

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 796

Washington County Commissioners

Washington, PA, September 7, 2006

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Mary Helicke, Chief Clerk; Mary Lyn Drewitz, Solicitor; Scott Fergus, Director of Administration; Linda Belcher, Administrative Assistant; Joy Sprowls and Joann Metz, Commissioners' Office; Tim Kimmel, Human Services Department; Harry Wilson, Director of Veterans Office; Tim McCullough, Director of Human Resources; Jeff Felton, Director Children and Youth Services and staff; Mary Lynn Spilak, and staff, Aging Services; Melanie Finney, Planning Commission; Sally Stevenson, Navy W.A.V.E.S.; Pastor Jim Watts, Library Baptist Church; Sandra Bedillion, Jenny Stewart, Randa Cochran, Marie Higgins, Gina Manfredi, Patricia Maxon, Jennifer McEwan, Shirley Shaw, Gregory Papon, Anson Zacour, Mary Lynn Spilak, Nancy Fullen, Darlene Yaworski, Christopher Cain, Cheryl McGavitt, John Temas, Mary Ann Friend, Mary Ann Naser, Carol Rozzo, Mary Ann Curran, April Secrist, Agnes Scarton, Philomena Jacobetz, Don Cortese, Dan Briner, Elizabeth Meeks, Carol Thompson, Robert Abrams, Tamara Bell, Kimberly Comfort, Peggy McCullough, Joseph Nadberazny, Scott Fergus, Mary Helicke, Larry Spahr and Kathryn Shaner, perfect attendance certificate recipients; Max Morgan and Dan Reis, Washington County Council on Economic Development; Kathy Sabol and Tom Vreeland, Washington County Bar Association; Harry Sabatase, John Adams, Carl Maggi, Dave Blose, Harlan Shobar, interested citizens; Barbara Miller, Observer-Reporter; Jim Jefferson, WJPA; and Craig Howell, PA Focus.

Co-Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Watts led the meeting with a prayer.

Mrs. Stephenson led the Pledge of Allegiance.

Co-Chairman Maggi entertained a motion to approve Minute No. 795 dated August 17, 2006.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 795 as written.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Burns– Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented certificates of congratulations to county employees who achieved perfect attendance for 2005.

Kathy Sabol and Tom Vreeland, of the Washington County Bar Association, initiated a blood drive challenge between county employees and the bar association, which is scheduled for September 15, 2006.

Mr. Vreeland informed the audience of the many activities the bar association is involved with and community events that will take place in the near future.

The Board accepted the challenge.

The Commissioners read a Proclamation in honor of the fifth anniversary of the September 11, 2001 attacks on the United States.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

The Commissioners read a Proclamation declaring September 8-10, 2006 as "National Days of Prayer".

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Max Morgan, of the Washington County Council on Economic Development, presented to the Board plans for Lot #4 of the Starpointe Industrial Park. Mr. Morgan briefly explained the plans for this lot and the expansion of the industrial park.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Harry Sabatasse, of Burgettstown, again questioned the Board as to when action would be taken to rescind the elected officials pay raises. He also pointed out the importance of the County negotiating a union contract because county employees do not want to strike.

John Adams, of Avella, commented on the issue of bargaining in good faith for a fair contract for county employees.

OLD BUSINESS

Solicitor Drewitz recommended the Board award the re-bid for Kitchen and Housekeeping Supplies to the following vendors based on their "per unit" cost submitted in their bid proposals:

Aging Service – Eff: thru 6/30/2007

A-Z Janitorial Services, Washington PA
Calico Industries, Inc., Annapolis Junction MD

Health Center – Eff: thru 7/31/2007

Steris Corporation, Mentor OH

The re-bid for Kitchen and Housekeeping Supplies is for a total yearly cost of \$35,000.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the re-bid for Kitchen and Housekeeping Supplies as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval an amendment to the contract with the Pennsylvania Historical and Museum Commission to include a 15% administrative fee omitted in the prior contract for the Recorder of Deeds Office. Costs are estimated to be less than \$1,000 per year.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the amendment to the contract with the Pennsylvania Historical and Museum Commission for the Recorder of Deeds as per above.

