

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 873

Washington County Commissioners

Washington, Pennsylvania, January 4, 2010

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Joy Sprowls, Commissioners' Office; Tim Kimmel, Human Services; Harry Wilson, Director of Veterans' Affairs; Vince Ley, Planning Commission; Reverend Beverly Gross, Claysville United Methodist Church; Ted Hibbs, American Legion, Post 391; Doug, Pegg, Andrew and Tiffany Smith; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Reverend Gross led the meeting with a prayer.

Mr. Hibbs led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 872 dated December 17, 2009 as written.

Moved by Ms. Irey, seconded by Mr. Burns, approving Minute No. 872 as written.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS

The Commissioners presented a certificate of recognition to Andrew Smith, recognizing him for his heroic actions in saving Laura Castro, a newspaper carrier, from a small creek.

Doug Smith, his father, gave a brief summary of heroic situations that his son, Andrew, has been involved with including the events of the morning when he assisted in the rescue of Ms. Castro.

Andrew thanked the Board for the certificate and outlined his experience that morning and commented he does not feel like a hero.

(RECESS FOR PHOTOS)

## PUBLIC COMMENTS

None

## OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for fire alarm repair and replacement for the Courthouse Square Office Building to The Electric Company, Pittsburgh PA in the amount of \$104,867 which includes the illuminated signage. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Ms. Irey, seconded by Mr. Burns, awarding the bid for fire alarm repair and replacement as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board authorize the extension of the bid for locksmith service to Chipps Locksmith Service, Washington, PA. This is a time and material contract and all work is done on an "as needed" basis. The contract would be extended through January 31, 2011 at a total yearly cost of approximately \$10,000. This extension is in accordance with the original bid documents.

Moved by Mr. Burns, seconded by Ms. Irej, authorizing the bid extension for the locksmith service as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the appointment of Joseph Stratico to serve as Labor and Industry's representative to the Southwest Workforce Investment Board. Mr. Stratico replaces Diane Stoner.

Moved by Ms. Irej, seconded by Mr. Burns, approving the foregoing appointment.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Debra J. Digioia to perform the duties of court reporter as needed at the rate of \$150.00 per day or \$75.00 per half day. Court reporting services pursuant to this agreement and agreements with other court reporters for the same service shall not exceed (in aggregate) \$30,000 per year. The contract is effective January 4, 2010.

Moved by Mr. Burns, seconded by Ms. Irej, approving the agreement with Debra Digioia as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for the renovation and addition to the Rehabilitation Department of the Washington County Health Center. The County has received \$1.2 million in state money to renovate and expand the department.

Moved by Ms. Irej, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract for legal services with Jeffrey Watson to continue as the Title IV-D attorney for Domestic Relations Office. The amount of the contract remains the same as last year in the amount of \$25,000.00 and will be effective January 1, 2010 through December 31, 2010 with conditions and terms remaining the same as previous years. It is to be noted this contract is 66% reimbursable from PA Bureau of Child Support Enforcement and is a requirement of the State Cooperative Agreement with the County dated June 2005.

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Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing agreement with Jeffrey Watson.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an amendment to the agreement with Richard C. Mudrick increasing the contract amount from \$10,000 to \$30,000 for title searches on county-owned properties.

Moved by Ms. Irey, seconded by Mr. Burns, approving the fire amendment to the agreement with Richard C. Murdrick as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a grant with the Pennsylvania Commission on Crime and Delinquency. This Federal grant in the amount of \$194,508 will be used to establish a Substance Abuse Enhancement Program that will offer juveniles an alternative to out-of-home placement. The grant period will be from April 1, 2010 through March 31, 2012.

Moved by Ms. Irey, seconded by Mr. Burns, approving the grant with the Pennsylvania Commission on Crime and Delinquency as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current agreement between Washington Hospital Occupational Medicine Center and Washington County regarding the WHOMC Department of Transportation Drug and Alcohol Testing Consortium. The rates of the contract will increase as follows and will be effective January 1, 2010 through December 31, 2010.

Annual fee to each company – from \$110 to \$125

Fee for urine specimen collections – from \$11.30 to \$11.75

Moved by Ms. Irey, seconded by Mr. Burns, approving the renewal of the current agreement between Washington Hospital Occupational Medicine Center and Washington County as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current Drug Consortium Agreement with the Washington Hospital Occupational Medicine. The agreement provides drug and alcohol testing services for all County employees in job categories subject to PA DOT regulations. Non-DOT and DOT specimen collection rates will increase from \$11.30 to \$11.75. The contract will be effective January 1, 2010 through December 31, 2010.

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Moved by Ms. Irey, seconded by Mr. Burns, approving the renewal of the Drug Consortium Agreement as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of the contract between Sun Life Assurance Company of Canada and Washington County regarding life insurance for all full-time employees.

The rate is Basic Term Life - \$0.11/\$1,000 of benefit and will be effective January 1, 2010 through December 31, 2010.

Moved by Mr. Burns, seconded by Ms. Irey, approving the contract between Sun Life Assurance Company and Washington County as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval 2009-2010 provider service agreements for the Child Care Information Services Office with the list of previously approved providers and revised provider agreements. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

- Kim Czartorski, Muse, PA
- James McMillon, Jr., Canonsburg, PA
- Marie Ruffin, Belle Vernon, PA
- Dina Durbin, Washington, PA
- Extended Day Services – McMurray Elementary, McMurray, PA
- Extended Day Services – Pleasant Valley Elementary, McMurray, PA
- Extended Day Services – Bower Hill Elementary, Venetia, PA

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for the Children and Youth Services Office for the period of July 1, 2009 through June 30, 2010. No additional County funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Auberle	\$750,000
Gannondale	150,000
Harborcreek Youth Services	155,000
Holy Family Social Services	275,000
Phoenix Youth Services	25,000
White Deer Run	750,000
<b>TOTAL</b>	<b>\$2,105,000</b>

Moved by Ms. Irey, seconded by Mr. Burns, approving the provider agreements for Children and Youth Services Office as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Greater Washington County Food Bank in the amount of \$37,000 for the administration and distribution of The Emergency Food Assistance Program (TEFAP) for the period of October 1, 2009 through September 30, 2010. No County funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with the Greater Washington Food Bank as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the budget for special expenditures for Calendar Year 2010 for Children and Youth Services Office in the amount of \$42,600. These costs have already been included in the annual CYS operational budget and no additional County funds are required.

Moved by Ms. Irey, seconded by Mr. Burns, approving the following special expenditure budget for Children and Youth Services Office as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## ANNOUNCEMENTS

County Offices will be closed on January 18<sup>th</sup> in observance of Martin Luther King Day.

The annual Sinking Fund Meeting will be held on January 21, 2010 immediately following the Board of Commissioners' Meeting.

## SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refund.

Moved by Mr. Burns, seconded by Ms. Irey, authorizing the Tax Assessment Office to prepare the following tax refund due to either duplication or overpayment of real estate or personal property tax.

1. Raymond J. Jr. & Linda Carnevali  
4002 Lakeview Lane  
McDonald, PA 15057  
District: Mount Pleasant Township  
Parcel No. 460-015-02-00-0059-00  
Total amount: \$138.42

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:30 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

January 13, 2010

ATTEST: Mary E. Heluckie  
CHIEF CLERK