

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 899

Washington County Commissioners

Washington, Pennsylvania, March 3, 2011

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana Irey Vaughan. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls and Sue Orrick, Commissioners' Office; Francis King, Treasurer; Tim Kimmel, Director of Human Services; Chuck Nicholls, Director of Human Resources; Josh Hatfield, Deputy Controller; Melanie Thomas Finney, Planning Commission; Pastor Rico Vespa, Claysville United Methodist Church; Carl Maggi, American Legion Post 639; Don Cortese, Information Technology; Kerry Fox and Nathan Voytek, Redevelopment Authority; Representatives Brandon Newman and Jessie White; Barry Grimm, Veterans' Office; Mike Alterio, Chartiers Township; Pat Brown, Claysville Borough; Laurie Popeck, Keep PA Beautiful; Linda Stettner, Senator Tim Solobay's Office; Barbara Dearolph, Representative Pete Dailey's Office; John Adams, Frank Byrd and Harlan Shober, interested citizens; Barbara Miller, Observer-Reporter and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Vespa led the meeting with a prayer.

Mr. Maggi led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 898 dated February 17, 2011 as written.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving Minute No. 898 as written.

Roll call vote taken:

Ms. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners presented a check in the amount of \$500,000 to the Canonsburg-Houston Joint Sewer Authority as part of the Local Share Account Program to be used for the installation of a sewer line to an existing interceptor that runs through Chartiers Township and Houston Borough.

Mr. Alterio accepted the check and thanked the Board for their support in this very vital project in order to accommodate future growth in the area.

The Commissioners presented a check in the amount of \$168,000 to Claysville Borough as part of the Local Share Account Program to be used for the Claysville Administration Building Project.

Mrs. Brown, President of Claysville Borough, accepted the check and expressed her gratitude to the board and committee for considering their project for funding.

(RECESS FOR PHOTOS)

#### PUBLIC COMMENTS

Laurie Popeck, a volunteer Chapter Coordinator of Keep Washington County Beautiful, addressed the Board regarding cigarette butts littering Cross Creek Park. Ms. Popeck stated that her group has applied for grant

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monies to assist in the distribution of portable ashtrays and receptacles for cigarette butts at local fishing spots. She requested the Board's permission and support to place receptacles at the park and if county maintenance workers could periodically empty the receptacles. She pointed out that last year this was done at the Canonsburg Lake with much success.

Commissioner Burns suggested Ms. Popeck contact Francis King, Treasurer, who issues fishing licenses, to possibly distribute pocket ashtrays to anglers when they purchase their licenses.

John Adams, of Avella, expressed his concerns with the recent gas well fire in Washington County and the safety of citizens who live near the well sites.

## OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the air handling replacement unit at Courthouse Square to Tower Construction, Pittsburgh, PA in the amount of \$138,936.00. The bid award will be funded from the American Recovery and Reinvestment Act 2009 funds, which were appropriated to the Department of Energy (DOE) under the Energy Efficiency and Conservation Block Grant (EECBG).

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, awarding the bid for the air handling replacement unit as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for fourteen motion tablet computers, docking stations, and batteries for the Washington County Health Center to Curtis Pharmaceutical Services, Washington, PA in the amount of \$42,246.12. The cost for the motion tablets will be reimbursed through a CCAP grant out of capital funds.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the bid for the motion tablet computers, docking stations and batteries as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the bid for kitchen and laundry equipment repair to the following vendors:

Action Commercial Kitchen Repair, Hickory Pa

\$56/hour (normal business hours) and \$84/hour (after normal business hours) plus \$46 service charge-  
Parts at list price

Martin Lambert, Monongahela, PA

\$60/hour plus \$60/hour for travel - Parts at list price

All work is done on a time and material basis as needed and will be effective March 1, 2011 through February 28, 2012 with the option to renew on a year to year basis through February 28, 2013 by mutual agreement of all parties. This extension is in accordance with the terms and conditions of the bid contract.

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Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing extension to the bid for kitchen and laundry equipment.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the bid for case binders and folders to the following vendors:

Avail Business, Hollsopple PA  
Efficiency Solutions, Pittsburgh PA

This contract will be effective March 4, 2011 through February 28, 2012 with the option to extend through August 31, 2012 at a total yearly cost of approximately \$15,000. This extension is in accordance with the terms and conditions of the bid contract.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing extension for case binders and folders.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject the bid award for the diagnostics and repair of county dams to Iron City Diving, New Kensington, PA. It was noted the awarded bidder was unwilling to accept the County's standard contract terms, therefore, authorization is requested to re-bid this project.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, to reject the bid and authorize the re-bidding as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the appointment of Manuel Yocolano to the Washington County Veterans Advisory Council for a one year term.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing appointment.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval fees associated with the annual Peer Jury Recognition Luncheon in the amount of \$1,787. The event will be held at Washington Park on May 19, 2011 and all fees are included in the Juvenile Probation Department budget.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the fees for the annual Peer Jury Recognition Luncheon as per above.

