

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 778

Washington County Commissioners

Washington, PA, November 10, 2005

The Washington County Board of Commissioners met in a special session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Bracken Burns, Larry Maggi and Diana L. Irey. Also being present: Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls, Joann Metz and Sue Orrick, Commissioners' Office; Scott Fergus, Director of Administration; Melanie Finney, Planning Commission; Pastor Bill Northrop, South Hills Bible Chapel; John Bebo, American Legion; Harry Wilson, Director of Veterans Affairs; Tim Kimmel, Linda Cairns and Jennifer Johnson, Human Services Office; Katie Skaggs, Washington County and State Dairy Princess; Jeanne Allender, Washington Christian Outreach, Debrah Thomas, Marlene Arnold and Joe Kosko, SPHS, Connect, Inc.; Susan Donnan, Interfaith Hospitality Network; Deborah McGowan and Patty Lombardi, SWPA American Red Cross; Bob Scott, Washington City Mission; Justin Musilli and Scott Hilliard, Try Again Homes, Inc.; John Hopper, Habitat for Humanity; Nellie Chester, Greater Washington County Food Bank; Harry Sabatasse, John Adams, Phil Ames, Fred Fleet; Bob Lusk; Marcella Delverny, interested citizens; Barbara Miller, Observer-Reporter.

Co-Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Northrop led the meeting with a prayer.

Mr. Bebo led the Pledge of Allegiance.

Co-Chairman Maggi entertained a motion to approve Minute No. 777 dated October 27, 2005.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 777 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented a certificate of congratulations to Katie Skaggs for being named the Washington County Dairy Princess and State Dairy Princess.

Ms. Skaggs accepted the certificated and thanked the Board for this recognition.

The Commissioners read a Proclamation declaring the week of November 13-19, 2005 as "National Hunger and Homeless Awareness Week".

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Johnson accepted the Proclamation on behalf of the participating agencies.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Phil Ames of Scenery Hill commented on the satellites located near his property.

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Marcella Delverny addressed the Board regarding the importance of giving thanks to our servicemen on Veterans Day. She also gave thanks to a dear friend, the late Dr. A. J. Sorenson, for supporting during her fight for her property located in Burgettstown.

John Adams of Avella made comments with reference to the TIF in South Strabane Township and the recent pay raises for state legislators.

Harry Sabatasse of Burgettstown, again questioned the Board when action will be taken to stop the elected officials' pay increase.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for meat products for the Washington County Correctional Facility and Health Center to the following vendors based on their per unit cost as submitted in their bid proposals.

Gordon Food Service, Grand Rapids, MI
Green Valley Packaging, Claysville, PA

This bid has been awarded to the lowest bidder meeting specifications. This bid will be in effect from December 1, 2005 thru March 31, 2006. The total monthly cost is approximately \$35,000.00.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for meat as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the air conditioning units for the Information Technology Department and the telephone room to Quality Mechanical for \$16,400 for two AC units plus an additional \$3,400 for a four year warranty. The total cost for equipment and maintenance is \$19,800. This does not include installation. The installation of the units will be on a "Time and Material" basis with Quality Mechanical through our HVAC contract.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for air conditioning units as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an extension to the bid for the laundry supplies through December 31, 2006. The extension is in accordance with the bid award and to the following vendors:

Ecolab, Inc., St. Paul, MN - Section I & II in total - \$14,747
Jack Frye Sales & Service, Clairton, PA - Section III - \$5,390

The total yearly cost of the contract is approximately \$20,137.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing extension to the bid for the laundry supplies.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a request from the Washington County Industrial Development Authority to adopt a Resolution and an Approval of Applicable Elected Representative relating to section 147(f) of the Internal Revenue Code of 1986, as amended, approving issuance by the Washington County Industrial Development Authority of its note in the aggregate principal amount of \$400,000 for the purpose of providing funds for the completion of the costs of the construction of the national headquarters facility for Pony Baseball, Inc. in North Franklin Township.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Resolution.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from the Washington County Industrial Development to adopt a Resolution and an Approval of Applicable Elected Representative relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving issuance by the Washington County Industrial Development Authority of its bond in the aggregate principal amount not to exceed \$8,000,000 for the purpose of financing a project for the advance refunding by Ellis School of a prior bond issue.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Resolution.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of a Resolution authorizing the execution of a Quit Claim Deed to Conrhein Coal Company of an undivided two-thirds interest of all the coal and mining rights in and to a twenty acre tract of land situate in East Finley Township, Washington County in confirmation of a sale of said interests by a private sale approved by the Decree of the Court of Common Pleas of Washington County Pennsylvania and dated June 29, 1948 at No. 198 - August Term, 1948 A.D.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the foregoing Resolution for the execution of a Quit Claim Deed.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the reappointment of Joseph Dochinez to the Washington County Transportation Board effective May 31, 2005 through May 31, 2009.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the reappointment of Joseph Dochinez as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the reduction of encumbrance amounts for the following three bridges as design will be delayed for several months:

- Chartiers # 40, Paxton - decrease \$20,000 for a total of \$25,000 encumbered
- Chartiers # 61, South Wade - decrease \$15,000 for a total of \$20,000 encumbered
- Raccoon # 5, Witherspoon - decrease \$20,000 for a total of \$25,000 encumbered

Moved by Mrs. Irey, seconded by Mr. Burns, approving the reduction of encumbrance amounts as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval provider service agreements with the following providers. These agreements will be automatically renewed until either party to the agreement notifies the other party in writing of their intent not to renew under the current terms.

