

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E00718327LD

Minute No. 884

Washington County Commissioners

Washington, Pennsylvania, June 17, 2010

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Lyn Drewitz; Solicitor; Linda Belcher, Administrative Assistant; Mary Helicke, Chief Clerk; Joy Sprowls and Sue Orrick, Commissioners' Office; Tim Kimmel, Director of Human Services; Gus Impiccini, American Legion Post 391; Reverend Hilary Livingston, Thomas Presbyterian Church; Melanie Finney Thomas, Planning Commission; Harry Wilson, Veterans' Affairs; Nathan Voytek, Redevelopment Authority; Sharon Russell, Senator Stout's Office; Barb Dearolph, Representative Pete Daley's Office; Barry N. Wood, teacher; Doug Smith, Morris Township; Dwayne Hunter, Donegal Township; Bill and Twila Gottschack and Marilyn Lindley, Morris Township Historical Society; Bud Plants and Dave Alexander, Ham Operators; John Adams and Carl Maggi, interested citizens; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Reverend Livingston led the meeting with a prayer.

Mr. Impiccini led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 883 dated June 3, 2010 as written.

Moved by Ms. Irey, seconded by Mr. Burns, approving Minute No. 883 as written.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Nathan Voytek, of the Redevelopment Authority, addressed the Board regarding check presentations for the West Alexander Community Center and Historic Morris Township Schoolhouse that were previously recommended by the Local Share Account Program Committee and the Board of Commissioners.

The Commissioners presented a check in the amount of \$250,000 to Donegal Township for the West Alexander Community Center for renovation work to be completed at the center.

Mr. Hunter, of Donegal Township, thanked the Board for funding this project and also acknowledged the Local Share Committee and the Commissioners for their support.

The Commissioners presented a check in the amount of \$21,338 to the Morris Township Historical Society as part of the Local Share Account Program for renovations to preserve the historic building.

Mr. Smith, of the Historical Society, thanked the Board for their support and assistance for this very important project in the West Alexander area.

The Commissioners read a Proclamation declaring June 21-28, 2010 as "Amateur Radio Week" in Washington County.

Moved by Ms. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

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Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Dave Alexander and Bud Plants, accepted the Proclamation and thanked the Board for their ongoing support of the Ham Operators of Washington County. Mr. Plants informed those in attendance of upcoming events that will take place to celebrate Amateur Radio Week.

The Commissioners read a Proclamation recognizing Barry N. Wood for his many accomplishments while teaching in Peters Township.

Moved by Ms. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Mr. Wood accepted the Proclamation and made comment regarding his wonderful career in teaching and working with students and the community in the theater field. He stated he is proud of being a citizen in Washington County.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

John Adams told the Commissioners that work needs to be done for property tax relief for taxpayers who are on a fixed income.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the data and telephone wiring based on time and material to North Star Communications, Inc., Cecil PA. The Hourly Rates are \$34/hr for regular rates and evening and weekend rates are at \$38/hour. All work is done on an "as needed" basis. This contract is effective through June 6, 2011 with the option to extend for two additional one-year periods. The total yearly cost is approximately \$16,000. This bid has been awarded to the lowest most responsive and responsible bidder meeting the specifications.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for the data and telephone wiring as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for kitchen and housekeeping supplies for Aging Services to the following vendors based on their per unit cost as submitted in their bid proposals.

1. A-Z Janitorial Services, Washington PA
2. Calico Industries, Inc. Annapolis Junction, MD
3. Central Poly Corp., Linden NJ
4. Ecolab, Inc., St Paul MN
5. Jack Frye Sales & Service, Clairton PA
6. Janitors Supply Co., Erie PA
7. Oliver Packaging & Equip Co., Grand Rapids MI
8. Sam Tell & Son Inc, Farmingdale NY

This bid has been awarded to the lowest most responsive and responsible bidders meeting specifications. The contract is effective July 1, 2010 through June 30, 2011 at a total yearly cost of approximately \$50,000.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for kitchen and housekeeping supplies for Aging

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Services as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the Emergency Management Performance Grant Agreement for Federal Fiscal Year 2010 for the Public Safety Department. This is a reimbursable program involving a 50/50 Federal/County share for salaries and benefits of approved staff positions within the Emergency Management Agency budget.

Moved by Ms. Irely, seconded by Mr. Burns, approving the Emergency Management Performance Grant Agreement for the Public Safety Department.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a resolution to adopt the Act 167 Countywide Stormwater Management Plan and model ordinance.

Moved by Ms. Irely, seconded by Mr. Burns, adopting the foregoing resolution/ordinance.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval 2009-2010 provider service agreements for the Child Care Information Services Office with the list of previously approved providers. These agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Kellie Moore, Burgettstown
Cynthia Riggs, Washington
Shawn Daniels, Washington

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing provider agreements for Child Care Information Services.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval two new agreements with Jewish Family and Children's Services for the provision of guardianship services to two children who have been court ordered to have a guardian. The time and services provided by Jewish Family and Children's Services shall be paid at a rate of \$15 per 15-minute unit with a monthly cap of \$180/per child. Payment for time and services in excess of this monthly cap will only be authorized with prior approval by the Department of Human Services. The term of these agreements will be from July 1, 2010 through June 30, 2011. No county funds are required.

Moved by Mr. Burns, seconded by Ms. Irely, approving the foregoing guardianship agreements.

