

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 858

Washington County Commissioners

Washington, Pennsylvania, April 16, 2009

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Scott Fergus, Director of Administration; Joy Sprowls and JoAnn Metz, Commissioners' Office; Tim Kimmel, Human Services; Melanie Finney, Planning Commission; Richard Warco, D.A.V.; Chuck Nicholls, Director of Human Resources; Karen Price and Alex McKay, Monart School; Mrs. McKay; Lori Harbert, Becky and Dwight Hunter, Children and Youth Services; Sandy Sabot and staff from Child Care Information Services; a group of youngsters from Happy Face, Just Kids, Smart Kids and Rainbow's End Day Care Centers; Pam Cummings, The Washington Hospital; Michael McDavid and Lee Young, Co-op Extension Office; Ken Elliott, Washington County Health Partners; Jessica Parham and family; Carl Maggi, Flo Moffit, John Adams and Dave Bober, interested citizen; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Commissioner Irey led the meeting with a prayer.

Mr. Warco led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 857 dated April 2, 2009 as written.

Moved by Ms. Irey, seconded by Mr. Burns, approving Minute No. 857 as written.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented a certificate congratulating Alex McKay, a student at the Monart School of Art for his winning drawing through the VSA Arts' and CVS Caremark's contest. Alex, along with his mother, accepted the certificate and thanked the Board for the recognition.

Ms. Price, of Monart School, briefly commented on the contest and noted the great progress Alex has made with his talents.

The Commissioners presented a certificate of recognition to Jessica Parham for her commitment and hard work in raising money to purchase gifts foster children from the Children and Youth Services Department.

Jessica accepted the certificate and explained her efforts in raising money to purchase gifts for foster children from Children and Youth Services.

The Commissioners read a Proclamation declaring April 26 - May 2, 2009 as Week of the Young Child.

Moved by Ms. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Mrs. Sabot accepted the Proclamation and thanked the Board for their many years of support. She introduced the groups of day care centers who provided the audience with entertainment.

The Commissioners read a Proclamation declaring April 16th as "National Healthcare Decisions Day".

Moved by Ms. Irely, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Cummings accepted the Proclamation and thanked the Board for their support. She commented on the importance of advance directives and the necessary documents needed for end-of-life health care decision-making.

Ms. Cummings stated the Washington Hospital offers guidance to anyone who wants to know more about this issue.

The Commissioners read a Proclamation declaring the month of May as "Protect our Children from Tobacco Smoke Pollution Month.

Moved by Mr. Burns, seconded by Ms. Irely, accepting the foregoing Proclamation.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Mr. Elliott, of Washington County Health Partners, accepted the Proclamation and thanked the Board for their support and the adoption of the Proclamation. He commented on the effects and ailments of second-hand smoke on children and what resources are available to educate and protect young people from the dangers of tobacco smoke pollution.

RECESS FOR PHOTOS)

PUBLIC COMMENTS

Michael McDavid, Regional Director of the Northeast Region of the Cooperative Extension Office, introduced himself and briefly explained his role with relationship to County Commissioners Association of Pennsylvania. He noted he is happy to be a part of the CCAP fellowship partnership and eager to assist the Commissioners. He also thanked the Board for their continued support of the local Co-Operative Extension Office.

Dave Bober, of Canonsburg, commended the Board for their leadership role regarding the recent action taken by the Washington County Authority to stop the Walmart development at Southpointe. He noted this is a great day in Washington County.

John Adams, of Avella, made statements regarding the issue of raising taxes and the bad economy.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for Joint Municipal Purchasing Program for Washington County to the following vendors based on their per unit cost as submitted in their bid proposals.

1. Advanced Drainage Systems, Inc., Ludlow, MA
Authorized Dealer – Interstate Pipe & Supply, Washington PA
2. Chemung Supply Corp., Elmira NY
3. Hanson Aggregates, Connellsville PA
4. Laurel Aggregates, Inc. Morgantown WV
5. Stone & Co., Canonsburg PA
6. TDF Services, Oakmont PA

M I N U T E B O O K

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This bid has been awarded to the lowest most responsive and responsible bidders meeting specifications.