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|--------------------------------|--------------------------------|
| Terri L. Woody, Marianna | Nicole L. Walker, McDonald |
| Theresa Wright, Amity | Shelia G. Bair, Stockdale |
| Tiffany Lyle, Houston | Kathleen C. Dye, McKees |
| Rose M. Kaste, Canonsburg | Christen D. Louise, Canonsburg |
| Christi J. Barney, Eighty Four | |

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mrs. Irey Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to enter into Purchase of Service contracts with the following providers for Children and Youth Services. The period is for July 1, 2005 through June 30, 2006. No additional County dollars are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Intermediate Unit I	\$ 6,000
Preventative Aftercare, Inc.	\$ <u>100,000</u>
TOTAL	\$ 106,000

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Purchase of Service contracts for Children and Youth Services.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Greater Washington County Food Bank for the administration and distribution of the Temporary Emergency Food Assistance Program for the period October 1, 2005 through September 30, 2006 in the total agreement amount of \$25,100. No County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing agreement with the Greater Washington County Food Bank.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burn - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a second addendum with the Washington County Transportation Authority to increase the Medical Assistance Transportation Program amount by \$71,073 for a total amount of \$1,540,724 to manage and provide medical assistance transportation services to eligible residents. This is for the period July 1, 2004 through June 30, 2005. No County dollars are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the second addendum to the contract with Washington County Transportation Authority as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the transfer ownership of three vehicles from the Shared Ride Section 203 Transportation Program to the Washington County Transportation Authority. The effective date shall be the date on which the Commonwealth of Pennsylvania Department of Transportation consents in writing to the assignment.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the transfer of vehicles from the Shared Ride Section 203 Transportation Program as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to grant attending staff privileges to Nancy J. Kramer, MD. No County dollars are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving attending staff privileges to Dr. Sean M. Porbin as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for a Request for Proposals for the provision of rehabilitation services at the Washington County Health Center. This Request for Proposals will be processed through the Purchasing Department.

Moved by Mrs. Irej, seconded by Mr. Burns, authorizing the advertising of Request for Proposals as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to bid a remote alcohol monitoring system for the Adult Probation Department. The cost is expected to be approximately \$12.00 per day/per offender. Funding will come from the PCCD Treatment Court Grant.

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Moved by Mrs. Irey, seconded by Mr. Burns, approving the authorization to bid a remote alcohol monitoring system as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following expenditures to be charged to the Information Technology Department budget as provided for:

\$26,526.00 to upgrade and renewal of Symantec Norton Antivirus for two years, Client Level Security (Spam/Spy ware) two years, and Brightmail Email management (Spam/virus/phishing/security). This renewal and upgrade of Norton with Brightmail is a replacement of the ZIX Corporation Message Inspector product. Effective: January 1, 2006 through December 31, 2007.

\$13,571.43 - Websense purchase and one year maintenance for filters. Control of web access and blended threat protection replacing ZIX Corporation Web Inspector product. Effective December 1, 2005 through November 30, 2006. Purchased from ASAP Software, Buffalo Grove, IL.

\$63,525.49 - A three year renewal of core Cisco network maintenance and software protection. This will make all Cisco maintenance contracts co-terminus and unify all contracts with a single vendor. This expenditure will be split across 2005 and 2006 budgets (\$45,000 from 2005 and \$18,525.49 from 2006). This three year contract is effective through December 31, 2008. Purchased from EPlus, Harrisburg.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing software licensing and maintenance for Information Technology Department.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an extension to the current agreement with the City of Washington to provide parking for the employees of Children & Youth in accordance with their union contract. The lease extension would be for eight parking spaces at \$25 per space in the city parking garage located on Chestnut Street. This extension would be for one year effective December 1, 2005 through November 30, 2006 with the option to renew on a year to year basis.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the extension to the current agreement with the City of Washington for parking spaces for Children and Youth employees as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a month-to-month lease agreement with Uram Family Partnership for D.J. Spence current office space effective January 1, 2006 at the rate of \$3,364.31 per month.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the month to month lease agreement with Uram Family Partnership for D.J. Spence as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the following dental coverage monthly rates with MetLife for the period of January 1, 2006 through December 31, 2006:

Individual	\$12.16
Spouse or one dependent	\$23.83
Spouse and Dependent(s)	\$35.61

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing dental coverage monthly rates.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following rates for life insurance and AD & D coverage through December 31, 2006:

LIFE INSURANCE

Jail Guards and PSSU	\$1.78/per employee - per month
Sheriff, SEIU and salaried	\$2.96/per employee - per month
Public Defender and DA's	\$3.70/ per employee - per month
Probation Officers	\$4.44/per employee - per month

AD&D

Public Defender and DA's, Sheriffs, Jail Guards, PSSU and Salaried employees	\$0.12/ per employee - per month
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Moved by Mrs. Irey, seconded by Mr. Burns, approving the rates for life insurance and AD&D with MetLife as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on November 9, 2005, immediately following the Agenda Meeting as an information session related to personnel, labor relations and real estate issues.

