

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 908

Washington County Commissioners

Washington, Pennsylvania, August 11, 2011

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana Irey Vaughan. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; JoAnn Metz and Joy Sprowls, Commissioners' Office; Melanie Thomas Finney, Planning Commission; Barry Grimm, Director of Veterans' Affairs; Harry Wilson, Chairman Veterans' Advisory Council; Carl Maggi, American Legion; State Representative Brandon Neuman; Debbie Bardella, Recorder of Deeds; April Jones, Pat Maxon and Janice Urban, Human Resources; Tom Jess, Deputy Court Administrator; Bill Sember, Washington County Authority and Leslie Peters, Shops at Southpointe II; Rob Phillips and Tammy Mayton, Redevelopment Authority; Washington County employees from various offices; Paul Jacobs, Mary Jeanne Maggi, Marie and Mary Novi; Tripp Kline, Bradford House; John Petrisek, Pigeon Creek Sanitary Authority; Mayor Bob Kepics; Linda Stettner, Senator Tim Solobay; Patricia Bresselsmitt, Marine Corp League; Wayne Montgomery; Joe Gowen; Frank Bird, Barry Andrews, Harlan Shober, Bill Northrop, interested citizens; Barbara Miller, Observer-Reporter and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Bruckner led the meeting with a prayer.

Mr. Maggi led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 907 dated July 14, 2011 as written.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving Minute No. 907 as written.

Roll call vote taken:

Ms. Irey Vaughan – Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners acknowledged a plaque for Matthew Stultz of Trinity High School, for his music department being recognized as a 2011 Best Community for Music Education in America.

The Commissioners presented a plaque to Paul Jacobs commending him for receiving national recognition by obtaining a Grammy Award in the classical music category.

Mr. Jacobs thanked the Board for this wonderful recognition. He commented on the many places he has been during his musical career and noted it was truly an honor to receive a Grammy award and to bring it back to Washington for everyone to enjoy.

Mr. Grimm, Veterans Director, presented to the Commissioners certificates from the Veterans Council recognizing them for all their dedication and hard work in support of the veterans especially with regard to flags and markers.

Harry Wilson, Chairman of the Washington County Veterans' Advisory Council, read the certificate and commented on the great work the Board has done and stated it is a pleasure to work with a fine group of leaders.

The Board thanked the veterans group for the recognition and stated it was their pleasure and honor to assist the county veterans.

The Commissioners presented to employees of Washington County perfect attendance certificates for 2010.

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Leslie Peters of the Shops at Southpointe II and Bill Sember, of the Washington County Authority, presented information regarding the Town Center Project which will provide shops at the Southpointe II area.

The Commissioners presented a check in the amount of \$657,000 to the City of Monongahela for the Monongahela Aquatorium Restoration and Expansion Project as part of the Local Share Account Program.

Mayor Kepics thanked the Board for their consideration in this project.

The Commissioners presented a check in the amount of \$14,500 and \$31,350 to Amwell Township for the Township Municipal Building renovation and park restrooms projects as part of the Local Share Account Program.

Mr. Montgomery thanked the Board and the Local Share Committee for selecting their project and stated this work could not have been completed without these monies.

The Commissioners presented a check in the amount of \$133,240 to the historic David Bradford House Museum for renovations as part of the Local Share Account Program.

Mr. Kline, President of the Bradford House Board, accepted the check and thanked the Board and committee for all their support and assistance in this very important project.

The Commissioners presented a check in the amount of \$500,000 to the Pigeon Creek Sanitary Authority as part of the Local Share Account Program to be used for the interceptor improvements project that involves Ellsworth and Cokeburg Boroughs and Somerset Township.

Mr. Petrisek thanked the Board for the check and noted this will help complete a very important project in the area.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Barry Andrews addressed the Board regarding the Southpointe II announcement about shops and development in the old Western Center area. Mr. Andrews stated he totally endorses this project and acknowledged the need to move forward with the Western Center property being developed for businesses and the creation of jobs.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval two grant requests from Southwestern Pennsylvania Legal Services:

HUD Fair Housing Initiative Program – Private Enforcement Initiative - \$325,000
 HUD Fair Housing Initiative – Education and Outreach Initiative - \$125,000

It is to be noted no county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing grant requests from Southwestern Pennsylvania Legal Services.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a cooperation agreement regarding the local share grant application to the Department of Community and Economic Development in the amount of \$500,000 to defray a portion of the costs of airport relocation and development project at the Washington County Airport.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the local share grant application for the Washington County Airport as per above.