The contract is effective April 15, 2009 through April 14, 2010 at a total yearly cost of approximately \$10,000. The signs and sign posts will be rebid.

Moved by Ms. Irely, seconded by Mr. Burns, awarding the bid for the Joint Municipal Purchasing Program as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject all bids for carpet and flooring. The specifications need to be changed to better meet the County's needs.

Moved by Ms. Irely, seconded by Mr. Burns, to reject the bids for the carpet and flooring as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the bid for the lumber through November 30, 2009 to the following vendors:

Donora Lumber Co, Donora PA
West Elizabeth Lumber Co., Elizabeth, PA

This extension is in accordance with the original bid documents. The annual cost of this contract is approximately \$40,000.

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing extension to the bid for lumber.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to adopt a Resolution authorizing the extension of the term of the Beech Hollow Keystone Opportunity Zone in Robinson Township, Washington County, Pennsylvania to December 31, 2010.

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing Resolution.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the addition of the following two associations to the approved list: International Facility Managers Association at an approximate annual cost of \$390 and Pittsburgh Green Building Alliance at an annual cost of \$100.

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing associations.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a travel request for Joe Brownlee of Adult Probation to attend the annual Drug Court Training Conference in Anaheim, California on June 10-13, 2009. Costs are estimated at approximately \$2,353.40. No County funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the travel request for Joe Brownlee as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to submit the Energy Efficiency and Conservation Block Grant in the allocated amount of \$1,924,400 for completing an energy audit of Washington County facilities and implementing strategies for energy conservation.

Moved by Mr. Burns, seconded by Ms. Irey, approving the authorization to submit an Energy Efficiency and Conservation Block Grant as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a hay lease with Oren Smith for twenty-nine acres in Cross Creek Park. Mr. Smith will pay the County \$20 per acre (\$580) for a lease term of April 5, 2009 to April 4, 2010.

Moved by Mr. Burns, seconded by Ms. Irey, approving the hay lease with Oren Smith as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to submit a grant request to the Pennsylvania Department of Conservation and Natural Resources in the amount of \$42,250 for replacing existing roofs on Shelters 1 - 9 in Mingo Park. Total cost is 84,500 with a county match of \$10,661.12 cash and \$31,588.88 in-kind labor.

Moved by Ms. Irey, seconded by Mr. Burns, approving authorization to submit the grant as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a fire service agreement with Mt. Pleasant Township Fire Company for inspection and fire protection services of County property within their jurisdiction. The County will pay \$1,000 per year during 2009 and 2010.

Moved by Ms. Irey, seconded by Mr. Burns, approving the fire service agreement as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a temporary construction easement with Mary and George Heitchler for construction of the new Two Mile Run Bridge in Centerville Borough. The County agrees to restore the property upon completion of the construction.

Moved by Ms. Irey, seconded by Mr. Burns, approving the temporary construction easement with Mary and George Heitchler as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval provider service agreements for the Child Care Information Services Office with the list of previously approved providers. The agreements will automatically renew until either party notifies the other party, in writing, of their intent not to renew under the current terms.

Amy Harshey, Bulger, PA
William Coney, Jr., Washington, PA

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information Services provider agreements.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Department of Public Welfare in the amount of \$560,081 for the Human Services Development Fund for the period of July 1, 2009 through June 30, 2010. No County funds are required.

Moved by Ms. Irey, seconded by Mr. Burns, approving the agreement with the Department of Public Welfare for The Human Services Development Fund as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Holiday Inn Meadow Lands to conduct the Human Services Summit that will be held on May 13, 2009. A \$1,200 deposit is required to hold the room. No County funds are required.