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Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Department of Public Welfare in the amount of \$424,546 for the Human Services Development Fund Program for the period of July 1, 2010 through June 30, 2010. No county funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with the Department of Public Welfare as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following provider agreements for Mental Health/Mental Retardation Office for the period of July 1, 2010 through June 30, 2011. No additional county funds are required.

| <u>PROVIDER</u> | <u>AMOUNT</u> |
|---|---------------------|
| ARC Human Services, Inc. | \$ 230,000 |
| Chatham University | 51,970 |
| Greene ARC, Inc. | 26,000 |
| Gordon Hodas, M.D. | 114,892 |
| Mental Health Association, Inc. | 1,855,683 |
| Mercy Life Center Corporation (MLCC) | 27,000 |
| Psychiatric Care Systems, Inc. | 156,000 |
| The Academy for Adolescent Health, Inc. | 30,000 |
| Try Again Homes | 47,700 |
| TOTAL | \$ 2,539,245 |

Moved by Mr. Burns, seconded by Ms. Irey, approving the provider agreements for the Mental Health/Mental Retardation Office as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the following providers for housing and supportive services to homeless individuals and families in the total amount of \$1,015,676. No county funds are required.

| <u>AGENCY</u> | <u>AMOUNT</u> | <u>GRANT YEAR</u> |
|--|--------------------|------------------------|
| Try Again Homes, Inc. - Can Do | \$ 162,050 | 5/1/2010 - 4/30/2011 |
| SPHS, Connect, Inc. - Perm. Supp. Housing | 197,510 | 5/1/2010 - 4/30/2011 |
| SPHS, Connect, Inc. - Transitional Housing | 142,417 | 5/1/2010 - 4/30/2011 |
| SPHS, Connect, Inc. - Safe Haven | 137,807 | 6/1/2010 - 5/31/2011 |
| SPHS, Connect, Inc. - Safe Haven II | 63,882 | 6/1/2010 - 5/31/2011 |
| SPHS, Connect, Inc. - Supportive Living | 91,636 | 6/1/2010 - 5/31/2011 |
| Washington Women's Shelter - Fresh Start | 220,374 | 12/1/2010 - 11/31/2011 |
| TOTAL | \$1,015,676 | |

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing agreements.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval an agreement with the Department of Public Welfare for the Homeless Assistance Program for the period of July 1, 2010 through June 30, 2011. No county funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with the Department of Public Welfare as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the SWPA Area Agency on Aging, Inc. to provide services for individuals sixty years of age or older for the period of July 1, 2010 through June 30, 2011 in the amount of \$1,551,590 and a county match of \$204,555 is required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with the SWPA Area Agency on Aging, Inc. as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with Gateway Hospice to provide inpatient services to hospice patients for a term of one-year at the Health Center. This agreement will be automatically renewed yearly thereafter. No county funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with Gateway Hospice as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a grant agreement with the Pennsylvania Department of Public Welfare for the Health Center Renovation Project in the amount of \$250,000 for the time period of July 1, 2009 through June 30, 2011. No additional county funds are required.

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing grant agreement with the Pennsylvania Department of Public Welfare.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests for staff of the Children and Youth Services Office:

Marjorie Ruschel - to conduct a Family Group Decision Making Conference with a paternal family in San Jose, CA from July 9 – 11, 2010. The total cost of the trip, including lodging, travel and meals, is \$1,030.00 and the county's share is \$52.00.

Joyce Hatfield-Wise - to attend the Emerging Issues in Forensic Interviewing Conference in Savannah, GA from July 12 – 15, 2010. The total cost of the conference, including lodging, travel and meals, is \$830.00 and the county's share is \$166.00.

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Jennifer Lytton - to attend a conference in National Harbor, MD from August 23 - 27, 2010 on Advanced Investigation and Prosecution of Child Abuse. The total cost of the conference, including lodging, travel and meals, is \$1,345.00 and the county's share is \$32.00.

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing travel requests for the Children and Youth Services staff.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the payment of additional architectural and engineering services to CM Services, McMurray PA for the Health Center addition and renovation of the Rehabilitation Department. This is for work that was performed in response to a reduction in the scope of the project. The added services involved both architectural and engineering design for re-bidding the project. Services were performed for redesigning the project to a single addition for both the Physical Therapy and the Occupational Therapy Departments. The scope also included alternative project scopes for bidding that would permit a flexible bid award process. All costs are in accordance with the hourly rates listed in the contract. This increases the contract by \$16,825 bringing the total amount of this contract to \$116,710.

Moved by Mr. Burns, seconded by Ms. Irey, approving the payment of additional architectural and engineering services as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Echo International Corp, Pittsburgh, PA to provide interpreting services for the county. These services are used mainly by the Courts. Echo International can provide comprehensive multi-language translation. All services are provided on an as needed basis and to be charged by the hour or by the day. Additional costs included travel at the rate determined by the US General Services Administration with the current rate being 50 cents per mile. The current yearly costs amount to approximately \$2,000-\$3,000 but expect to see that increase. It was noted that extensive research has been done and this is the only company that we have been able to locate within the area that can provide insurance and multi-language translation.

Moved by Ms. Irey, seconded by Mr. Burns, approving the professional services contract with Echo International Corporation as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a new agreement with CBC Innovis for Domestic Relations Office for the purpose of providing trace information on parents with the arrears on child support. The estimated total yearly cost for these services is less than \$1,000.

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing agreement with CBC Innovis.

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Roll call vote taken.

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to our agreement with the SPHS Care Center for the Offender Day Partial Treatment. This amendment will extend our current contract through June 30, 2011 at the cost of \$311,605 which is totally funded by sub grants. This is based on final approval from Pennsylvania Commission on Crime and Delinquency.

Moved by Mr. Burns, seconded by Ms. Irely, approving the amendment to the agreement with SPHS Care Center as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Plan Revisions and Amendments to the Community Development Block Grant Program which are part of the County's Consolidated Action Plan.

Moved by Mr. Burns, seconded by Ms. Irely, adopting the foregoing resolution.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

None

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

July 8, 2010
ATTEST: *Mary E. Delucke*
CHIEF CLERK