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Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving and ratifying a Cooperation Agreement with the Redevelopment Authority in the amount of \$100,000 to provide operation, management and development services for the Washington County Airport.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, adopting the resolution for the cooperation agreement with the Redevelopment Authority as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an invoice from Brian Gorman for litigation services at the rate of \$75/hour for a total amount not to exceed \$6,855.58.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the invoice from Brian Gorman as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the agreement with John D. Richards as a Child Custody Conference Officer at the rate of \$200 per case. Due to the case load increasing 60% through the first six months of 2011, it is requested to amend the contract from \$21,500 not to exceed \$35,000 per year.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the agreement with John D. Richards as a Child Custody Conference Officer as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the addition of the Commission on Dietetic Registration and the Pennsylvania Adult Day Care Services Association to the approved list of county associations.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing additions to the approved list of county associations.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the reappointment of Joe Gowern to the Redevelopment Authority Board for a five year term effective through July 31, 2016.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing reappointment.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the Conceptual Plan for the development of the Town Center parcel located in Southpointe II, Canonsburg, Pennsylvania.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the conceptual plan for Town Center as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval two change orders for the Chartiers #40 Bridge in Chartiers Township as follows:

Increase \$12,127.99 for waterproofing details required by PADOT after the job was bid and awarded per strike off letter 431-11-03

Increase \$60,000 for Class I Excavation for fill as some material on site was not suitable for fill upon excavation and testing

Revised contract amount of \$1,859,835.69 has been reviewed by PADOT for 100% State Act 26 funding.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing change orders for the Chartiers #40 Bridge.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of three Affidavits of Non-Production certifying that Washington County is not receiving payments from leases on parcels 350-004-00-00-0003-00; 690-015-00-00-0001-00 in Hopewell Township and West Middletown Borough. These leases pre-date County ownership of the Park and would remain valid only if the County were receiving payments.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the Affidavits of Non-production as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify authorization to bid for construction materials needed to build abutments for pedestrian bridges to be placed on the new bike path extension in Mingo Creek County Park. The materials will be purchased through a DCNR grant and local share grant, and abutments built by the Washington County Bridge Department.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the ratification for authorization to bid for construction materials as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a budget modification for the Victims of Crime Act Grant with the Pennsylvania Commission on Crime and Delinquency. This federal grant will be adjusted in several categories but the total will remain at \$170,126. This grant does not require any County funds.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the budget modification for the victims of Crime Act

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Grant as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of provider service agreements for the Child Care Information Services Department with the list of previously approved providers. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Kaitlin Dennis, Washington, PA
 Beverly Drake, Washington, PA
 Lynette Nixon, Washington, PA
 Rachelle Wright, Washington, PA
 Kids in Motion Learning Center, Atlasburg, PA
 Julianna Baumgardner Family Day Care, Canonsburg, PA
 Diane Burnette, Washington, PA
 Corrina Moore, Washington, PA
 Mia Windom, Monessen, PA
 T and company, Inc., Canonsburg, PA
 Lynne Zuspan, Canonsburg, PA
 Mary Hall, Prosperity, PA
 Toni Rura, Charleri, PA
 Ann Fiorentini, Washington, PA

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing provider agreements for Child Care Information Services.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of approval for Jennifer Lytton to attend the Strategies for Justice, Advanced investigation and Prosecution of Child Abuse and Exploitation conference in Denver, Colorado from September 25 through September 30, 2011. The total cost of this trip will be approximately \$1,860 and the cost to the county will be approximately \$372.00.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the ratification for Jennifer Lytton to attend the foregoing conference.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement addendum with Pressley Ridge for the period of July 1, 2010 through June 30, 2011. The contract authorization amount will increase from \$160,000 to \$200,000. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement addendum with Pressley Ridge as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of addendums to the following purchase of service agreements: Youth Educational Services of PA, LLC - this addendum will include additional attachments with the