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Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to the agreement with Judith Howes, Director of Nursing at the Health Center so that she can act as the Health Center's director in times when the current administrator is absent or unable to perform her duties. Compensation for serving in both capacities shall be \$7,680 per month.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing agreement with Judith Howes.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an engineering study by L.R. Kimball to assess the Washington County Correctional Facility Parking Garage. The cost of the study is \$18,000. It is to be noted the Washington County Authority will provide \$9,000 and the County's share is \$9,000.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the engineering study by L.R. Kimball as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Share and Ride Program Consortium with the Washington Hospital Occupational Medicine Center. The agreement provides drug and alcohol testing services for non-regulated random lottery draws. The rates of the drug screen collection charge will increase from \$15 to \$20. The contract will be effective January 1, 2011 through December 31, 2011.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the Share and Ride Program Consortium as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to name Michael Pihakis as Broker of Record and The McClain Group be named Servicing Agent for the voluntary benefits provided by Allstate workplace Division, Colonial Life and any other carrier offering voluntary benefits to Washington County employees.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing Broker of Record and The McClain Group as per above.

Roll call vote taken:

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Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the amendment to the Wells Fargo Client Service Agreement. The fee has been amended from 1.5% to 1.75% to include an increased administrative fee charged by the Reschini Group.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the amendment to the Wells Fargo Client Service Agreement as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following 2010-2011 provider service agreements. The agreement will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Melissa Best, Avella

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing provider agreement for Child Care Information Services.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for Children and Youth Services for the period of July 1, 2010 through June 30, 2011. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Circle C Youth & Family Services	\$75,000
Bethesda Children's Home	\$75,000
	\$150,000

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the provider agreements as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a provider agreement addendum with George Junior Republic for the period of July 1, 2010 through June 30, 2011. This addendum will include additional attachments and the finalized rates for 2010-2011. The contract authorization amount will remain unchanged at \$400,000 and no additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the provider agreement addendum as per above.

Roll call vote taken:

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Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval ratification of a travel request for Jennifer Lytton of Children and Youth Services Office to attend the Equal Justice for Children Conference in San Diego, CA on April 4-8, 2011. The total cost of this trip will be approximately \$3,170 and the cost to the county will be approximately \$640.

Moved by Mrs. Irely Vaughan, seconded by Mr. Burns, approving the ratification of the travel request.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of an agreement with Paula Sanders, Esquire, for the purposes of providing legal services as they pertain to health care regulatory matters and the Health Center. The term of this agreement is from December 29, 2010 through March 31, 2011 and the rate will be \$350 per hour. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the foregoing ratification of the agreement with Paula Sanders, Esquire.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with Patricia Gould to operate the Snack Shop in the facility for the period of March 1, 2011 through February 29, 2012. This agreement calls for a monthly rental payment of \$1,100 to be paid by Patricia Gould and no county funds are required.

Moved by Mrs. Irely Vaughan, seconded by Mr. Burns, approving the agreement with Patricia Gould as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a three year maintenance agreement with Donwil Company, McKees Rocks, PA in the amount of \$10,700 per year for the period of March 16, 2011 through March 15, 2014. This is to provide around the clock emergency service coverage and two preventive maintenance visits. An additional agreement with Donwil Company in the amount of \$9,850 for the same period is also requested to be paid through the wireless budget, with no county funds required. Both contracts are for emergency service and preventive maintenance.

Moved by Mrs. Irely Vaughan, seconded by Mr. Burns, approving the maintenance agreements with Donwil Company as per above.

Roll call vote taken:

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Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the contract agreement with SynergIT for the provision of making payment of 18K retainage, with the balance of the 75K contracted amount to be paid on a per hour basis. All other terms and conditions of the contract remain in effect. The effective date of this addendum will be March 2, 2011 through December 31, 2011.

Moved by Mrs. Irely Vaughan, seconded by Mr. Burns, approving the addendum to the contract agreement with SynergIT as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a data package upgrade for Carl DiMarco's cell phone plan to include the data package. This upgrade will allow him to respond to email based alerts from the BI Home Monitoring System as well as the newly enhanced JNET Registrar Notification and registration system. The cost of this service is an additional \$36 per month through AT&T Wireless making the total monthly rate of approximately \$75.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the data package upgrade as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of five Smart Phones to be utilized by Mental Health/Mental Retardation Office's management team. The Smart phone data plan will be purchased from AT&T at a cost of \$62.39 per month each. The devices are \$49 each.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the foregoing purchase of Smart Phones for Mental Health/Mental Retardation Office.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase with Interstate Communications & Electronics, Beaver, PA in the amount of \$300,872.00. In the event the 9-1-1 Center has to relocate, this Portable (PSAP), "Public Safety Answering Point", will enable to have emergency 9-1-1 phone capability. The total cost of this purchase will be paid through the wireless budget, with no county funds required.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the purchase with Interstate Communications and Electronics as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for the purchase of taxiway lighting for the Washington County Airport. The lights have been out for some time and pose a safety risk for aircraft utilizing the field. The lighting purchase and installation will be provided by Schultheis Electric, Latrobe, PA., in accordance with their current time and material contract at a cost of \$15,768.99 for Phase I and \$13,196.81 for Phase II. The costs of the upgrade will be paid from the Airport Operating budget.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing purchase of tax way lighting for the Washington County Airport as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes.

Vice-Chairman Burns noted for the record that he has requested the Redevelopment Authority explore the option of installing LED lights at the airport.

Mr. Maggi - Yes.

Motion carried unanimously.

## ANNOUNCEMENTS

An executive session was held on March 2, 2011 immediately following the Agenda Meeting as an informational session regarding personnel.

The monthly Salary Board Meeting will be held immediately following the today's Board Meeting.

## SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 11, 2011

ATTEST: Mary E Helucke  
CHIEF CLERK