

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 874

Washington County Commissioners

Washington, Pennsylvania, January 21, 2010

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi and Diana L. Irey. Absent being: Commissioner Bracken Burns who was out of town. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Joy Sprowls and Sue Orrick, Commissioners' Office; Tim Kimmel, Human Services; Harry Wilson, Director of Veterans' Affairs; Vince Ley, Planning Commission; Father Nickolas Spirko, I. C. Church; Rob Phillips, Washington County Redevelopment Authority; Sandee Umbach, Washington Arts; Kathy Costantino, Madonna Catholic Regional School Advisory Council; students from St. Patrick's, Madonna, and John F. Kennedy Catholic Schools; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Father Spirko led the meeting with a prayer.

Mr. Spahr led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 873 dated January 7, 2010 as written.

Moved by Ms. Irey, seconded by Mr. Maggi, approving Minute No. 873 as written.

Roll call vote taken:

Ms. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented a check in the amount of \$300,000 for the Washington Community Arts and Cultural Center Expansion Project.

Mr. Phillips, of the Redevelopment Authority, explained that the Washington Community Arts and Cultural Center had applied two years ago for Local Share Account monies and received the check to buy and renovate a warehouse that was the former site of the Brody Butcher Supply.

Sandee Umbach, founder and executive director of the center, expressed her gratitude in receiving the monies to purchase the building that will be used to expand the services provided by the arts center. She went into detail regarding what is going to take place with the new center and stated she looks forward to bringing more children into the center for available classes.

The Commissioners read a Proclamation declaring the week of January 31-February 6, 2010 as "Catholic Schools Week".

Moved by Ms. Irey, seconded by Mr. Maggi, adopting the foregoing Proclamation.

Roll call vote taken:

Ms. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Farther Spirko accepted the proclamation and made comments regarding the importance of catholic education and thanked the Board for the proclamation.

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~~Ms. Costantino then introduced the faculty members and students of the catholic schools that were in attendance.~~

The students presented the Commissioners with tokens of appreciation.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the election supplies to the following vendors based on the "per unit" cost:

Rifkin Co., Wilkes-Barre PA
Cane Print Solutions & Graphics, Atlasburg, PA
William Penn Printing, Pittsburgh PA

The bid is effective January 21, 2010 through December 31, 2010 at a total yearly cost of approximately \$30,000.

This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Ms. Irej, seconded by Mr. Maggi, awarding the bid for the election supplies as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board ratify change order #4 for the concrete repair and replacement at Courthouse Square as follows:

Add \$368 to add stair nosing and new protection for membrane. This increases the cost of the contract to \$243,863.

Moved by Ms. Irej, seconded by Mr. Maggi, approving the foregoing change order.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the appointment of Daniel McPoyle to the Veterans Advisory Council for a three-year term effective through December 31, 2012.

Moved by Ms. Irej, seconded by Mr. Maggi, approving the foregoing appointment.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a travel request for Andrew Egut of the Public Safety Department to attend a regional training seminar in Syracuse, NY from February 22-27, 2010. The costs are estimated to be \$4,277 and will be charged to Public Safety's training budget.

Moved by Ms. Irej, seconded by Mr. Maggi, approving the travel request for Andrew Egut as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution regarding collection of delinquent real estate taxes permitting the Washington County Tax Claim Bureau to use procedures provided by the Pennsylvania Real Estate Tax Sale Law as well as the Pennsylvania Municipal claims and Tax Lien Act as amended by Act 20 of 2003 to collect an administrative/contingent fee of 6% and to be distributed per said resolution.

Moved by Ms. Irej, seconded by Mr. Maggi, adopting the foregoing resolution.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the 2010 Farmland Preservation Program certifying \$9,898 of County funds. This amount represents the total Clean and Green roll back taxes collected and reserved per Act 156.

Moved by Ms. Irej, seconded by Mr. Maggi, approving the 2010 Farmland Preservation Program monies.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a grant application in the amount of \$4,441.25 for the purchase of supplies that will be used to supplement public programs and school field trips offered in the County park system.

Moved by Ms. Irej, seconded by Mr. Maggi, approving the grant application as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following 2009-2010 provider service agreements for the Child Care Information Services Office with the list of approved providers. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Michelle Wallace, Washington, PA
Eleanor K. Pant, Langeloth, PA
Melissa Starkey, Homer City, PA
Betty Gosa, Richeyville, PA

Moved by Ms. Irej, seconded by Mr. Maggi, approving the foregoing Child Care Information Services agreements as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a grant allocation agreement with the Department of Public Welfare for the Medical Assistance Transportation Program (MATP) during the period of July 1, 2009 through June 30, 2010. No County funds are required.