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program descriptions and finalized rates of July 1, 2010 through June 30, 2011. The contract authorization amount will remain unchanged. The Blair Foundation, Glade Run Lutheran Services and Pyramid Healthcare, Inc.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the addendums to the foregoing purchase of service agreements for Children and Youth Services Office.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with Mid-Atlantic Youth Services, Corporation to provide child welfare services to eligible residents of the County. This agreement includes finalized rates for 2010-2011 and will run from July 1, 2010 through June 30, 2011 for a sum not to exceed \$200,000. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement with Mid-Atlantic Youth Services, Corporation as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a purchase of service agreement with Youth Services Agency of Pennsylvania to provide child welfare services to eligible residents of the County. This agreement includes finalized rates for 2010-2011 and will run from July 1, 2010 through June 30, 2011 for a sum not to exceed \$15,000. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement with Youth Services Agency of Pennsylvania as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with Sarah Reed Children's Center to provide child welfare services to eligible residents of the County. This agreement will run from July 1, 2010 through June 30, 2011 for a sum not to exceed \$25,000. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement with Sarah Reed Children's Center as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with the Juvenile Probation Office to provide services to juveniles involved in the Juvenile Court through the LEADER Program. This agreement will run from July 1, 2011 through June 30, 2012 for a sum not to exceed \$564,981. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement with the Juvenile

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Probation Office as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with Avanco International, Inc. for the Child Accounting and Profile System (CAPS). This agreement will run from July 1, 2011 through June 30, 2012 for a one-time fee of \$33,500. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement with Avanco International, Inc. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with Avanco International, Inc. for Consulting and Ad Hoc IT Services and Support. This agreement will run from July 1, 2011 through June 30, 2012 for a sum not to exceed \$40,000. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement with Avanco International, Inc. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with Marie E. Wolf-Hatalowich and the University of Pittsburgh's School of Social Work for Marie to become a full-time student at the University's graduate education program, Child Welfare Education for Leadership (CWEL). This agreement will commence on August 29, 2011 and will end upon Marie's graduation or withdrawal from the program. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing agreement with Marie E. Wolf-Hatalowich and the University of Pittsburgh's School of Social Work.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Motion carried unanimously.

Chief Clerk presented to the Board for their approval new agreements with Jewish Family and Children's Services for the provision of guardianship services to two children who have been court-ordered to have a guardian. The time and services provided shall be paid at a rate of \$15.00 per 15 minute unit with a monthly cap of \$180.00 per child. The term of this agreement is for the period of July 1, 2011 through June 30, 2012. No county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the agreements with Jewish Family and Children's Services as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Department of Public Welfare for the Human Services Development Fund Program (HSDF) funds for the period of July 1, 2010 through June 30, 2011. No county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the agreement for the Human Services Development Fund as per above.

Chief Clerk presented to the Board for their consideration and approval certifications associated with Human Services Development Funds from the Department of Public Welfare for the period of July 1, 2010 through June 30, 2011.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing certifications associated with Human Services Development Funds.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following allocation adjustments for the period of July 1, 2010 through June 30, 2011. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Aging Services of Washington County	\$57,973.00	\$61,879.00
Domestic Violence Services	16,476.00	18,280.78

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the allocation adjustments as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the following providers to provide homeless assistance services for the period of July 1, 2011 through June 30, 2012. No county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	
<i>Emergency Shelter Services</i>	\$93,973
Domestic Violence Services of Southwestern PA	
<i>Bridge Housing for Domestic Violence Victims</i>	18,788
<i>Emergency Shelter Services</i>	16,476
Community Action Southwest	
<i>Rental Assistance</i>	60,000
Washington City Mission	
<i>Case Management</i>	<u>12,274</u>
TOTAL	\$201,511

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the providers agreements as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the following providers to provide homeless assistance services for the period of July 1, 2011 through June 30, 2013. The funds are provided by the U.S. Department of Housing and Urban Development (HUD) through the Emergency Shelter Grant Program. No county funds are required.

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<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	
<i>Emergency Shelter Services</i>	\$52,350
<i>Transitional Housing</i>	54,332
Domestic Violence Services of Southwestern PA	
<i>Transitional Housing</i>	12,131
<i>Emergency Shelter Services</i>	36,604
Interfaith Hospitality Network	
<i>Emergency Shelter Services</i>	14,000
Washington City Mission	
<i>Emergency Shelter Services</i>	<u>15,000</u>
TOTAL	\$184,417

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the agreements for homeless assistance services as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented for the Board for consideration and approval of a provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. to provide program funded services for individuals sixty years of age or older. This agreement will run from July 1, 2011 through June 30, 2012 for a sum not to exceed \$1,555,000 and a county match of \$200,414 is required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. for the Aging Waiver Home Delivered Meal Program. The services provided shall be paid at a rate of \$2.60 per unit. This agreement will run from July 1, 2011 through June 30, 2012. No additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following provider agreements for Mental Health/Mental Retardation Office the period July 1, 2011 through June 30, 2012. No county funds are required.

