

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 957

Washington County Commissioners

Washington, Pennsylvania, October 17, 2013

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi and Harlan G. Shober, Jr. Also being present: the Rev. Paul Powers of Light of Life Ministries, Washington, Pa.; American Legion Post 22 representative Walt Stelma; Solicitor Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Sue Orrick and Marie Trossman; Secretary Randi Marodi; Director of Veterans Affairs Barry Grimm; Human Resources Director Chuck Nicholls; Director of Penn State Extension Joseph Conklin; Planning Department representative Melanie Thomas-Finney; District Attorney Gene Vittone; Chief County Detective and retired Pennsylvania state trooper James McElhaney; Founder and President of Academy for Adolescent Health Mary Jo Podgurski; Academy for Adolescent Health representative Linda Adkins; Academy for Adolescent Health students; Executive Vice President and Chief Operating Officer of Washington Health System Brook Ward; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizens Rich and Amy Podgurski, Frank Byrd and Carl Maggi.

Mr. Maggi called the meeting to order at approximately 10 a.m.

The Rev. Paul Powers led the meeting with a prayer.

Mr. Stelma led the Pledge of Allegiance.

Mr. Maggi entertained a motion to approve Minute No. 956 dated October 3, 2013.

Moved by Mr. Shober, seconded by Mr. Maggi, approving Minute No. 956, as written.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read a certificate congratulating Mary Jo Podgurski and the 25th year anniversary of Teen Outreach

Moved by Mr. Shober, seconded by Mr. Maggi,

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Executive Vice President and Chief Operating Officer of Washington Health System, Brook Ward, stated it was their honor and privilege to sponsor the Teen Outreach program.

Mrs. Podgurski, Founder and President of Academy for Adolescent Health, introduced her group of peer educators and announced they just completed a video, *I'm the Least Drunk*, posted on YouTube and dedicated to a young girl that died last summer. Mrs. Podgurski stated she will continue to do this as long as she possibly can. She thanked the Commissioners for their continued support.

District Attorney Gene Vittone returned to the taxpayers, a contribution by the Drug Task Force, a check in the amount of \$30,000, which represents property forfeited by court order from drug dealers. The task force is funded by a grant from the Pennsylvania Attorney Generals Office and is under the direction of Chief County Detective Jim McElhaney, Supervising Detective Rick Gluth, Peter Glasser and Special Assistant District Attorney Joseph Zupancic. The task force has been directing the efforts of the 50 men and women who risk their safety investigating and prosecuting those individuals who sell dangerous illegal drugs in our communities.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

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OLD BUSINESSBID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing and Planning Departments, award the bid for the Cross Creek shelter project to Swede Construction Corp., of Elizabeth, Pa., who is the lowest most responsive and responsible bidder meeting specifications. The total cost of this project is \$228,000.00 and will be funded through DCNR and oil and gas lease funds.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the bid award for Cross Creek shelter project.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing and the Planning Departments, award the bid award for the excavator plus hammer for the Parks/Bridge Departments to Walsh Equipment, Inc., Prospect, Pa., for the total bid amount of \$63,075.20. This is the lowest most responsive and responsible bid received. This purchase will be funded from oil and gas lease funds.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the bid award for the excavator plus hammer.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Courts, extend the contracts for Alcohol Monitoring Program to Advanced Alcohol Monitoring Programs, LLC, Moon Township, Pa. and Keystone Smart Start LLC, Harrisburg, Pa. This is a remote alcohol monitoring system for the Adult Probation Department. Funding comes from the PCCD Treatment Court grant, or the Judge can order an offender to the monitor and order the defendant to pay the vendor up front. This extension will be effective January 1, 2014 through December 31, 2014.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the contract extension for the Alcohol Monitoring Program

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, extend the contract for auto parts to Smith's Auto Supply; Washington, Pa. This extension will be effective January 4, 2014 through January 3, 2015, with the option to extend for additional one-year periods.

Moved by Mr. Shober, seconded by Mr. Maggi, approving to extend the contract extension for auto parts.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, extend the contract for promotional items to Authentic Promotions, Carmichael, Calif., at the across the board discount of 30% from the vendor's website for (pens, magnets, cups, etc.) and at the across the board discount of 35% from the vendor's website for (clothing items), plus cost of decoration. This extension will be effective January 1, 2014 through December 31, 2014, with the option to extend for three additional one-year periods.

