

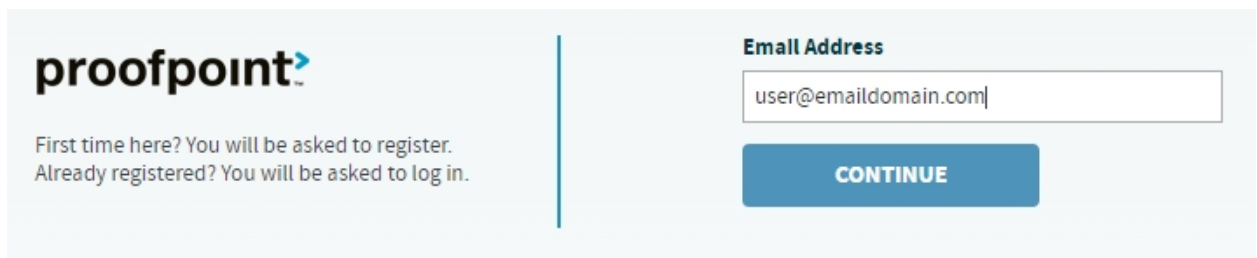
How to Access Your Encrypted Email

This document covers the steps to access the encrypted email from Ideal Integrations

1. You will receive an email that looks similar to this:



2. Click on the **View Encrypted Email** link in the email
3. This will open a web page that you will have to enter your email address and click **Continue**:



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4. Fill out the fields and check the box **I agree to the terms of service** and click **Register**

First Name:

Last Name:

Password:

Re-enter Password:

I agree to the [Terms of Service](#)

REGISTER

5. You should receive this page next:

We just sent an email to [REDACTED] with instructions on how to complete your registration.

If you didn't receive the email, [try re-entering your contact information.](#)

6. Check your Inbox for an email that looks similar to this:



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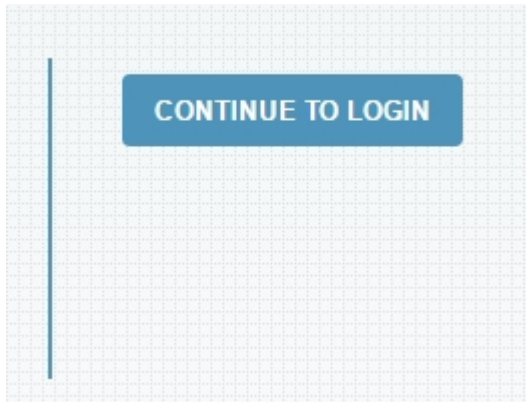
Welcome to Proofpoint|

Hello John,

You are almost done registering. Please complete the process by clicking the button to confirm your email address.

A rectangular button with a teal background and the word "CONFIRM" in white, uppercase, sans-serif font.

7. Click the **Confirm** button
8. This will take you to this page, just click the **Continue to Login** button



9. You can now view and reply to the email from this Inbox