Chief Clerk presented to the Board for their consideration and approval of the following provider agreements for the Mental Health/Mental Retardation Office for the period July 1, 2011 through June 30, 2012. No county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
ARC Human Services, Inc.	\$230,000
Chatham University	51,971
Early Intervention Specialists, Inc.	24,000
Friendship Ridge	7,038
InVision Customized Services	20,000
Keystone Community Resources, Inc.	71,000

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Life's Work of Western Pennsylvania, Inc.	16,500
Residential Recovery Services, Inc.	1,218,463
Southwood Psychiatric Hospital	3,000
The Integrated Care Corporation	22,000
Washington Drug and Alcohol Commission	412,502
Wesley Spectrum Services, Inc.	<u>42,502</u>
TOTAL	\$ 2,136,829

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the provider agreements for Mental Health/Mental Retardation Office as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an "emergency" purchase order from Otis Elevator Company, Pittsburgh, PA., the contract of record, for all necessary components, material, and labor to repair both of the Family Court Elevators at a cost of \$98,863.25. This upgrade will ensure non-proprietary components, allowing anyone to service the elevators going forward. This purchase has been recommended for approval to be paid from capital funds.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the emergency purchase order with Otis Elevator Company as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify an "emergency" purchase order for the electrical portion of the installation of the six VFDs and the one control box which has been supplied by Standard Air and Lite Corporation. It was noted the initial purchase was approved on June 16, 2011, per minute #906. The electrical work on the Courthouse Air Handler will be performed by Schultheis Electric, our contract of record, at a total cost of \$11,785.06. This purchase has been recommended for approval to be paid from EECBG funds.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the ratification of the emergency purchase order for electrical work as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify authorization to advertise for proposals for both RN and LPN Supervisors for the Washington County Health Center.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving ratification for authorization to advertise for proposals as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify an addendum to the current contract with Paramedical Consultants allowing increases in the hourly rate and mileage. Current rates are \$45.00/hour and .37cents/mile. The current contract was approved January 27, 2005, per minute #760. The adjustment of the rates and

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frequency of visits is as follows:

On page 3 III Compensation, the rate needs to be changed to \$50 per hour and \$.50 cents per mile. Since the need to change the visits to monthly, including training for the new Medical Records person, the estimated cost from July 1st through December 31, 2011 will be \$3,600 and \$5,400 per year thereafter.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the medical records agreement addendum as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to the agreement with the SPHS Care Center for the Offender Day Partial Treatment for the Adult Probation Office. This amendment will extend the current contract through June 30, 2012 at the cost of \$287,073, which will be totally funded by sub-grants. This is based on final approval from PCCD.

Moved by Mrs. Irely Vaughan, seconded by Mr. Burns, approving the amendment to the agreement with the SPHS Care Center as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the final construction/closeout phase payment for additional architectural and engineering services to CM Services, McMurray PA at the Washington County Health Center. This is for work that was performed in response to unforeseen architectural and engineering services within the scope of the project. All costs are in accordance with the hourly rates listed in the contract. This increases the contract by \$4,590.36 bringing the total and final amount of this contract to \$121,300.36.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the final construction/closeout phase payment as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a three- year maintenance/upgrade agreement for the COM-TEC Security System. The purpose of this maintenance is to keep the system up to date, and most importantly, do away with the entire PLC, I.O., switcher card and the programmable chips. The cards are custom built and no longer in production. This is the core of controlling the jail. The processor will replace the entire stack or cards that are all over the building. The maintenance/upgrade agreement will be effective date of approval through August 10, 2014 at a total amount of \$161,700.00, or \$53,900 per year. And will be paid from Capital Funds.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the foregoing three-year maintenance/upgrade agreement.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a one- year maintenance agreement with SAP Public Services, Inc., Washington, DC. This software is used exclusively for the Electronic Retrieval System (ERS) (Public Access to Court Docket Information via the Internet). All proceeds and subscription fees collected are submitted back into the Records Improvement Fund. The total cost of this maintenance is \$19,480.12 for the period of March 21, 2009 through September 30, 2011. The entire amount will be paid from the Records Improvement Fund, with no county dollars required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the maintenance agreement with SAP Public Services, Inc. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a three- year agreement with Verizon to replace the Health Center's portion of the existing master agreement that would allow the County to take advantage of discounted pricing. This agreement would be to upgrade the existing 4x T1 circuits at the Health Center to a 10 MB Ethernet circuit for the phone/internet circuits. The cost of the new 10MB Ethernet Internet agreement after discounts would be \$1,802 per month, in comparison to \$8,315.00 per month without the discounts. The following conditions would also be required to be modified:

