA, October 17, 1996

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Irey and Burns. Also being present: Tina Dallatore, Chief Clerk; Attorney Jim McCune, Solicitor; Jill Devine, Assistant Solicitor; Paul Belcastro, Controller; Bill McGowen, Director of Administration; Tom Zibrida, Planning Commission; John Logar, Tax Appeal Board Member; Mary Elizabeth Yancosek, Community Action Southwest; Ginny Shultz and Carla Mast, Washington Business Professional Women; Bill Maurer, Brian Davoli and Susan Lesnock, United States Postal Service; Chris Haines, Herald Standard; Vince Ponzio, WJPA; Joe Smydo, Observer Reporter; Kathy Thomas, Valley Independent; J.R. Wheeler, CUTV; and various bidders.

Chairman Ford called the meeting to order at approximately 10:05 a.m. and entertained a motion to approve Minute No. 549 dated October 3, 1996.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 549 be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

**SPECIAL ORDER OF BUSINESS**

The Commissioners presented to Ginny Shultz and Carla Mast a Proclamation designating October 20-26, 1996, as Business and Professional Women's (BPW) Week in Washington County.

The Commissioners presented to Bill Maurer, Brian Davoli and Susan Lesnock a Proclamation designating Tuesday, October 22, 1996, as Postal Employee Recognition Day in Washington County.

(The meeting recessed briefly for the purpose of taking photos.)

**PUBLIC COMMENTS**

There were no public comments.

**OLD BUSINESS**

Attorney McCune recommended that the bid received for Occupational and Physical Therapy Equipment for the Health Center be rejected due to the fact that it was not accompanied by the required bid security and that this bid be readvertised.

Moved by Mrs. Irey, seconded by Mr. Ford, rejecting the bid for Occupational and Physical Therapy Equipment as per above and authorizing the Chief Clerk to readvertise for bids.

Roll call vote taken:

Mr. Burns - No; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried.

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## NEW BUSINESS

Chief Clerk requested authorization to advertise for bids for cleaning of the duct system at the courthouse.

It was noted that although over the past few years air quality testing has not revealed any significant contaminants, the National Institute for Occupational Safety and Health (NIOSH) indicated that the inner walls of the duct system were very dirty due to long years of usage and that proper cleaning of the system would increase the life of the system.

Moved by Mrs. Irej, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for bids as per above and that the bid prices remain firm for a period of at least six months.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Day Care Provider Agreements with the following agencies for FY96/97:

Bright Start Learning Center, Carnegie, Pa.

Donna L. Lynn, Langeloth, Pa.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Day Care Provider Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Gance and Associates, Inc., of Pittsburgh, Pennsylvania, in the amount of \$5,000.00 for the provision of pre-design architectural services in connection with the former jail project.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreement with Gance and Associates, Inc., as per above contingent upon review and approval by the Solicitor.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following items relative to the Domestic Relations Office. It was noted that the costs will be covered by federal reimbursement and grant funds.

1. Contract with RBA Professional Data Systems, Inc., in the amount of \$17,940.00 for the provision of data and programming services required for the delivery of a computer extraction tape to Domestic Relations in connection with the PACSES conversion.
2. Contract with RBA Professional Data Systems, Inc., in the amount of \$2,710.00 for the installation of WordPerfect 7.0 for Windows 95 on the new PACSES computer system. This includes the cost for ten WordPerfect licensed users (\$1,750.00) and the cost to upgrade the server to accommodate the increased number of users (\$960.00).
3. Contract with Professionally Yours, Inc., in the amount of \$500.00 for the provision of training services for Windows 95 application.

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Moved by Mrs. Irey, seconded by Mr. Burns, approving the contracts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chairman Ford entertained a motion to hold in abeyance part one of item "e" on the agenda relative to recommended appointments to the Children and Youth Advisory Committee.