Moved by Mr. Shober, seconded by Mr. Maggi, approving to extend the contract for promotional items.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for drug test kits to Redwood Toxicology Laboratory, Inc., Santa Rosa, Calif. This extension will be effective through December 31, 2014, with the option to extend for one additional one-year period at a total yearly cost of approximately \$15,000.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the extension of the bid contract for drug test kits.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract with Curtis Pharmacy long-term care services, Washington, Pa., for the Washington County Health Center. This extension will be effective through October 31, 2014, with the option to extend for additional one-year periods through October 31, 2017.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the extension of the bid contract with Curtis Pharmacy.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract with Fit Optimized Solutions, Pittsburgh, Pa., for the provision of HVAC maintenance for the County. This extension will be effective January 1, 2014 through December 31, 2014, with the option to extend for one additional one-year period.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the extension of the bid contract with Fit Optimized Solutions.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Coroner's Office, approve the extension of the request for proposal contract with NMS Labs of Willow Grove, Pa., for post-mortem laboratory services, to be performed on an as needed basis. This contract extension will be effective thru December 31, 2016, with the option to extend for an additional three-year period unless terminated pursuant to the terms of the agreement.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the extension of the request for proposal contract with NMS Labs.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Washington County Health Center, approve the extension of the bid contract for clinical laboratory services for Washington County Health Center with The Washington Hospital. Total yearly cost is approximately \$30,000.00. This contract extension will be effective through December 31, 2016.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the extension of the bid contract with Washington Hospital.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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BID REJECTION

Solicitor DeHaven recommended the Board, on behalf of Purchasing Department, reject all bids for the paver and approve to re-bid as bid specifications were not met.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the rejection of all bids for the paver.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Tax Revenue Department, of an agreement with Pictometry International Corporation for use for the Tax Revenue Department. The agreement amount is \$83,626.50.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the agreement with Pictometry International Corporation.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following appointments to the Canvass Board for the November 5, 2013 general election: Margery McKinley, David and Kathy Kresh, Myrna Calabro, Carolyn Dunklin, Leona Alexis, Paulie Chappel, Patti Davis and Becky Welsh.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the above Canvass Board appointments.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf the Planning Department, the authorization of the advertising for proposals from qualified firms to complete the Washington County Economic Strategy Update and Inventory Project per the local share grant received.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the advertising for proposals to complete the Washington County Economic Strategy Update and Inventory Project.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, to ratify the submission of the Municipal Recycling and Performance Grant (904 grant) to DEP for recycling collections conducted in 2013.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the ratification of the submission of the Municipal Recycling and Performance Grant.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a contract with SAI Consulting Engineers as prepared by PADOT for the design of the Millers No. 3 bridge in Cecil Township. The total cost of \$377,512.94 will be paid 80% state, 20% county liquid fuels.

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Moved by Mr. Shober, seconded by Mr. Maggi, approving the contract with SAI Consulting Engineers.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Finance Department, of a budget modification for the Victims of Crimes Act grant with the Pennsylvania Commission on Crime and Delinquency. This federal grant has been increased by \$18,758.00.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the budget modification for the Victims of Crimes Act grant.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Finance Department, of a professional services contract with Mary Volkar to provide consulting services for the Victims of Crime Act program from July 1, 2013 through June 30, 2015, not to exceed \$12,820.00.

Moved by Mr. Shober, seconded by Mr. Maggi, approving a professional services contract with Mary Volkar.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Finance Department, of a budget modification for the Victims of Juvenile Offenders Grant with the Pennsylvania Commission on Crime and Delinquency. There is no change in the amount of the grant.

Moved by Mr. Shober, seconded by Mr. Maggi, approving a budget modification for Victims of Juvenile Offenders Grant with PCCD.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Finance Department, of a budget modification for the Rights and Services Act grant with the Pennsylvania Commission on Crime and Delinquency. This federal grant has been increased by \$18,758.