The County would be required to meet an Annual Volume Commitment, (AVC) of \$15,000.00 per year or \$1,250.00 per month.

There would be a termination penalty for early cancellation of the contract for reasons other than cause.

The agreement will be for the period August 11, 2011 through August 10, 2014. The total monthly amount will be charged to the IT budget.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the agreement with Verizon for the Health Center as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following purchase from the PA State Contract for the District Attorney's Office: the purchase of one air card for a Washington County owned laptop. This card will enable real time tracking of global positioning trackers that are being placed on suspect vehicles by the issuance of court orders. The cost of this service is \$42.99 per month through Verizon Wireless which will be paid from their operating budget. The Air card will be free with activation.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the state contract purchase for the District Attorney's Office.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following purchase from the PA state contract for the LEADER Program to purchase two new LEADER Program vehicles. They include two 2012 Dodge Grand Caravan's in the amount of \$21,991.30 each. This is to replace the two oldest vans in the fleet that have the highest mileage and

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are in need of costly repair. The cost will be paid from the Juvenile Probation budget.

Moved by Mrs. Irely Vaughan, seconded by Mr. Burns, approving the state contract purchase for the LEADER Program as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following purchase from the PA state contract for the Elections Office for the purchase of seven new voting touchscreen units. The Elections Office had an August 5th deadline, requiring all supporting documentation, to expend the remaining \$14,192.57 HAVA 102 balance funds. The cost of each touchscreen is \$1,995, which will be paid from the remaining HAVA Funds.

Moved by Mrs. Irely Vaughan, seconded by Mr. Burns, approving the state contract purchase for the Elections Office as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following state contract purchase for Information Technology to purchase a Replacement Cisco Call Manager at the Family Court Center Building from the Presidio Corporation in the amount of \$9,198.90. Our current Call Manager is at end-of-life.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the state contract purchase for the Information Technology Office as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase for Information Technology to purchase a Wireless Data Network Upgrade, from the Presidio Corporation in the amount of \$21,620.15. This system will provide guests, vendors, and employee wireless access.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the foregoing state contract purchase.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving the amendments to the Community Development Block Grant Program which are part of the County's Consolidated Action Plan.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, adopting the foregoing resolution.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

OLD BUSINESS

Solicitor DeHaven recommended the Board ratify the bid award for the Cross Creek Park lake access resurfacing to

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East Coast Paving and Sealcoating, Inc., New Castle, PA; this being the lowest most responsive and responsible bidder meeting requirements. The total bid amount is \$108,812.70 and will be paid out of the oil and gas lease funds.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, to ratify the bid award for the resurfacing at Cross Creek Park as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the Mingo Creek Park pedestrian bridges to Maccabee Industrial, Inc., Belle Vernon, PA; this being the lowest most responsive and responsible bidder meeting requirements. The total bid amount is \$83,275.00 and will be paid out of the DCNR, local share, and in-kind services.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the bid for the pedestrian bridges at Mingo as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the nurse call system (Phase I & II) for the Washington County Health Center to Horizon Information Services, Glenshaw, PA for the period of (date of approval) through December 31, 2011, with the option to extend through December 31, 2012, to the following lowest most responsive and responsible bidder meeting requirements. The total bid amount is \$100,419.00 and will be paid from the CCAP Grant.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the bid for the nurse call system at the health center as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the bid contract for envelopes and stationary, printing services and printed forms for the period of September 1, 2011 through August 31, 2012 to the following vendors:

