

Minute No. 658

Washington County Commissioners

Washington, PA, November 22, 2000

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irely and J. Bracken Burns, Sr. Also being present: Cathi Kresh, Chief Clerk; Marlene Luketich, Director of Administration; Solicitor Richard DiSalle; Linda Belcher, Secretary; Melanie Finney, Planning Commission; Sheriff Larry Maggi and Captain Todd Hammond; Deputy Controller Mike Namie; Robert Umstead, Executive Director of the Redevelopment Authority; Michelle Miller, Director of Human Resources; Karen Lebar and Don Morris, Adult Probation; Nick Davidson and Dan Clements, Juvenile Probation Office; Jerry Seaman and Lou Valante, interested citizens; Judy Chestnut, O-R; Jeff Pikulsky, Herald-Standard; and Stacy Wolford, Valley Independent.

Chairman Bevec called the meeting to order at approximately 10:00 a.m.

Richard Donnell led the meeting with a prayer.

Sheriff Maggi said the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 657 dated November 9, 2000.

Moved by Mrs. Irely, seconded by Mr. Burns, that Minute No. 657 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented a Proclamation declaring the month of November as "National Hospice Month".

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Catherine Schultz, Richard and Shanna Donnell accepted the Proclamation and thanked the Board for their support to Hospice Care in Washington County.

Shanna Donnell commented on her involvement with Hospice Care and stated a residential house is under construction to serve families in the Washington in need of hospice care.

(RECESS FOR PHOTOS)

SPECIAL ORDER OF BUSINESS (CON'T)

Robert Umstead, of the Redevelopment Authority, presented to the Board for their consideration and approval a Resolution approving the proposal for redevelopment of Disposition of Parcel No. 65 in the Southpointe Economic Development Project by Corporate Drive Associates, L.P. of Canonsburg, PA and the Redevelopment Contractor with said developer.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for Flags to Vexco, Inc. of Collegeville, PA for the amount set forth in their bid.

Moved by Mrs. Irely, seconded by Mr. Burns, to award the bid for Flags as per above.

Roll call vote:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Refurbishing Voting Booths to William Penn Printing of Pittsburgh, PA for a total cost of approximately \$80,253.00. Solicitor DiSalle noted this bid could be cancelled or rescinded at any time with 30days notice.

Moved by Mrs. Irely, seconded by Mr. Burns, to award the bid for Refurbishing Voting Booths as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board extend the bid for Disposable Lids through January 31, 2002 with Aladdin Temp-Rite LLC of Nashville, TN.

Moved by Mrs. Irely, seconded by Mr. Burns, to extend the bid for Disposable Lids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the following bids be tabled to allow time for further review.

- | | |
|-------------------|----------------------|
| Promotional Items | Linen Supplies |
| Laundry Supplies | Solid Waste Disposal |

Moved by Mrs. Irely, seconded by Mr. Burns, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk requested authorization to advertise for bids for the total refurbishing of the Courthouse Dome windows.

Moved by Mrs. Irely, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of professional services from RBA for the purpose of providing a program upgrade for the Tax Claim Bureau in the amount of \$53,300.00. This is due to statutory requirements effective January 15, 2001.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the professional services from RBA for the Tax Claim Bureau program upgrade as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Michael Baker Jr., Inc. for preliminary, final design and construction inspection for the Taxiway Reconstruction at the County Airport. Final approval of the associated cost of \$99,625.97 is contingent upon concurrence from PenDOT Bureau of Aviation. Costs will be paid 90% State and 10% County aviation block grant monies.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the contract with Michael Baker Jr., Inc. for preliminary, final design and construction inspection for the Taxiway as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Change Order with Gregori Construction for the Longdon Covered Bridge in West Finley Township. The increase of \$20,514.65 reflects final quantities for the reconstruction of the structure for a total contract amount of \$360,287.65. Costs to be paid 100% Act 26 funds.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing Change Order with Gregori Construction for the Longdon Covered Bridge.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from the Planning Commission to award the 2001 NBIS Inspection Program to Widmer Engineering contingent upon successful negotiation of the engineering contract and PenDOT concurrence. Federal Law mandates the inspection and rating of all public bridges over 20 feet in length for appropriate load posting. A reimbursement agreement with PenDOT will be drafted upon award of the final contract.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the request from the Planning Commission to award the 2001 NBIS as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Extension to the Service Agreement with Specialized Communications Business originally entered into on October 1, 1991 and renewed on an annual basis.

