

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 936

Washington County Commissioners
Washington, Pennsylvania, November 1, 2012

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Pastor Rick Croyle of Waynesburg Wesleyan Methodist Church, Jefferson, Pa., Fred Cecchine of American Legion Post 744, Solicitor J. Lynn DeHaven, Director of Administration Scott Fergus, Chief Clerk Mary Helicke, Administrative Assistant Joyce Thornburg, Administrative Commissioner Assistants Joy Orndoff, Sue Orrick, Marie Trossman, Veterans Affairs Director Barry Grimm, Controller Mike Namie, Recorder of Deeds Debbie Bardella, Children and Youth Services representative Jay English, Planning Department representative Melanie Thomas-Finney, Washington County Council on Economic Development representative Dan Reitz, WJPA representative Jim Jefferson, Observer Reporter Publishing Co. representative Barbara Miller, Washington resident Frank Byrd and Independence resident John Adams.

Chairman Maggi called the meeting to order at approximately 10:05 a.m.

Pastor Rick Croyle led the meeting with a prayer.

Mr. Cecchine led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 935 dated October 18, 2012, as written.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving Minute No. 935 as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Irey Vaughan read a proclamation proclaiming the month of November 2012, as National Adoption Month.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the proclamation for November 2012, as National Adoption Month.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

The proclamation was presented to Jay English, representing Children and Youth Services. Mr. English thanked the CYS employees for their continuous dedication to keeping children safe. He also thanked the Commissioners for their steadfast support of the agency and their fiscal support in tough times.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

McMurray resident Bob Donnan expressed his concerns about Range Resources drilling pads with large pipelines in our County parks, large fireballs from Mark West drilling pads and buried waste.

Independence Township resident John Adams commented that he believes the local share is wasting money and not being used to lower taxes. He also commented that the Health Center should be making money.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid award for window washing for the Health Center, Family Court, Courthouse and Courthouse Square to Ideal Property Maintenance, LLC, Edinburg, Pa. The contract will be effective date of award through October 31, 2015. Total cost for each year is approximately \$8,000 and is awarded to the lowest most responsive and responsible bidder.

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the bid award for window cleaning to ideal Property maintenance, LLC, for \$8,000 through October 31, 2015.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the bid contract for electrical service for the period of January 1, 2013 through December 31, 2013, to Schultheis Electric, Latrobe Pa. This bid is in accordance with the original proposal documents. All work will be done based on a time and material rate on an as needed basis.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the extension of the bid contract for electrical service to Schultheis Electric.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the current contract for intermittent nursing services for the Health Center and Correctional Facility to the following vendors effective through October 31, 2014.

ePeople Healthcare, Inc., Sewickley, Pa. – RN - \$36.75/hr.; LPN - \$28.25/hr.
 Maxim Staffing Solutions, Pittsburgh, Pa. – RN - \$37.00/hr.; - LPN - \$28.00/hr.
 MileStone Healthcare inc., Pittsburgh, Pa. – RN - \$38.00/hr.; LPN - \$29.75/hr.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the extension of the current contract for intermittent nursing services for the Health Center and Correctional Facility to the above vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve the extension of the contracts for the alcohol monitoring program for Adult Probation Department to the vendors listed below. The funding comes from the Pennsylvania Commission on Crime and Delinquency Treatment Court grant or the Judge can order an offender to the monitor and order the defendant to pay the vendor up front. The extension is effective January 1, 2013 through December 31, 2013.

Advanced Alcohol Monitoring Programs, LLC, Moon Township, Pa.
 Keystone Smart Start LLC, Harrisburg, Pa.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the extension of the above listed contracts for the alcohol monitoring program for Adult Probation Department effective January 1, 2013 through December 31, 2013, funded by PCCD Treatment Court grant.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of a Disbursement Agreement with PNC and the Assignment of Grant Proceeds to permit bridge financing for the Washington County Council on Economic Development pending receipt of the \$2,250,000 Redevelopment Capital Assistance Program Grant.

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the Disbursement Agreement with PNC and Assignment of Grant Proceeds to permit bridge financing for Washington County Council on Economic Development.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the adoption of a resolution approving a grant by the Washington County Hospital Authority to the Washington Hospital Foundation in the amount of \$25,000, for the construction of the proposed incident command center for the coordination of emergency services.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the adoption of a resolution approving a grant by the Washington County Hospital Authority to the Washington Hospital Foundation in the amount of \$25,000.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the purchase of service credit for retirement purposes for Jane Zupancic for March 17, 2003 through May 28, 2003 and February 28, 2005 through May 4, 2005 and February 12, 2007 through March 12, 2007. The cost to Jane for non-compensable time off is \$2,449.99 which represents both County and member contributions. Approval is required from both the Board of Commissioners and the Retirement Board.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase of service credit for retirement purposes for Jane Zupancic for the above listed dates.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the appointment of the following individuals to the Canvas Board for the 2012 General Election: Leona Alexis, Paulie Chappel, Fred Owens, Myrna Calabro, Rozella Beegle, Carolyn Dunklin, Laura Hough, Margery McKinley and Della Hritsko.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the appointment of the above listed individuals to the Canvas Board for the 2012 General Election.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following 2012-2013 new provider agreements that will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms:

Meredith Stazer, Monongahela, Pa.