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Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual Juvenile Court Judges' Commission Grant-in-Aid Grant in the amount of \$265,127 for the period of July 1, 2006 through June 30, 2007. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the annual Juvenile Court Judges' Commission Grant-in-Aid Grant as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a travel request for two Hazardous Materials staff officers to attend the Highway Emergency Response Specialist Course in Pueblo, CO on November 13-17, 2006. Costs are estimated to be \$4,751. No County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the travel request for the Hazardous Materials staff officers as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Washington County Criminal Justice Advisory Board By-Laws. The by-laws will be adopted by the Advisory Board on September 22, 2006.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Washington County Criminal Justice Advisory Board By-Laws as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify payment of \$800 to the Allegheny Conference for the marketing campaign to promote the airport area.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the ratification of the payment to the Allegheny Conference as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement between Burgettstown Area School District (BASD) and the Washington County Commissioners through the Washington County Court of Common Pleas and the Washington County Juvenile Probation Office. The agreement permits the BASD to utilize County vehicles for the transportation of food products from the BASD High School to the Elementary Center pursuant

to the terms of the contract. No County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing agreement between Burgettstown Area School District and Washington County.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the continuation of the Employee Health Promotion Collaborative Partnership agreement with the Washington Hospital effective July, 2006. There will be a cost for continuation of this program of the annual Health Risk Assessment Screening and Analysis of \$50 per employee and a \$50 Consultant hourly rate.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the continuation of the Employee Health Promotion Collaborative Partnership agreement with Washington Hospital as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval renewals of two grants with the Pennsylvania Commission on Crime and Delinquency. Both the Victims of Juvenile Offenders (VOJO) and Rights and Services Act (RASA) grants are for calendar year 2007 and are totally funded by the Commonwealth.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the renewals of the two grants with the Pennsylvania Commission on Crime and Delinquency as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of Addendum #3 to the lease with Chapman Corporation to increase land lease fees by .05 for a four-year period ending May 31, 2010. The increase brings the rent to .38 per square foot (21,364 s.f.) for a per annum rate of \$8,118.32.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing Addendum #3 to the lease with Chapman Corporation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a supplemental reimbursement agreement with PADOT for the construction of the Panhandle Trail. The supplement increased the total allocation per bids received to a total of \$790,000 federal funds. No state or county funds are required for construction.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the supplemental reimbursement agreement with PADOT for the Panhandle as per above.

Roll call vote taken:

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Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with L. Robert Kimball in the amount of \$212,200 for the completion of a Master Plan for the Washington County Airport. Costs will be paid 95% federal, 2.5% state and 2.5% county aviation block grant funds.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the agreement with L. Robert Kimball for the completion of a Master Plan for Washington County Airport as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a reimbursement agreement with PADOT for the replacement of the Raccoon #7, Donaldson Bridge in Hanover Township. This agreement provides federal funds for construction costs as follows 90% federal (\$900,000); 5% state (\$50,000); 5% county (\$50,000).

Moved by Mr. Burns, seconded by Mrs. Irey, approving the reimbursement agreement with PADOT for the replacement of the Raccoon #7, Donaldson Bridge as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following list of approved providers for Child Care Information Services. The contracts will remain in effect until either party notifies the other party in writing of their intent not to renew under the current terms.

Mona K. Haught, Washington
Nicole M. Cline, McDonald
Linda Margosian, Washington
Marion Curry, Monongahela
Debbie S. Harshey, Atlasburg
Diana L. Gilmer, Donora
Edell Johnson, Canonsburg
Elizabeth M. Ely, McDonald

Melinda Marshall, Washington
Amur J. Ward, Donora
Velva M. Secrist, Monongahela
Rocky D. Holmes, Washington
Sandra Tinsley, Canonsburg
Michael J. Moesta, Washington
Lee A. Prysock, Washington
Jodi R. Barlow, Washington

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing provider service agreements.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to reimburse Boy Scout Troop 1331 in the amount of \$1,403.52 for cost of materials incurred for the landscaping project outside the 1-South solarium at the Health Center. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing reimbursement to Boy Scout Troop 1331.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval addenda to the following purchase of service contracts for Children and Youth Services for the period July 1, 2005 through June 30, 2006. No additional county funds are required.

	<u>From</u>	<u>Increase to</u>
Crittenton Services, Inc.	\$ 40,000	\$ 45,000
Outside In-School of Experiential Education	per diem rate changes due to MA realignment, not to exceed \$150,000	

Moved by Mr. Burns, seconded by Mrs. Irey, approving the addenda to the purchase of service contracts for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval addenda to the following purchase of service contracts for the period July 1, 2006 through June 30, 2007. No additional county funds are required.