Moved by Mrs. Irey, seconded by Mr. Burns, to hold in abeyance part one of item "e" on the agenda relative to recommended appointments to the Children and Youth Advisory Committee as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a recommendation from the Nominating Committee of the Citizens Advisory Board to appoint George T. Prevuznik of Washington, Pennsylvania, to fill one of the current vacancies on the Citizens Advisory Board.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the appointment as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a recommendation from the Audit Committee to authorize a five-year extension to the agreement with Maher Duessel for performance of the County's single audit for the years 1996 through 2000. Commissioner Irey noted that the County is saving a considerable amount of money by using this firm as compared to the costs of the previous accounting firm of KPMG Peat Marwick who performed the single audit for the years 1988 through 1992. Maher Duessel's fees are as follows:

Year	Cost
1996	\$57,000
1997	\$78,850
1998	\$81,807
1999	\$84,875
2000	\$88,057

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing a five-year extension to the agreement with Maher Duessel as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Mary Beth Borella for the provision of temporary clinical dietitian services at the Health Center at the rate of \$20.00 per hour. It was noted that Mary Beth Borella will replace Valerie McDonald who resigned.

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Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreement with Mary Beth Borella as per above.

REMARKS: Solicitor McCune advised the Commissioners that he has written a memorandum to them relative to the contractual language contained in this agreement which names the Washington County Health Center as a party to the agreement. He stated that it is his opinion that the Washington County Health Center is not a separate entity that has the power or authority to enter into a contract for the expenditure of county money and that only the County of Washington, acting through the Commissioners, can do that. Therefore, he recommended that the Board approve the agreement subject to the proper party being designated as the contracting party.

Moved by Mrs. Irey, seconded by Mrs. Burns, amending the foregoing motion to approve the Agreement with Mary Beth Borella subject to the proper party being designated as the contracting party, based on the recommendation of the Solicitor.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution approving (1) the National Alliance to End Homelessness and (2) the Pennsylvania Environmental Council, Inc., as associations/organizations concerned with governmental affairs in accordance with Section 446 of The County Code.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a two-year extension to the Service Agreement with Specialized Communications Business, Inc., relative to the localizer equipment (partial ILS) at the Airport. The monthly service fee is \$600.00 (or \$7,200.00 per year). Additional charges include \$175.00 for each emergency call and \$25.00 per hour for repair or reinstallation of equipment damaged by other than normal use; these charges will not exceed \$2,500.00 per year. It was noted that the FAA requires that the County provide regular maintenance/repair of the localizer equipment by a certified technician.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the two-year extension to the Agreement with Specialized Communications Business, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement in the amount of \$65,000.00 with East Finley Township in connection with the Danley Bridge #32 over Wheeling Creek. The agreement provides for the abandonment of the existing structure by the County, replacement of the structure by East Finley Township and transfer of ownership from the County to East Finley Township.

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Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreement with East Finley Township as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the establishment of a collection fee of 25% to be added to the bill of costs of any defendant on any account referred to Interstate Credit Corporation by the Clerk of Courts. It was noted that this is pursuant to Act 104 of 1996.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the establishment of the collection fee as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chairman Ford entertained a motion to hold in abeyance items "l" and "m" on the agenda relative to contracts in connection with the Departments of Human Services, MH/MR and Drug and Alcohol. Chairman Ford stated that these items are being held in order to further review them for continuity of contract language.

Moved by Mr. Ford, seconded by Mrs. Irej, to hold in abeyance items "l" and "m" on the agenda as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- (O) 1. Bonnie Levine of the Health Center to attend a seminar on "Using Internet Technology to Support Health Care Delivery" in Warrendale, Pa., on October 23, 1996.  
(Reimbursable)
- (O) 2. Dawn Miller of the Health Center to attend PADSA's Western Regional Fall Educational Forum in Pittsburgh, Pa., on October 25, 1996.  
(Reimbursable)
- (R) 3. Cindy Zubchevich of the Health Center to attend a Training Program on New Program Ideas for Male Residents in Upper St. Clair, Pa., on November 15, 1996.  
(Reimbursable)
- (O) 4. Gail Abercrombie of Human Services to attend a seminar sponsored by the Mental Health Association in Washington, Pa., on October 29, 1996.  
(Reimbursable)
- (O) 5. Don Morris of Adult Probation to attend a Health Forum Conference sponsored by the Monongahela Valley Hospital, Inc., in Monongahela, Pa., on October 29, 1996.

