

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 950

Washington County Commissioners
Washington, Pennsylvania June 6, 2013

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Diana Vaughan and Harlan G. Shober, Jr. Also being present: The Rev. Jodi Flack of First United Presbyterian Church of Rennerdale, Carnegie, Pa., American Legion Post 907 representative Harry Thompson, Director of Veterans Affairs Barry Grimm, Solicitor J. Lynn DeHaven, Director of Administration Scott Fergus, Chief Clerk Mary Helicke, Administrative Assistant Joyce Thornburg, Commissioner Administrative Assistants Joy Orndoff, Sue Orrick and Marie Trossman, Planning Department representative Melanie Thomas-Finney, WJPA representative Jim Jefferson, Observer-Reporter Publishing Co. representative Barbara Miller, Observer-Reporter Publishing Co. intern Katelyn Speer and concerned citizen Frank Byrd.

Vice Chairman Vaughan called the meeting to order at approximately 10:06 a.m.

The Rev. Jodi Flack led the meeting with a prayer.

Mr. Thompson led the Pledge of Allegiance.

Vice Chairman Vaughan entertained a motion to approve Minute No. 949 dated May 16, 2013, as written.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving Minute No. 949 as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)PUBLIC COMMENTSOLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the board approve the bid award for kitchen and housekeeping supplies for Aging.

A-Z Janitorial Services, Washington, Pa.

Calico Industries, Inc. Annapolis Junction, Md.

Jack Frye Sales & Service, Clairton, Pa.

Janitors Supply Co., Erie, Pa.

Oliver Packaging & Equip Co., Grand Rapids, Mich.

This bid has been awarded to the lowest most responsive and responsible bidders meeting specifications. The contract will be effective from July 1, 2013 through June 30, 2014, at a total yearly cost of approximately \$70,000.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid award for kitchen and housekeeping supplies.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

AUTHORIZATION TO BID

Solicitor DeHaven recommended the board approve, on behalf of the Courts, authorization to advertise for request for proposals for a new location for Magisterial District Justice Thompson whose current location is the Ellsworth Somerset Volunteer Fire Department has a contract due to expire June 30, 2013.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to advertise for request for proposals for a new location for Magisterial District Justice Thompson.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Southwest Corner Workforce Investment Board, of four agreements for 2012 – 2016 Partnerships for each location which include, Washington, Beaver, Greene and the Mon Valley.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving four agreements for 2012 – 2016, for Southwest Corner Workforce Investment Board.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Washington Greene County Job Training Agency, Inc., of the agreement with Pennsylvania Department of Labor and Industry for Southwest Corner Workforce Investment Board. The agreement is effective July 1, 2013 through June 30, 2017.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with Pennsylvania Department of Labor and Industry for Southwest Corner Workforce Investment Board.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the appointment of Dr. Jennifer Ripepi to Behavioral Health and Developmental Services Board and Debbie DeStefano to the SWPA Area Agency on Aging Advisory Council.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the appointment of Dr. Jennifer Ripepi to BHDS Board and Debbie DeStefano to SWPA AAA Advisory Council.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the Hazardous Material Response Fund Grant application for July 1, 2013 through June 30, 2014. This application reports any hazardous material threats to the county and itemizes the number of facilities, chemicals and fees collected.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the Hazardous Material Response Fund Grant application.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Juvenile Probation, of a six-year extension to the agreement with Jefferson County Ohio Juvenile Detention Center. The agreement is effective January 1, 2014 through December 31, 2020, at the per diem rate of \$135. The total annual cost for seven beds would be \$344,925.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the six-year extension to the agreement with Jefferson County Ohio Juvenile Detention Center.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Juvenile Probation, of the renewal of the Victims of Juvenile Offenders grant with PCCD. The grant in the amount of \$29,822, is for the period July 1, 2013 through June 30, 2014. No County funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the renewal of the Victims of Juvenile Offenders grant with PCCD.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the professional services contract with Attorney Carl Smith of the law firm Weber Gallagher Simpson Stapleton Fires & Newby LLP, for issues relating to Unemployment Compensation claims. The rates of the contract areas follows and will be effective for two years from January 1, 2013 through December 31, 2014: partner attorney - \$170.00/hour - associate attorney - \$140.00/hour - and paralegal - \$80.00/hour.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the professional services contract with Attorney Carl Smith.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, to ratify the contract between Washington County and the Teamsters 249 representing the Assistant District Attorneys and Assistant Public Defenders for the period January 1, 2012 through December 31, 2014.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to ratify the contract between Washington County and Teamsters 249.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2013 provider service agreements with the list of previously approved providers listed below:

Terri Moss, McDonald, Pa.	Kids Ahoy Child Care, Roscoe, Pa.	Loretta Schottenheimer, New Eagle, Pa.
Michael Gilliam, Washington, Pa.		Chalae Ford, Charleroi, Pa.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above list of provider service agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, for Medicaid waiver contracts with the list of previously approved providers to provide approved ITF waiver services for the period of July 1, 2013 through June 30, 2016. No county funds are required.

