

Minute No. 687

Washington County Commissioners

Washington, PA, January 3, 2002

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irely and J. Bracken Burns, Sr. Also being present: Cathi Kresh, Administrator/Chief Clerk; Solicitor Richard DiSalle; Linda Belcher, Administrative Assistant; Sheriff Larry Maggi and Todd Hammond, of the Sheriff's Office; Mike Namie, Deputy Controller, Francis King, Treasurer; Lew Irwin, member of the Washington County Veterans Council; Attorney Jim McCune; Ken Barna, Director of Tax Revenue; Charlie and Mary Jo Keenan, interested citizens; Sara Snatchko, PA Focus; Linda Metz, Observer-Reporter; Jim Jefferson, WJPA; Chris Haines, Herald-Standard; Vince Guerrieri, Tribune Review; and various bidders.

Chairman Bevec called the meeting to order at approximately 10:00 a.m.

Commissioner Irely led the meeting with a prayer.

Mr. Irwin led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 686 dated December 13, 2001.

Moved by Mrs. Irely, seconded by Mr. Burns, that Minute No. 686 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Attorney Jim McCune presented to the Board for their consideration and adoption a Resolution regarding the report of the Clean and Green Advisory Board and the Director of Tax Revenue immediately commence work to implement the recommendations set forth in the report of the Clean and Green Advisory Board dated October 4, 2001.

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

PUBLIC COMMENTS

Charlie Keenan of Blaine Township read correspondence from Representative Pete Dailey regarding the land swap deal between Allegheny Power and the State Game Commission. Mr. Keenan pointed out the negative impact this land swap deal will have on the McGuffey School district area and stated he will be sending a letter to Governor Mark Schweiker regarding his concerns about this land swap deal.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for Flags and Markers to the following vendors for the Veterans Office and Central Services based on the "per unit" costs submitted in their bid.

Atlas Alloy, Atlasburg, PA

A.G. Trimble, Pittsburgh, PA

This bid will be effective January 3, 2002 through December 31, 2002. The yearly cost is approximately \$10,120.00 (does not include flags for Veterans graves).

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mrs. Irely, seconded by Mr. Burns, awarding the foregoing bid to above-listed vendors.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for 911 Equipment Maintenance for countywide communication systems located throughout Washington County to the following vendor based on "Demand Basis Cost per Hour" as submitted in their bid proposal.

MRA Incorporated, Washington, PA

This bid is effective January 3, 2002 through December 31, 2003 with an option to extend for an additional twenty four months. It is to be noted the total yearly cost for 2001 was approximately \$25,000.00.

Moved by Mrs. Irely, seconded Mr. Burns, to award the foregoing bid to the above-listed vendor.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a three year agreement with Chartiers Township Fire Department for the purpose of performing an annual fire inspection of the Health Center properties. The cost of the agreement is \$1,000.00 per year and is effective January 1, 2002 through December 31, 2004.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing agreement with Chartiers Township Fire Department.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement extension with Attorney John Solomon for the purpose of providing legal counsel for the Controller's Office. The agreement is in the amount of \$3,600.00 per year and will be effective January 7, 2002. It is to be noted this agreement can be terminated upon thirty days written notice by either party.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the agreement with Attorney John Solomon for legal counsel to the Controller's Office as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval blanket authorization to bid the following items that are bid on a regular basis.

- | | |
|------------------------------------|--|
| Air Fluidized Beds | Cartridges and Ribbons |
| Disposable Briefs and Underpads | Disposable Lids for Bowls and Mugs |
| Duplicating Paper | Election Supplies |
| Envelopes and Stationary | Flags and Markers |
| Gasoline | Groceries and Staples |
| Gloves | 911 Equipment Maintenance |
| Housekeeping Supplies (Aging) | Housekeeping Supplies (County Buildings) |
| Industrial Commodities | Joint Municipal Purchasing (Winter and Summer) |
| Kitchen Ware and Kitchen Equipment | Laundry Supplies |

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

- Lumber
- Meat
- Natural Gas
- Office Supplies
- Produce
- Security Services
- Telecommunications Services
- Maintenance HVAC Equipment
- Medical Supplies
- Milk
- Printed Forms
- Promotional Items
- Solid Waste Disposal

Moved by Mr. Burns, seconded by Mrs. Irej, approving the blanket authorization for the above-mentioned bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Mary Jeanne Maggi to provide nursing consultant services for Aging Services. The cost of the service is \$25.00 per hour for an average of 15 hours per week not to exceed 800 hours annually. This agreement will be for a three year term, effective January 3, 2002 through December 31, 2004.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the agreements with Mary Jeanne Maggi as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of a three year agreement with Westlaw to provide services to the County. It was noted this was previously approved by the Board on November 29, 2001, Minute No. 684 for a one year agreement. Westlaw has since offered a 10% discount for a three year agreement. The cost for the first year is \$6,642.00, the second year \$7,040.52 and the third year \$7,322.15. This is a savings of approximately \$2,335.00 by entering into the three year agreement.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the ratification of a three year agreement with Westlaw as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval amendments to the following contracts for fiscal year 2001-2002 for Children and Youth Services.