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Moved by Ms. Irej, seconded by Mr. Maggi, approving the grant allocation agreement with the Department of Public Welfare as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following provider agreements for Children and Youth Services for the period of July 1, 2009 through June 30, 2010. No additional County funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village, Inc.	\$1,750,000
ARC Human Services	150,000
George Junior Republic	335,000
NHS Youth Services d/b/a Northwestern Academy	350,000
NHS - Pennsylvania	150,000
SPHS Behavioral Health - Host Family	70,000
Try Again Homes, Inc. Foster/YAIL	275,000
TOTAL	\$3,080,000

Moved by Ms. Irej, seconded by Mr. Maggi, approving the foregoing provider agreements for the Children and Youth Services Office.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a grant with the Commonwealth of Pennsylvania Department of Community and Economic Development in the amount of \$10,000 to purchase fitness equipment and a new computer system for the Canonsburg Area Senior Citizens Center. No County funds are required.

Moved by Ms. Irej, seconded by Mr. Maggi, approving the foregoing grant with the Commonwealth of Pennsylvania Department of Community and Economic Development for the Aging Services Office.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for proposals for a Construction Manage for the Washington County Health Center Rehabilitation Department Project. It is to be noted this is based on additional funding being received.

Moved by Ms. Irej, seconded by Mr. Maggi, approving authorization to advertise for proposals as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of four (4) servers from ePlus in the amount of \$20,112.04. The four (4) servers are to be utilized as domain utility servers in concert with the Court's DR (Disaster Recovery) plans. If the need arises that the Washington and/or Allegheny County Courts need to establish computer operations at either site to continue operations, these servers will be utilized. The total amount of

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this purchase is being paid through the Courts C-17 funds therefore; no County dollars are required.

Moved by Ms. Irej, seconded by Mr. Maggi, approving the purchase of four servers from ePlus as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the payment of \$20,952 to IMR, Camp Hill PA for the Professional Service License and Maintenance Renewal of the OnBase Software. The total cost is to be charged to the Records Improvement fund; therefore, no County funds are required. This license renewal and maintenance covers the scanning and module licenses in place within the following departments: Register of Wills, Clerk of Courts, Adult Probation, Domestic Relations & Recorder of Deeds. It also covers our twenty-nine (29) concurrent user retrieval licenses which are currently in use within the Register of Wills, Clerk of Courts, Adult Probation, Juvenile Probation, Domestic Relations, Recorder of Deeds, County Sheriff, County Jail, Public Defender, Children & Youth Services, District Attorney and all Judges Offices within the Courthouse. This renewal will cover any upgrades and any professional services required during the year.

Moved by Ms. Irej, seconded by Mr. Maggi, approving the payment to IMR for the Professional Service License and Maintenance Renewal for the OnBase software as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

The annual Sinking Fund Meeting will be held today immediately following the Board of Commissioners' Meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

HALLAM ESTATES LTD
STEVEN STOUT
163 HALLAM RD

WASHINGTON, PA 15301
2009 COUNTY TAX
DISTRICT: AMWELL
PARCEL: 020-002-00-00-0003-00
\$ 433.7

MANSFIELD WILLIAM R & PATRICIA L

154 COVERD BRIDGE RD

PROSPERITY, PA 15329
2004 COUNTY TAX
DISTRICT: MORRIS
PARCEL: 450-012-00-00-0015-00
\$ 20.41

MANSFIELD WILLIAM R & PATRICIA L

154 COVERD BRIDGE RD

PROSPERITY, PA 15329
2005 COUNTY TAX
DISTRICT: MORRIS
PARCEL: 450-012-00-00-0015-00
\$ 20.41

MANSFIELD WILLIAM R & PATRICIA L

154 COVERD BRIDGE RD

PROSPERITY, PA 15329
2006 COUNTY TAX
DISTRICT: MORRIS
PARCEL: 450-012-00-00-0015-00
\$ 20.41

MANSFIELD WILLIAM R & PATRICIA L

154 COVERD BRIDGE RD

PROSPERITY, PA 15329
2007 COUNTY TAX
DISTRICT: MORRIS
PARCEL: 450-012-00-00-0015-00
\$ 20.4

MANSFIELD WILLIAM R & PATRICIA L

154 COVERD BRIDGE RD

PROSPERITY, PA 15329
2008 COUNTY TAX
DISTRICT: MORRIS
PARCEL: 450-012-00-00-0015-00
\$ 20.4

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MANSFIELD WILLIAM R & PATRICIA L OLEXIK JOHN G JR & ANN C
 154 COVERD BRIDGE RD 182 SEVENTH AVE
 PROSPERITY, PA 15329 NEW EAGLE, PA 15067
 2009 COUNTY TAX 2006 COUNTY TAX
 DISTRICT: MORRIS DISTRICT: NEW EAGLE
 PARCEL: 450-012-00-00-0015-00 PARCEL: 480-020-00-00-0006-05
 \$ 20.4 \$ 42.42

OLEXIK JOHN G JR & ANN C
 182 SEVENTH AVE
 NEW EAGLE, PA 15067
 2007 COUNTY TAX
 DISTRICT: NEW EAGLE
 PARCEL: 480-020-00-00-0006-05
 \$ 41.57

Moved by Ms. Irej, seconded by Mr. Maggi, authorizing the Tax Assessment Office to prepare the following tax refund due to either duplication or overpayment of real estate or personal property tax.

Roll call vote taken:

Ms. Irej - Yes; Mr. Maggi - Yes:

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

January 29, 2010
 ATTEST: Mary E. Delicke
 CHIEF CLERK