

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 888

Washington County Commissioners

Washington, Pennsylvania, September 16, 2010

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; JoAnn Metz and Joy Sprowls, Commissioners' Office; Chuck Nicholls, Director of Human Resources; John King, American Legion Post 175; Melanie Finney, Planning; Sean Sullivan and Camille Kobrys, The Meadows Racetrack and Casino; Carl Maggi and John Adams, interested citizens; Barbara Miller and Jim McNutt, Observer-Reporter and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Commissioner Irey led the meeting with a prayer.

Mr. King led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 887 dated September 2, 2010 as written.

Moved by Mr. Burns, seconded by Ms. Irey, approving Minute No. 887 as written.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners adopted a proclamation declaring September 18, 2010 as "Read the Constitution Day" in Washington County.

Moved by Mr. Burns, seconded by Ms. Irey, adopting the foregoing proclamation.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Sean Sullivan, VP/General Manager of The Meadows Casino and a resident of Peters Township, addressed the Board regarding the matter of Washington County approving a HUD loan to 84 Lumber. He expressed his concerns stating this would greatly impact the job market and generate less revenue for the county, including a smaller portion of local share funds for municipalities. Mr. Sullivan noted that 84 Lumber and Nemaquin Woodlands, who is currently applying to obtain a license to operate a casino in Fayette County, are "linked at the hip". He stated that if a casino opens in Fayette County, Washington County could lose \$2 million a month in casino revenues.

The Commissioners stated at this point in time it is not something that is ready to be voted on.

Commissioner Burns disputed the fact that aid to 84 Lumber would benefit a proposed casino.

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Commissioner Irey stated she has been doing research into this matter and acknowledged it is a tough decision for her and a huge decision for Washington County.

John Adams, of Avella, commented on the monies received from the casino and asked what could be done to assist citizens of the county with their tax bills.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for printing and mailing of Real Estate Tax Notices for the Washington County Treasurer to National Data Services of Chicago, Inc., St. Charles, IL., the lowest most responsive and responsible bidder meeting specifications. This bid is in effect from date of award through August 31, 2013 at a yearly cost of approximately \$10,759.96 plus postage. Prices may be increased at each anniversary date based on documentation received from the vendor, not to exceed 10% of the base bid.

Moved by Ms. Irey, seconded by Mr. Burns, awarding the bid for the real estate tax notices as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the envelopes and stationary, printing services and printed forms to the following vendors for the period of September 16, 2010 through August 31, 2011 with the option to extend through August 31, 2012.

Pegasus Printing, Inc./d.b.a. Quality Quick Printing & Copy, Washington, PA
 Ad Forms, Donora, PA
 Harper Printer Service, Pittsburgh, PA
 Masters Ink Corp, Canonsburg, PA
 Cane Print Solutions & Graphics, Triadelphia, WV
 Five Thousand Forms, Fogelsville, PA
 Office Max, Cranberry, PA

This bid has been awarded to the lowest most responsive and responsible bidders meeting specifications. The total yearly cost will be approximately \$76,000.00.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for the envelopes, stationary, printing services and printed forms as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the food and staples to the following vendors based on the "per unit" cost submitted in their bid proposals:

Bimbo Foods, Inc. (formerly Stroehmann), Harrisburg, PA – all bread products
 OHI Ice Cream Dist., Washington, PA – all ice cream products
 Schneider's Dairy, Inc., Washington, PA – all tea products

All items have been awarded to the lowest most responsive and responsible bidders meeting specifications. The effective date will be October 1, 2010 through September 30, 2011 with the option to extend for (2) additional one year periods. The total cost of the items included in this bid award is approximately \$51,000.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the foregoing bid.

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Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the heat pumps to the following vendor for the period of September 16, 2010 through September 31, 2011 with the option to extend for (4) one year periods based on the "per unit" cost submitted in their bid proposal:

Allegheny Engineering Co., McMurray, PA

This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications.