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing contract for the Human Services Summit.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following allocation adjustments for Children and Youth Services for the period of July 1, 2008 through June 30, 2009. No additional County funds are required.

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	<u>FROM</u>	<u>TO</u>
Auberle	\$ 500,000	\$ 650,000

Moved by Ms. Irely, seconded by Mr. Burns, approving the allocation adjustment for the Children and Youth Services Department as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following provider agreements for the Children and Youth Services Office for the period of July 1, 2008 through June 30, 2009. No additional County funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Harborcreek Youth Services	\$ 155,000
White Deer Run, Inc.	500,000
Mars Home for Youth	145,000
Holy Family Social Services	335,000
Pressley Ridge	110,000
Catholic Charities	<u>50,000</u>
TOTAL	\$1,295,000

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing provider agreements for the Children and Youth Services Office.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following allocation adjustment for the Mental Health/Mental Retardation Office for the period of July 1, 2007 through June 30, 2008. No additional County funds are required.

	<u>FROM</u>	<u>TO</u>
Chatham University	\$ 48,024	\$ 50,664

Moved by Mr. Burns, seconded by Ms. Irely, approving the allocation adjustment for the Mental Health/Mental Retardation Office as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following allocation adjustments for the Mental Health/Mental Retardation Office for the period of July 1, 2008 through June 30, 2009. No additional County funds are required.

	<u>FROM</u>	<u>TO</u>
Mental Health Association, Inc.	\$ 1,416,873	\$ 1,916,873
Southwest Behavioral Care, Inc.	<u>1,382,879</u>	<u>2,038,878</u>
TOTAL	\$ 2,799,752	\$ 3,955,751

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing allocation adjustments for the Mental Health/Mental Retardation Office.

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Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with the Office of Developmental Programs for participation in Pennsylvania's Consolidated and Person/Family Directed Support Medicaid Waivers. This agreement will become effective on July 1, 2009. No County funds are required.

Moved by Ms. Irey, seconded by Mr. Burns, approving the agreement with the Office of Development Programs for Mental Health/Mental Retardation Office as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval ratification of an agreement with Slippery Rock University to use the Health Center as an internship site for the University's Health Services Administration Program. The agreement will remain in effect for five years. No county funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the ratification of the agreement with Slippery Rock University as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the advertising for a request for proposals for the purpose of having an Energy Audit completed as a part of the Energy Efficiency and Conservation Block Grant Program and for architectural/engineering services to evaluate and prepare bid specifications for the repair of the plaster in the courthouse

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing advertisement for Request for Proposals.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of service for an air card for the Domestic Relations Locate Unit. This is for use in their patrol car to connect to the County's network and programs such as JNET, PACSES and the UJS portal to search for bench warrants and access vital criminal information. The cost of this service is \$49.99 per month through AT&T.

Moved by Ms. Irey, seconded by Mr. Burns, approving the purchase of service for an air card for the Domestic Relations Office as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of the HP SAN upgrade.

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This will refurbish the equipment that was heat damaged and upgrade it to the current version of hardware and software matching the current Public Safety SANS. This will give us additional storage for scanning projects and provide additional storage for the Tax Assessment images. The total cost of this purchase is \$68,000 and has been approved by the Capital Expenditure Committee. This purchase is being made through the PA COSTARS contract and does not require bidding.

Moved by Ms. Irej, seconded by Mr. Burns, approving the purchase of the HA SAN upgrade as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval "Exhibit A" to the TEK systems Staffing Services Agreement dated July 21, 1998. The purpose of the Exhibit A is to approve four (4) temporary individuals for the Election Office at the rate of \$23/hour for the period April 13, 2009 through May 31, 2009.

Moved by Ms. Irej, seconded by Mr. Burns, approving Exhibit A to the TEK Systems Staffing Service Agreement as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held on April 15, 2009 immediately following the Agenda Meeting as an information session related to personnel.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

May 1, 2009

ATTEST: Mary E Helucke
CHIEF CLERK