Circle C - increase contract amount from \$20,000 to \$120,000

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing increase.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Pressley Ridge - Add Individual Treatment Services - per diem rate 7/1/01 to 10/31/01 - \$39.78
11/01/01 to 6/30/02 - \$67.00

Moved by Mrs. Irej, seconded by Mr. Burns, approving the per diem rates as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Try Again Homes Intensive Counseling - Add Independent Living per diem rate - \$50.00

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mrs. Irej, seconded by Mr. Burns, approving the per diem rates as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Amend the following contract for fiscal year 2000-2001.

Try Again Homes Independent Living – Increase contract amount from \$89,000 to \$103,338

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing amendments for Children and Youth Services.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements for 2001-2002. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Precious Gems, Pittsburgh
Kinderhaus, Bridgeville
Loretta Davis, Marianna
Christine Gatling, Washington
Diana Long, Grindstone
Samantha Shannon, Washington

Robin Davidson, Washington
Brigitte Boyd, Cokeburg
Donald Wright, Houston
Tami Dire, Avella
Christina Elleard, Canonsburg

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej – Yes; Mr. Bevec – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of the following agreements with Washington County Transportation Authority to be effective November 1, 2001 instead of December 1, 2001 which was previously approved on November 15, 2001, Minute No. 683.

Pilot Project – Persons with Disabilities
Medical Assistance Transportation
Welfare to Work Program

203 Shared Ride Transportation
Human Services Development Fund
Ways to Work Program

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing agreements with Washington County Transportation Authority.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the increase of the encumbrance for Chartiers #41, McConnells Mill Bridge in Chartiers Township in the amount of \$15,000 for construction costs. The total project encumbrance of \$45,000 represents the county share of 20% Liquid Fuels monies.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the increase of the encumbrance for the Chartiers #41, McConnells Mill Bridge as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the execution of the concurrence form with the Pennsylvania Turnpike Commission for minimal temporary occupancy in construction of the Panhandle Trail Aerial Crossing of the Southern Beltway U.S. Route 22 to Interstate 79 project. This concurrence is needed for the Environmental Impact Statement being prepared for the project.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the execution of the concurrence form with the Pennsylvania Turnpike Commission as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Change Order to the contract with Jet Excavating, Inc. for contract line item changes in the construction of Maple #1, Speers Borough. The contract amount will be reduced \$1,157.76 from \$336,348.40 to \$335,190.64 and increases the contract time by three calendar days. The costs will be paid 80% State and 20% Liquid Fuels.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing Change Order with Jet Excavating, Inc.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the agreement with the Pennsylvania Trolley Museum to conduct tours of the Courthouse at an annual contract amount of \$4,000.00. This agreement will be effective January 3, 2002 through December 31, 2002.

Commissioner Irey moved approval and noted the amount will be paid out of the hotel tax monies with the Tourism Agency and Board of Commissioners agreeing upon this arrangement.

Commissioner Burns questioned if the Board was assuming there was an agreement with the Pennsylvania Trolley Museum.

Chairman Bevec noted there is a verbal agreement with the museum for the tours of the courthouse and the contract being paid from hotel tax monies and should be passed at this meeting.

Commissioner Burns pointed out it shouldn't be noted that it's a matter of record when it isn't a matter of record. He further stated the county does not have the agreement and there is a tentative plan to receive an agreement.

Commissioner Irey stated her motion was contingent upon the written agreement with the Tourism Agency.

A brief discussion was held regarding this matter.

Commissioner Burns stated that in absence of a second, he would make a motion to approve the agreement with no conditions because, if the agreement goes through or not, he would like to continue the tours of the courthouse with the Pennsylvania Trolley Museum in the annual contract amount of \$4,000.00 without stipulation.

Commissioner Irey withdrew her motion.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the agreement with the Pennsylvania Trolley Museum for courthouse tours as per above.

Roll call vote taken:

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Mr. Burns - Yes; Mrs. IreY - No; Mr. Bevec - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the renewal of the Emergency Engineering Services contract with EADS, Inc. at an amount not to exceed \$30,000.00 for calendar year 2002. These services will be used on an as-needed basis for major structural problems that may occur with any of the county buildings.

Moved by Mrs. IreY, seconded by Mr. Burns, approving the renewal of the Emergency Engineering Services contract with EADS, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. IreY - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk recommended the reappointment of Bill Stein to the Washington County Industrial Development Authority for a five year term, effective January 1, 2002 through December 31, 2006.