White Deer Run-Cove Prep - contracted amount of \$250,000 shall include \$500 per month to cover special dietary food requirements for Craig Baker.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the addenda to the purchase of service contract.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the following Purchase of Service providers for Children and Youth Services for the period July 1, 2006 through June 30, 2007. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Crittenton Services, Inc	\$ 40,000
Family Care for Children and Youth	85,000
Northwestern Human Services of PA	197,500
Washington Hospital Teen Outreach	27,500
Intermediate Unit 1	6,000
NHS Youth Services, d/b/a/ Northwestern Academy	200,000
Glade Run Lutheran Services	100,000
George Junior Republic in PA	120,000
Keystone Adolescent Center	<u>55,000</u>
Total	\$831,300

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing agreement for the Children and Youth Services Office as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract allocation adjustment with Allegheny Valley School, Inc. to increase the original amount by \$4,498 for the Mental Health/Mental Retardation Office. Total amount of this contract is \$ 314,889, for the period July 1, 2005 through June 30, 2006. No county funds are required.

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Moved by Mr. Burns, seconded by Mrs. Irej, approving the contract allocation adjustment as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to provide program-funded services for individuals sixty years of age or older for the period July 1, 2006 through June 30, 2007. The total amount of this contract is \$1,588,850, which includes \$90,000 HSDF and a County match of \$36,078.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the program-funded services as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to bid for a water heater and two (2) 600- gallon storage tanks for the Washington County Health Center Dietary. The cost of the water heater and two tanks is expected to be approximately \$31,610 to be paid by the Health Center Capital Budget.

Moved by Mr. Burns, seconded by Mrs. Irej, approving authorization to bid for a water heater and two storage tanks as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Cintas for the rental of uniforms for the garage department and mats for various locations. This twenty-four month agreement is effective October 1, 2006 through September 30, 2008 for a yearly cost of approximately \$3,800.00.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing agreement with Cintas for the rental of uniforms for the garage department and mats for various locations.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval "Exhibit A" of the current contract with Shipley Energy, York, PA. Exhibit A provides for the extension of our current contract from October 1, 2006 through December 31, 2006 at the fixed rate of \$10.42 per DTH. The current contract allows for a renewal every three months at the current rates.

Moved by Mr. Burns, seconded by Mrs. Irej, approving Exhibit A of the current contract with Shipley Energy as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the adoption of a Resolution approving the Plan Revisions and Amendments to the Community Development Block Grant Program which is part of the County's Consolidated Action Plan.

Moved by Mr. Burns, seconded by Mrs. Irej, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on September 6, 2006, immediately following the Agenda Meeting as an information session related to real estate issues.

SOLICITOR

Solicitor Drewitz presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irej, seconded by Mr. Burns, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate property tax.

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|---|------------------------|
| <p>1. Edward & Roxanne G. Weightman
590 Low Hill Road
Brownsville, PA 15417
District: Centerville 6th Ward
Parcel: 156-064-00-00-0030-00
Total: \$48.46</p> | <p>2006 County Tax</p> |
| <p>2. Todd R. Simmons
96 Patterson Road
Eighty Four, PA 15330
District: Canonsburg 2nd Ward
Parcel: 100-003-00-02-0008-00
Total: \$155.30</p> | <p>2006 County Tax</p> |
| <p>3. Washington Trust Building
Box 206 Washington Trust Building
Washington, PA 15301
District: Washington 4th Ward
Parcel: 740-001-00-03-0001-00
Total: \$2,736.85</p> | <p>2006 County Tax</p> |
| <p>4. Joan B. Yerkey
187 Profio Road
McDonald, PA 15057
District: Cecil Township
Parcel: 740-001-00-03-0001-00
Total: \$42.74</p> | <p>2006 County Tax</p> |
| <p>5. Robert E. Ruddle, Jr., et ux
408 Washington Avenue
West Brownsville, PA 15417
District: West Brownsville Annex
Parcel: 675-019-00-01-0003-00
Total: \$84.29</p> | <p>2005 County Tax</p> |
| <p>6. First American
Post Office Box 961230
Fort Worth, TX 76161
District: Peters Township
Parcel: 540-006-19-00-0014-00
Total: \$1,068.32</p> | <p>2006 County Tax</p> |

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7. First American 2006 County Tax
Post Office Box 961230
Fort Worth, TX 76161
District: Canonsburg 2nd Ward
Parcel: 100-014-00-02-0025-00
Total: \$300.97
8. Joan B. Yerkey 2006 County Tax
187 Profio Road
McDonald, PA 15057
District: Cecil Township
Parcel No. 140-001-00-00-0025-01
Total amount: \$42.74

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Maggi declared the meeting adjourned at approximately 11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

September 15, 2006
ATTEST: Mary E. Delicke
CHIEF CLERK