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The associated costs of \$600.00 per month and \$175.00 call-out fee are consistent with the originally negotiated amount of service on navigation equipment (beacon localizer) at the Washington County Airport.

Moved by Mrs. Irely, seconded by Mr. Burns, approving an Extension to the Service Agreement with Specialized Communications Business as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Change Order with Cast and Baker, Inc. in the amount of \$39,829.75 for construction associated with the relocation of Taxiway B and ramp rehabilitation and taxiway marking at the Washington County Airport. The Taxiway B relocation amount is a deduction of \$620.25 while the ramp rehabilitation is an addition of \$40,450.00 which allows Washington County to complete these two projects simultaneously at reduced costs. Taxiway B is paid 90% Federal, 5% State and 5% County discretionary funds. The ramp rehabilitation project is paid 90% Federal and 10% County from a separate state aviation block grant.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Change Order with Cast and Baker, Inc. for the relocation of Taxiway B and ramp rehabilitation at the County Airport as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Collective Bargaining Agreement with the Washington County Association Professional Employees (WCAPE), which represents the Probation Officers in Juvenile and Adult Probation. This would be effective January 1, 2001 through December 31, 2003.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Collective Bargaining Agreement with WCAPE as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

(At this time the Commissioners and union representatives signed the Collective Bargaining Agreement.)

Chief Clerk presented to the Board for their consideration and approval membership for the Director of Human Resources to the Society for Human Resources Management. The cost of this membership is \$160.00 per year.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the membership to the Society of Human Resources as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the continuation of the Opt-Out Program for Health Insurance for the year 2001. It is recommended that the monthly rates paid to employees opting out in 2001 remain the same as opt-out rates in 2000.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the continuation of the Opt-Out Program for Health Insurance as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Information Services agreements with the list of submitted providers. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Patricia Rose, Fredericktown
Diane Gianunzio, Coal Center
Helen Burgess, Charleroi

Tammy Houston, West Alexander
Brandon Lucy, Washington

Moved by Mr. Burns, seconded by Mr. Bevec, approving the CCIS Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from the Human Services Department for the Vehicle Use Agreements with Fort Cherry Ambulance Service and Tri-County Access to be used in the County Transportation Program.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract between Washington County and the Pennsylvania Department of Transportation in the amount of \$90,000.00 to be used as matching funds for a \$300,000.00 grant with the McKinney Foundation. This is for the Regional Welfare-to-Work Auto Loan Program, effective November 22, 2000 until the funds are exhausted.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Regional Welfare-to-Work Auto Loan Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with California University in the amount of \$30,000.00 to be the host provider for the Independent Monitoring Team/Core Indicators Project.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Agreement with California University as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a request from the Recorder of Deeds to submit a grant application that will require a county match of \$15,000.00. The grant will be applied to an \$80,000.00 preservation project to save approximately forty historic, handwritten deed books dated early 1700 and 1800. The grant will not be awarded until spring of 2001.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the submission of a grant application for the Recorder of Deeds as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Addendum No. 1 to the Architectural Contract with Glance and Associates in the amount of \$17,541.25 for additional services as related to the Courthouse Annex Project.

Moved by Mrs. Irely, seconded by Mr. Burns, approving Addendum No. 1 to the Architectural Contract with Glance and Associates as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for four (4) handicapped-accessible vehicles as approved by the Pennsylvania Department of Transportation for the start up of the Disabled Pilot Transportation Program, effective January 1, 2001.

Moved by Mrs. Irely, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from Court Automation to extend the Service Agreement with Tiburon Justice System, Inc. to provide software maintenance support to the Court System. The effective dates are October 1, 2000 through December 31, 2001.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the extension to the Service Agreement with Tiburon Justice System, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from the Court Automation for a Software License Agreement with Tiburon Justice System, Inc. for operation of the FACTS Court Automation system.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Software License Agreement with Tiburon Justice System, Inc. as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk recommended the following board appointments occur on December 7, 2000:

MH/MR Advisory Board

Roger Grandy Mary Hart
John L. West Harian Shober

Washington County Conservation District Board

Reappointment - Richard Mowl

Drug and Alcohol Commission Advisory Board

New appointment - Captain Larry W. Hopkins
Cindy E. Patterson

Chief Clerk announced the offices of Washington County will be closed Thursday and Friday, November 23 and 24, 2000 in observance of the Thanksgiving holiday.

There being no further business, Chairman Bevec declared the meeting adjourned at 2:30 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____ *November 30* _____, 2000

ATTEST: *Catherine E. Kresh*
CHIEF CLERK