Moved by Mr. Burns, seconded by Mrs. IreY, reappointing Bill Stein to the Washington County Industrial Development Authority as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. IreY - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Washington Hospital School of Nursing to provide on-site training for the period of January 7, 2002 through May 3, 2002. It is to be noted no monies are required.

Moved by Mrs. IreY, seconded by Mr. Burns, approving the foregoing agreement with Washington Hospital School of Nursing.

Roll call vote taken:

Mr. Burns - Yes; Mrs. IreY - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual Employee Assistance Program contract with Washington Hospital. This contract provides EAP services to all full time and part time county employees who are ether salaried or covered by a collective bargaining agreement. The total annual cost for this agreement is \$19,344.00 collectively.

Moved by Mrs. IreY, seconded by Mr. Burns, approving the Employee Assistance Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. IreY - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement to participate in the Washington Hospital Occupational Medicine Center consortium for substance abuse and breach and alcohol testing for the year 2002. The costs of the tests used in this consortium vary according to sample type. It is to be noted this agreement is necessary for compliance with the Federal Highway Administration regulations for drug and alcohol

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

testing for CDL drivers and relates to employees in the Bridge Department, Parks, Airport and Health Center.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement to participate in the Washington Hospital Occupational Medicine Center as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Washington Hospital to perform the pre-employment, random, reasonable belief and post accident drug testing according to County policy and collective bargaining agreements. The costs will vary according to sample type.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with Washington Hospital as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on January 2, 2002 in Room 704 immediately following the Agenda Meeting to discuss personnel and litigation issues.

SOLICITOR

Solicitor DiSalle presented to the Board for their consideration and approval a Resolution regarding Midway Sewerage Authority providing a sewerage system for the Borough of Midway and the townships of Cecil, Robinson, Mount Pleasant and Smith. It was noted part of the sewerage system will pass through lands of Washington County, therefore, the Midway Sewerage Authority has requested Washington County grant a 20 foot perpetual easement and right-of-way and a 40 foot temporary easement and right-of-way during the construction of said system.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle presented to the Board for their consideration and adoption a Resolution regarding the Washington County Hospital Authority approving financing of certain projects and the purchase of a new computer system for Cornerstone Care, Inc. of Burgettstown, Washington, Pennsylvania, a non-profit corporation.

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

BID OPENINGS

Deputy Controller opened and read the following bids.

HANDICAP ACCESSBLE MINI VAN - HEALTH CENTER

1. Myers Equipment Corporation
8860 Akron
Canfield, OH 44406

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

One New Handicap Accessible Mini Van
Total amount of bid: \$37,114.00

- 2. Ilderton Conversion Company
701 S. Main Street
High Point, NC 27261

One New Handicap Accessible Mini Van
Total amount of bid: \$35,983.00

One New Handicap Accessible Mini Van with Accessories
Total amount of bid: \$37,118.00

One Used Handicap Accessible Mini Van
Total amount of bid: \$33,390.00

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ELECTION SUPPLIES

- 1. William Penn Printing
939 W. North Avenue
Pittsburgh, PA 15233

Total amount of bid: \$47,430.00

- 2. Cane Print Solutions & Graphics
1523 Main Street
Burgettstown, PA 15021

Total amount of bid: \$1,844.16

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SECURITY SERVICES – HEALTH CENTER

- 1. The Wackenhut Corporation
4156 Library Road
Pittsburgh, PA 15234

\$11.09 hourly rate x 6656 hours = \$73,815.04 (Year One)

Hourly rate only for optional year two and year three

\$11.47 hourly rate (Year two)

\$11.85 hourly rate (Year three)

A Bid Bond in the amount of 10% accompanied the bid.

- 2. Sentinel Security & Investigations, Inc.
60 Franklin Farms Road
Washington, PA 15301

\$9.99 hourly rate x 6656 hours = \$66,493.44

Hourly rate only for optional year two and three

\$10.34 hourly rate (Year two)

\$10.69 hourly rate (Year three)

A Cashier's Check in the amount of \$6,649.34 accompanied the bid.

484

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

- 3. **Bedway Security Agency, L.P.**
40 East Main Street
Carnegie, PA 15106

\$9.26 regular/\$13.41 Holiday hourly rate x 6656 hours = \$62,331.76

Hourly rate only for optional year two and three

\$64,353.76 total for year two

\$66,374.08 total for year three

An Official Check from National City Bank in the amount of \$6,233.18 accompanied the bid.

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

LUMBER

- 1. **Donora Lumber Company**
300 Meldon Avenue, P.O. Box 542
Donora, PA 15033

Total amount of bid: based on "per unit" costs.

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

FLAGS FOR VETERANS GRAVES

- 1. **The Flag Factory**
4156 Library Road, Route 88
Pittsburgh, PA 15234

Total amount of bid: \$24,105.60

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 10:40 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

January 8, 2001

ATTEST: *Cassine E. Keach*
ADMINISTRATOR/CHIEF CLERK