The total cost per year for this bid award is approximately \$45,605.00.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for heat pumps as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve a change order for the Washington County Health Center Rehab Department in the amount of a deduction of \$5,000 with TBI to delete the building permit from their schedule of value. CM Services (Engineer) is responsible for paying this amount. This will decrease the amount of the contract from \$803,824.00 to \$798,824.00.

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing change order with TBI.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve the following change order for the Washington County Health Center Rehabilitation Project in the amount of a deduction of \$5,000. This change order has been requested by TBI to Delete the Building Permit from their schedule of value. CM Services (Engineer) is responsible for paying this amount. This will decrease the amount of the contract from \$803,824.00 to \$798,824.00.

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing change order.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving the Washington County Hospital Authority's grant in the amount of \$75,000 to the Canonsburg General Hospital for the purpose of constructing a portico and relocating the driveway to provide better handicap accessibility.

Moved by Ms. Irey, seconded by Mr. Burns, adopting the resolution as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of a three-year contract with Maher-Duessel for the County's auditing services. It is to be noted that the December 31, 2010 audit fee remains unchanged from 2009 with increases less than 3.5% for 2011 and 2012.

Moved by Mr. Burns, seconded by Ms. Irej, approving the renewal of the contract with Maher-Duessel as per as above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following two proposals with engineering firms for projects at the Washington County Airport.

L. Robert Kimball Engineering - fence and security upgrades
Delta Airport Consultants - relocation of T-hangar "A"

Both proposals have been recommended by the Redevelopment Authority.

Moved by Ms. Irej, seconded Mr. Burns, approving the foregoing proposals.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Right of Way and Easement for use in the building and construction of regional sewer facilities in the Borough of Donora.

Moved by Mr. Burns, seconded by Ms. Irej, approving the Right of Way and Easement for the Borough of Donora as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval costs estimated at \$2,920 associated with the Juvenile Court Awards Banquet being held on October 13, 2010. This will consist of a training program and luncheon.

Moved by Mr. Burns, seconded by Ms. Irej, approving the payment for costs associated with the Juvenile Court Awards Banquet.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the 2010/11 Unified Planning Work Program agreement with the Southwestern Pennsylvania Commission. The total amount of pass-through planning funds for 2010/11 is \$17,784 which requires a county match of \$4,446.00.

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Moved by Mr. Burns, seconded by Ms. Irey, approving the 2010/11 Unified Planning Work Program agreement as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to award the contract to design the boat launch and recreation area in Cross Creek Park off Thompson Hill Road to Civil and Environmental Consultants, Inc. (CEC) at a cost not to exceed \$49,800 to be paid out of gas well proceeds.

Moved by Mr. Burns, seconded by Ms. Irey, to award the contract to design the boat launch and recreation area in Cross Creek Park as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval 2009-2010 provider service agreements with the list of previously approved providers. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Paula McPartland, Charleroi, PA
 Patricia Moye, Washington, PA
 Jean Allen, Washington, PA

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing provider agreements for Child Care Information Services.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following provider agreements for Children and Youth Services Office for the period of July 1, 2010 through June 30, 2011. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Pressley Ridge	\$ 160,000
The Bair Foundation	150,000
Cornell Abraxas Group, Inc.	525,000
Phoenix Youth Services	20,000
Vision Quest National, Ltd.	<u>150,000</u>
TOTAL	\$ 1,005,000

Moved by Mr. Burns, seconded by Ms. Irey, approving the provider agreements as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following allocation adjustment for Children and Youth Services Office for the period of July 1, 2009 through June 30, 2010. No

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additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Glade Run Lutheran Services	\$ 75,000	\$ 80,000

Moved by Mr. Burns, seconded Ms. Irey, approving the foregoing allocation adjustment for Children and Youth Services Office.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the County Commissioners Association of Pennsylvania for a grant in the amount of \$149,500 for the implementation of electronic health records and other information technology initiative projects at the Health Center. The term of the grant agreement will be from January 1, 2010 through December 31, 2011. No additional county funds are required.