Moved by Mr. Shober, seconded by Mr. Maggi, approving a budget modification for Rights and Services Act grant with PCCD.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Finance Department, of an addendum to the contract with Child Custody Officer John Richards. The addendum increases the annual limit from \$35,000 to \$50,000.

Moved by Mr. Shober, seconded by Mr. Maggi, approving an addendum to the contract with John Richards.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the following provider service agreements:

Sharon Buckreis, Beaver, Pa.
 Penny Mayhew, Monaca, Pa.
 Carolyn Glover, Beaver Falls, Pa.
 Terina Koller, Conway Pa.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the above listed provider service agreements.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following purchase of service agreements for the period of July 1, 2013 through June 30, 2014. No additional county funds are required.

| <u>Provider</u> | <u>Total</u> |
|---|--------------|
| Catholic Charities of the Diocese of Pittsburgh | \$25,000 |
| Cornell Abraxas, Inc. | \$575,000 |
| Total | \$600,000 |

Moved by Mr. Shober, seconded by Mr. Maggi, approving the above listed purchase of service agreements.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Development Services, an addendum to the 2009-2013 Behavioral Health HealthChoices agreement to comply with the Accountable Care Act. No additional county funds are required.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the addendum to the Behavioral Health HealthChoices agreement.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Development Services, to enter into a HealthChoices agreement with the Department of Public Welfare. This agreement will run from January 1, 2014 through December 31, 2018. No additional county funds are required.

Moved by Mr. Shober, seconded by Mr. Maggi, approving to enter into a HealthChoices agreement with DPW.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Health Center, of an addendum to the AdvantageCare Rehab agreement effective September 1, 2013. The addendum includes specific pricing for therapy services provided to our Medicaid residents. No additional county funds are required.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the addendum to the AdvantageCare Rehab agreement.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, the authorization of the advertising of bids for architect/engineer services. Our current contract with HMT expires on December 31, 2013.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the authorization to advertise for bids for architect/engineer services.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, the authorization of the advertising of bids for garage space for our Public Safety command post (that is currently sitting on Franklin Street). The Wheeling Street garage cannot accommodate this vehicle, even with height modifications. The goal is to find a garage long enough with a 14' door in the City.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the authorization to advertise for bids for garage space for the Public Safety command post.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Automation, of the renewal and payment of the annual software support and maintenance agreement with Tiburon, Inc. in the amount of \$42,902. The renewal is effective January 1, 2014 through December 31, 2014.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the renewal and payment of the agreement with Tiburon, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the time estimate proposal from MRA for the installation of an IPC T5 dispatch console system owned by Washington County Department of Public Safety E911 system (WCDPS). The project cost is estimated at approximately \$150,000 of which \$100,000 will come from their 2013 Operating Budget and the balance from their 2014 budget. The equipment is intended to replace the existing ORBACOM TDM-150 system currently being used in the communications center. Replacement of the current system is critical to the operation of the 911 center as the existing system is no longer manufactured and there are no available repair components from the manufacturer.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the time estimate proposal from MRA.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Court Administrator's office, to enter into a professional services contract with Pittsburgh Hearing and Deaf Services, Inc., Pittsburgh, Pa. This contract would provide hearing and deaf interpreting services for court related requests. The agreement would begin on October 1, 2013, and end on September 30, 2014. Rates are \$60.00/hour from 7 a.m. to 7 p.m. each day for state registered interpreters, and \$50.00/hour from 7 a.m. to 7 p.m. for non-state registered interpreters.

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Moved by Mr. Shober, seconded by Mr. Maggi, approving the professional services contract with Pittsburgh Hearing and Deaf Services, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the purchase of additional items (a new server, 24 laptop carts and a few other incidentals) needed for the Electronic Medical Records transition at a total cost of \$26,566.79, from CDW-G of Vernon Hills, Ill. The proposed purchase would be made via PA State Contract /CoStars, and therefore does not require bidding. This purchase will be funded from LSA Funds.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the purchase of additional items (a new server, 24 laptop carts and a few other incidentals) needed for the Electronic Medical Records transition.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

The regular Salary Board meeting scheduled for today has been cancelled.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:05 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

November 6, 2013
ATTEST: Mary E. Delucke
CHIEF CLERK