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Crossroads Speech and Hearing Diversified Human Services, Inc. JG Early Intervention Specialist, Inc.
 Integrated Care Corporation, Inc.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving above list of provider service agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the purchase of service agreement with Keystone Community Resources for the provision of Community Habilitation and Residential Services for the period of July 1, 2013 through June 30, 2014. The contract authorization amount will not exceed \$98,983 and no additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving above list of service agreement with Keystone Community Resources.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the purchase of service agreement with Transitional Employment Consultants for the provision of Employment and Illness Management Recovery Services for the period of July 1, 2013 through June 30, 2014. The contract authorization amount will not exceed \$141,533 and no additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of service agreement with Transitional Employment Consultants.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Health Center, to have HCPro added to the approved list of associations. No county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the addition of HCPro to the approved list of associations.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Human Services, to submit the 2013 state plan to the Department of Agriculture for the State Food Purchase Program to allow the Food Bank to receive funding to purchase food. This agreement is for the period of July 1, 2013 through June 30, 2014. No county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to submit the 2013 state plan to the Department of Agriculture for the State Food Purchase Program.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Human Services, to enter into an agreement with Connect, Inc. for the provision of permanent supportive housing services to homeless disabled mental health individuals and veterans in Washington County in the total amount of \$86,346. No county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to enter into an agreement with Connect, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Children & Youth Services, of the purchase of service agreement addendum with Glen Mills Schools for the period of July 1, 2012 through June 30, 2013. This addendum will include additional attachments with the program description, finalized rates, Affirmative Action requirements and an audit clause. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of service agreement addendum with Glen Mills Schools.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following allocation adjustments for the period of July 1, 2012 through June 30, 2013. No additional county funds are required.

<u>Provider</u>	<u>From</u>	<u>To</u>
Try-Again Homes, Inc. – Consolidated	\$450,000	\$500,000
Try-Again Homes, Inc. – Transitional Living	40,000	60,000

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Health Center, of the purchase of service agreement with Vohar Health Services, Pa. for the provision of wound management services to residents. The agreement will be effective on the date of execution for a term of one year. This agreement will automatically renew unless terminated by either party. No additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of service agreement with Vohar Health Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, to enter into a month-to-month lease with Ellsworth Somerset Volunteer Fire Department for MDJ 27-03-2 (Thompson) for the current office space effective July 1, 2013. This is expected to be until we receive and evaluate requests for proposals responses. There will be no rate increase from the current rate of \$800/month for rent including cleaning.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the month-to-month lease with Ellsworth Somerset Volunteer Fire Department.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, to enter into a five-year lease agreement with North Strabane Township for MDJ 27-3-5 (Weller) with two five (5) year options for our current office space. The first five-year agreement will begin August 1, 2013 through July 31, 2018, at the following rates, showing a \$25.00 increase yearly:

8/1/2013 to 7/31/2014	\$1,300.00
/8/1/2014 to 7/31/2015	\$1,325.00
8/1/2015 to 7/31/2016	\$1,350.00
8/1/2016 to 7/31/2017	\$1,375.00
8/1/2017 to 7/31/2015	\$1,400.00

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the five-year lease agreement with North Strabane Township.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology and Purchasing, for a software upgrade with Kronos Inc. in the amount of \$30,960.00, to run tracking reports as per the Affordable Care Act, and will work in conjunction with our existing software package which will be charged to the capital expenditure account.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving a software upgrade with Kronos Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Buildings and Grounds, to ratify the purchase of Smart Phones through Verizon, via PA state contract, and does not require bidding. The cost of the Smart phone plus accessories for 11 phones is \$716.12 total one-time charge. The monthly cost of the Smart Phone will be \$49.35/ phone/month. The plan includes 400 voice minutes, unlimited domestic data, night and weekends, mobile to mobile, unlimited domestic messaging. This purchase will be paid from the department operating fund. Nextel Service is being replaced with Verizon due to Nextel Service has been discontinued.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to ratify the purchase of Smart Phones through Verizon.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Adult Probation, to purchase a 2013 Ford Interceptor utility vehicle at a cost of \$30,801.50 plus \$1,505 for a five-year extended warranty from Day Ford. This purchase is via COSTARS and does not require bidding.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of a 2013 Ford Interceptor utility vehicle.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services for the Washington and Beaver locations, to ratify the purchase of 16 PC's and additional hardware. This purchase from CDW-G of Vernon Hills, Ill. at a total cost is \$18,512.47, will replace the computers and hardware in the CCIS offices in both Beaver and Washington Counties and is placed via the PA State Contract/COSTARS and does not require bidding.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to ratify the purchase of 16 PC's and additional hardware.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Deputy Court Administrator, to purchase a 2013 Dodge Caravan at a total cost of \$20,828.00, from McCall Motors, Inc. of Ebensburg, Pa., for use in the Washington County Juvenile Probation/Leader Program to transport Leader Program cadets. This purchase is made via the DGS Costars and does not require bidding.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of a 2013 Dodge Caravan.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Deputy Court Administrator, to purchase two 2014 GMC AWD passenger vans, at a cost of approximately \$30,000.00/each, for use by the Washington County Community Service/FITS Program to transport FITS crews and to tow equipment to work sites.. The vans would be purchased via DGS Costars and therefore do not require bidding.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of two 2014 GMC AWD passenger vans.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to purchase three mobile filing solutions for Children & Youth Services offices totaling \$36,744.69. This purchase is made via the PA State Contract and does not require bidding.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of three mobile filing solutions.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving the plan amendments to the Local Share Account Program under the PA Race Horse Development and Gaming Act. The resolution will provide \$1,000,000 each in funding for the airport pavement rehabilitation runway micro surfacing and Cool Valley Development Projects.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the adoption of a resolution approving the plan amendments to the Local Share Account Program.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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SOLICITOR

None.

ANNOUNCEMENTS

An executive session was held on June 5, 2013, immediately following the Agenda Meeting, as an information session regarding personnel and litigation regarding the countywide reassessment.

The Salary Board Meeting following today's Public Meeting has been cancelled.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E. Delucko, June 14, 2013
CHIEF CLERK