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(O) 6. Glenn Alterio, Kristin Clingerman, John Chiappetta and Charles Carpinelli of the Public Defender's Office to attend a PACDL Seminar in Carlisle, Pa., on October 25-26, 1996.

(O) 7. Susan Accetta of Domestic Relations to attend the Pennsylvania Joint Family Law Conference in State College, Pa., on December 1-4, 1996.  
(Reimbursable)

(B) Board Member  
(O) Optional  
(R) Required

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing travel requests and authorizing the payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

## ANNOUNCEMENTS

Commissioner Irey announced that beginning with today's meeting Dimension Cable will start airing the Thursday meetings of the Board of Commissioners on the following Tuesday at noon; therefore, today's meeting will be aired on Tuesday, October 22nd. The Board expressed its gratitude to Dimension Cable and also to California University which has been taping the meetings since the beginning of the year which are aired in the California and Peters Township areas.

## SOLICITOR

Attorney McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Burns, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplicaiton or overpayment of real estate or personal property tax:

1. Boatman National Mortgage Co. (1996 County Tax)  
Tax Department  
4041 Knight Arnold Road  
Memphis TN, 38118  
District: Canonsburg 2nd Ward  
Parcel ID No. 110-027-00-00-0024-00  
Total amount: \$85.22  
S. S. No. 166-46-4613
2. Betty Ora Grace Mesler (1996 County Tax)  
172 Springdale Road  
Eighty Four, PA 15330  
District: North Strabane Township  
Parcel ID No. 520-003-00-00-0019-00  
Total amount: \$4.29
3. Stanley E. Beck, Jr. (1996 County Tax)  
902 Main Street  
Bentleyville, PA 15314  
District: Bentleyville Borough  
Parcel ID No. 040-055-00-00-0005-00  
Total amount: \$11.28  
S. S. No. 200-48-9779

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4. Michael & Renee Hargett (1996 County Tax)  
27 Prado Lane  
Bulger, PA 15019  
District: Smith Township  
Parcel ID No. 570-003-02-00-0004-01  
Total amount: \$2.66
5. Richard C. & Ermalee Foster (1996 County Tax)  
1354 S. Hewitt Avenue  
Washington, PA 15301  
District: Buffalo Township  
Parcel ID No. 060-001-00-00-0015-00A  
Total amount: \$44.43  
S. S. No. 201-26-3750
6. Frank & Athena Sarris (1996 County Tax)  
511 Adams Avenue  
Canonsburg, PA 15317  
District: Canonsburg 2nd Ward  
Parcel ID No. 110-047-00-00-0003-00  
Total amount: \$4.58
7. MIDA (1996 County Tax)  
P. O. Box 491  
Donora, PA 15033  
District: Donora Borough  
Parcel ID No. 240-041-00-00-0001-00  
Total amount: \$268.42  
Tax I.D. No. 25-6079920
8. A. Brent & Barbara Williams (1996 County Tax)  
R.D. 1, Box 269  
Clarksville, PA 15322  
District: West Bethlehem Township  
Parcel ID No. 660-009-00-00-0024-00  
Total amount: \$108.50  
S. S. No. 209-38-5110

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

SPREAD SPECTRUM RF LINK SYSTEM FOR WASHINGTON COUNTY 9-1-1

1. Pittsburgh Communications Services, Inc.  
9450 Perry Highway  
Pittsburgh, PA 15237

Total amount of bid: \$218,855.00

A Bid Bond in the amount of \$21,885.50 accompanied the bid.

2. Syntonic Technology, Inc.  
7611 Derry Street  
Harrisburg, PA 17111

Total amount of bid: \$278,655.16

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, that the bids for the Spread Spectrum RF Link System for Washington County 9-1-1 be tabled for further review.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chairman Ford commended Controller Belcastro and his staff for their cooperation during a recent accounts payable audit performed by Profit Retrieval Systems, Inc., which reflected discrepancies at only 0.01% of the \$150,000,000 in accounts payable files examined.

There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:40 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

October 28, 1996

ATTEST: *Christine A. Klautner*  
CHIEF CLERK

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