County Offices will be closed Friday, November 11, 2005 in observance of the Veterans Day holiday.

The quarterly Retirement Board Meeting will be held immediately following the Board of Commissioners Meeting today.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Burns, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

- William R. & Crouser Bedillion
52 East Main Street
West Middletown, PA 15379
District: West Middletown Township
Parcel: 690-012-00-00-0011-00
Total: \$113.65
- 2005 County Tax

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| 2. James G & Freda Manolakas
240 William Drive
McMurray, PA 15317
District: Peters Township
Parcel: 540-010-02-02-0016-00
Total: \$579.55 | 2005 County Tax |
| 3. Midland Mortgage for
999 NW Grand Suite 100
Oklahoma City, OK 73118
District: Houston Borough
Parcel: 360-010-00-01-0010-00
Total: \$374.74 | 2004 and 2005 County Tax |
| 4. Home Eq for
Troy A & Cynthia Crow
P.O. Box 13909
Durham, NC 27109-6548
District: Fallowfield Township
Parcel: 320-006-01-01-0002-01
Total: \$153.63 | 2005 County Tax |
| 5. Thomas A & Bonita L. Bouchard
131 Hunting Creek Road
Canonsburg, PA 15317
District: North Strabane Township
Parcel: 520-001-06-01-0016-00
Total: \$237.59 | 2004 County Tax |
| 6. Samuel R. Swan & Clara Tylus
555 Addison Street
Washington, PA 15301
District: Washington 7 th Ward
Parcel: 770-033-04-0004-00A
Total: \$106.55 | 2005 County Tax |
| 7. Michael A. & Maria T. Barker
219 Walnut Drive
Venetia, PA 15367
District: Peters Township
Parcel: 540-006-19-00-0059-00
Total: \$156.89 | 2005 County Tax |
| 8. James Duchess
73 Muse Bishop Road
Canonsburg, PA 15317
District: Cecil Township
Parcel: 140-009-00-00-0035-00
Total: \$57.67 | 2005 County Tax |
| 9. Lawrence E. Sr. & Frances Lytton
1439 West Wylie Avenue
Washington, PA 15301
District: East Finley Township
Parcel: 270-006-00-00-0011-08
Total: \$111.14 | 2000 thru 2005 County Tax |
| 10. Morton A. Goldblatt
1201 Linden Vue Drive
Canonsburg, PA 15317
District: North Strabane Township
Parcel: 520-002-08-00-0021-02
Total: \$30.18 | 2005 County Tax |
| 11. John J. & Darlene F. Gordon
69 Main Street
Clarksville, PA 15322
District: East Bethlehem Township
Parcel: 260-004-03-00-0001-00
Total: \$30.68 | 2005 County Tax |

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| <p>12. Foltz Development Corp.
P.O. Box 401
Bridgeville, PA 15017
District: North Strabane Township
Parcel: 520-002-09-00-0004-00
Total: \$77.28</p> | <p>2005 County Tax</p> |
| <p>13. Mark A. & Debra L. Wigfield
437 Rainey Road
Eighty Four, PA 15330
District: Somerset Township
Parcel: 580-007-00-00-0018-03
Total: \$25.70</p> | <p>2005 County Tax</p> |
| <p>14. Daryl & Denise Kelley
435 Franklin Avenue
Canonsburg, PA 15317
District: Canonsburg 1st Ward
Parcel: 090-010-00-02-0030-00
Total: \$75.57</p> | <p>2005 County Tax</p> |
| <p>15. Cesare E. & Debra I. Horwath
1214 First Street
Canonsburg, PA 15317
District: Canonsburg 1st Ward Annex
Parcel No. 095-001-00-00-0002-07
Total amount: \$87.10</p> | <p>2005 County Tax</p> |
| <p>16. Jack & Michelle B. Minnick
1610 E National Pike
Scenery Hill, PA 15360
District: North Bethlehem Township
Parcel No. 490-007-00-00-0011-01
Total amount: \$8.53</p> | <p>2005 County Tax</p> |
| <p>17. Joseph P. & Stacey A. Karas
39 Cherry Street
Burgettstown, PA 15021
District: Smith Township
Parcel No. 570-026-01-03-0005-00
Total amount: \$205.34</p> | <p>2005 County Tax</p> |

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Maggi declared the meeting adjourned at approximately 11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

November 17, 2005
ATTEST: Mary E. Helcke
CHIEF CLERK