Rebecca Bosetti, Smithton, Pa.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the above listed 2012-2013 provider service agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of an agreement with SureQuest Systems, Inc. for the OnDemand Food and Dining Management Software. The term of this agreement is for 36 months at a monthly rate of \$135 and a one-time web-based training fee of \$850. The monthly subscription fee may not increase by more than 6% in a given year thereafter. No additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the agreement with SureQuest Systems, Inc. for the OnDemand Food and Dining Management Software for 36 months at a monthly rate of \$135 and a one-time web-based training fee of \$850.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a Professional Services Agreement with Padden, Guerrini & Associates, P.C. to prepare the end of year Medicaid and Medicare cost reports. The cost of preparing these reports will be \$6,400, which will be billed monthly on a progress basis as the work is performed. No additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the above agreement with Padden, Guerrini & Associates, P.C.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and ratification of the approval to enter into an agreement with the Department of Public Welfare for the Human Services Development Fund (HSDF) Program for the period of July 1, 2012 through June 30, 2013. No county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the ratification of the approval to enter into an agreement with the Department of Public Welfare for the Human Services Development Fund for the period of July 1, 2012 through June 30, 2013.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration of the approval of an amendment to the Children and Youth Services By-Laws and the Advisory Committee By-Laws authorizing the number of members to be no less than 11 and not more than 20.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the amendment to the By-Laws and the Advisory Committee By-Laws authorizing the number of members to be no less than 11 and not more than 20.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement addendum with Mel Blount Youth Home of Pennsylvania, Inc. for the period July 1, 2012 through June 30, 2013. The contract authorization amount will increase from \$50,000 to \$150,000. No additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase of service agreement with Mel Blount Youth Home of Pennsylvania, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and ratification approval to ratify a grant with the Pennsylvania Commission on Crime and Delinquency. This Federal grant in the amount of \$2,500 will be used to purchase equipment to ensure the probation offices are in compliance with two acts involving the registration and verification of sex offenders. No county funds are required.

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the ratification of a grant with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the annual Juvenile Court Judges' Commission grant-in-aid application and financial statement. This grant in aid will be used to offset salaries and other operating expenses of the Juvenile Probation Department.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the annual Juvenile Court Judges' Commission grant-in-aid application and financial statement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a contract with attorney Frank Magone for Domestic Relations Office at a cost of \$2,083 per month for the period October 1, 2012 through December 31, 2013.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the contract with attorney Frank Magone for the Domestic Relations Office.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and ratification approval for the emergency purchase order from Marianna & Richards for the repair and sealing of 24 windows and sill repairs in the Courthouse dome. at a cost of \$17,850.00, to be paid from capital fund

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the ratification approval for the emergency purchase order from Marianna & Richards for sealing window units.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and ratification approval for the emergency purchase order from CPS Construction Group, for the repairs to the A Level parking garage. The estimated cost of the repairs is \$15,000 with a \$4,000 contingency and associated engineering costs. The cost will be funded from the bond issue.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the ratification approval of the emergency purchase order from CPS Construction Group for the repairs to A Level parking garage.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of advertising for bids for interior and exterior security items for the judicial chambers including CTR card reader access control devices, cameras, etc. Costs are estimated to be \$70,000. The cost is covered from Capital Funds.

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the advertising for bids for interior and exterior security items for the judicial chambers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the purchase of a 2013 Ford Super Duty F-250 truck for use by Liquid Fuels at a cost of \$30,646.75. The proposed vendor is Day Ford, Monroeville, Pa. and will be purchased via CoStars contract and does not require bidding.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase of a 2013 Ford Super Duty F-250 truck for use by Liquid Fuels.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SOLICITOR

None

ANNOUNCEMENTS

An executive session was held on October 31, 2012, immediately following the Agenda Meeting, as an information session related to real estate tax and personnel.

The Salary Board Meeting will directly follow today's Commissioners' Meeting.

All county offices will be closed Monday, November 12, 2012, in observance of Veterans Day.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:33 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

November 14, _____, 2012

ATTEST: Mary E Helicke
CHIEF CLERK

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SPECIAL ORDER OF BUSINESS

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the proclamation for November 2012, as National Adoption Month.

Roll call vote taken:

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