Moved by Ms. Irey, seconded by Mr. Burns, approving the agreement with the County Commissioners Association of Pennsylvania as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Bethany Hospice Services of Western Pennsylvania, LLC to provide comprehensive hospice services to eligible residents at the Health Center. The initial term of the agreement will be for one year, to be automatically renewed for one year terms thereafter. No county funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with Bethany Hospice Services of Southwestern Pennsylvania, LLC. as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with SWPA Area Agency on Aging, Inc. for the period of July 1, 2010 through June 30, 2011 to provide adult daycare services at the full day rate of \$44.64 and the half day rate of \$28.40. No county funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with SWPA Area Agency on Aging, Inc.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Washington County Redevelopment Authority in the amount of \$20,000 for the Prescription Assistance Program for the period

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of October 1, 2010 through September 30, 2011. No county funds are required. Approval is also requested to enter into an agreement with Cornerstone Care, Inc. for the administration and distribution of these funds in the amount of \$20,000 for the same time period. No county funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with the Washington County Redevelopment Authority as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the 2011/12 Needs-Based Plan and Budget to the Office of Children, Youth and Families in the amount of \$22,816,023. The County's match is \$4,909,131.

Moved by Ms. Irey, seconded by Mr. Burns, approving the submission of the first section of the 2011/12 Needs-Based Plan and Budget as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for cleaning of bulk solids from the seven restroom septic vaults at the Mingo Creek Park. The estimated cost of this work is approximately \$20,000. The cost for the cleaning will be paid out of oil and gas lease funds.

Moved by Mr. Burns, seconded by Ms. Irey, approving authorization to advertise for bids as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify a memorandum of understanding with Mailing Specialists, Inc., Pittsburgh, PA for the purpose of picking up our presort mail. The only charge to the county for this service is a fuel surcharge which is \$0.75/day if gas is over \$2.00 and \$1.50 if gas is over \$3.00. This is based on the Federal Fuel Index for the first week of each month. The other charge that could be incurred by Washington County would be for a fast forward service. This service allows for Mailing Specialist, Inc. to forward any mail to the correct address if their system determines it is a bad address. The cost for this service is two tenths of a cent per piece or \$2/1,000. They also provide additional services if there are problems with the county mail machine. There would be a charge for this service. It is also requested that the Board ratify a request to pay postage refunds to presenter of mail. This allows Mailing Specialists, Inc. to receive postage refunds due to the volume they incur from all customers.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with Mailing Specialists, Inc. as per above.

Roll call vote taken:

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Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of one helix router with a built in Verizon Air card. The router then pulls in the wireless 3G Verizon data network that cellular phones use and rebroadcasts a wireless internet (both inside & outside of the vehicles) that is assessable to laptops. This product will be utilized for the command post to help with connectivity while one is deployed in the field. This will enhance the overall efficiency of the command post. The cost of this service is \$42.99 per month through Verizon Wireless.

Moved by Mr. Burns, seconded by Ms. Irely, approving the purchase of a one helix router as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a one year maintenance agreement for the CAD System with Intergraph for the Public Safety Department. This maintenance agreement is effective October 1, 2010 through September 30, 2011 at a total amount of \$150,457.44. The purpose of this maintenance is to keep the system up to date. The entire cost for the CAD replacement was covered through a wireless E-9-1-1 grant awarded from PEMA, (Pennsylvania Emergency Management Agency). The Board approved a four year maintenance agreement for the CAD system which was to be paid by PEMA. This expense is no longer an allowable expense through PEMA.

Moved by Mr. Burns, seconded by Ms. Irely, approving the one year maintenance agreement with Intergraph as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held on September 15, 2010 immediately following the Agenda Meeting as an informational session regarding potential litigation and real estate.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:40 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

September 30, 2010

ATTEST: Mary E. Delicke
CHIEF CLERK