Pegasus Printing, Inc. / d.b.a. Quality Quick Printing & Copy, Washington, PA
 Ad Forms, Donora, PA
 Harper Printer Service, Pittsburgh, PA
 Masters Ink Corp, Canonsburg, PA
 Cane Print Solutions & Graphics, Triadelphia, WV
 Five Thousand Forms, Fogelsville, PA

This bid is in accordance with the original proposal documents. The total yearly cost is approximately \$76,000.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing extension to the bid contract for envelopes, stationery, printing services and printed forms.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the bid contract for temporary technical staffing services to Careers USA with a local office in Washington PA and headquarters in Boca Raton, FL for the period of October 1, 2011 through September 30, 2012. This contract is primarily used by the Election Department during the Primary and General

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Elections. The contract is based on a 35% mark up from the requested pay rate. It is to be noted for the Election Department the pay rates will be from \$12 to \$15 hour with the cost to Washington County being \$16.20/hour and \$20.25/hour respectively.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the extension to the bid contract with Careers USA for the Election Department as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the bid contract for food and staples through September, 30, 2012 to the following vendors based on the "per unit" cost submitted in their original bid proposals:

Bimbo Foods, Inc. (formerly Stroehmann), Harrisburg, PA – all bread products
OHI Ice Cream Dist., Washington, PA – all ice cream products
Schneider's Dairy, Inc., Washington, PA – all coffee products

This bid is in accordance with the original proposal documents.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the bid extension for food and staples as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held August 10, 2011 immediately following the Agenda Meeting as an information session regarding personnel and real estate.

The next Board of Commissioners' Meeting and monthly Salary Board Meeting will be held on September 1, 2011.

The quarterly Retirement Board Meeting will be held immediately following today's meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

FOGLE E
285 SOUTHVIEW RD
MCDONALD, PA 15057
2009 COUNTY TAX
DISTRICT: NORTH FRANKLIN
PARCEL: 510-002-03-01-0012-00
AMOUNT: \$37.33

BACKO SCOTT G
1331 MAPLEWOOD CIR
WASHINGTON, PA 15301
2011 COUNTY TAX
DISTRICT: SOUTH STRABANE
PARCEL: 600-005-18-00-0006-00
AMOUNT: \$154.36

HASTINGS DENISE MAE
157 BARR RD
FINLEYVILLE, PA 15332
2011 County Tax
DISTRICT: NOTTINGHAM
PARCEL: 530-004-00-00-0049-00
AMOUNT: \$52.10

RING JACK MELTON & BEVERLY J
VETERANS EXEMPTION
610 MEADOW AVE
CHARLEROI, PA 15022
2011 COUNTY TAX
DISTRICT: CHARLEROI
PARCEL: 160-015-00-02-0023-00
AMOUNT: \$284.68

KOWALEWSKI STANLEY
& ANTOINETTE
314 PLUM RUN RD
CANONSBURG, PA 15317
2011 COUNTY TAX
DISTRICT: CHARTIERS
PARCEL: 170-002-00-00-0004-03
AMOUNT: \$35.66

NESTO MARK A
PO BOX 258
RICHEYVILLE, PA 15358
2011 COUNTY TAX
DISTRICT: EAST BETHLEHEM
PARCEL: 260-003-03-03-0009-00
AMOUNT: \$113.04

SHAPE JAMES L & DARLENE D
286 OAK SPRINGS RD
CLAYSVILLE, PA 15323
2011 COUNTY TAX
DISTRICT: EAST FINLEY
PARCEL: 270-019-00-00-0003-00
AMOUNT: \$70.90

CHROBAK JOHN J
400 EVANS ROAD
CHARLEROI, PA 15022
2011 COUNTY TAX
DISTRICT: FALLOWFIELD
PARCEL: 320-004-00-00-0005-01
AMOUNT: \$22.69

MCGAVITT EDDIE P & CHERYL L
29 CENTRAL AVE
CHARLEROI, PA 15022
2011 COUNTY TAX
DISTRICT: FALLOWFIELD
PARCEL: 320-008-04-01-0004-01
AMOUNT: \$369.22

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RELLICK JASON S & TAMARA JO
1103 WOODLAWN DR
CANONSBURG, PA 15317
2011 COUNTY TAX
DISTRICT: NORTH STRABANE
PARCEL: 520-001-23-00-0031-00
AMOUNT: \$154.66

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:10 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

August 29, 2011

ATTEST: Mary E Helucke
CHIEF CLERK