

Joseph A. Ford, Sr.
Diana L. Irey
J. Bracken Burns, Sr.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 559

Washington County Commissioners

Washington, PA, March 6, 1997

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Joseph A. Ford, Sr., Diana L. Irey and J. Bracken Burns, Sr. Also being present: Tina Dallatore, Chief Clerk; Linda Hands, Secretary; Attorneys Jim McCune and Jill Devine of the Solicitor's Office; Bill McGowen, Director of Administration; David Martino, Sue Orrick, JoAnn Metz, Ellen Carlson and Lori Crompton, Commissioners' Office; Judges Thomas Gladden, David Gilmore and Katherine Emery; Sue Fazzolari and Judy Cap, Court employees; Marlene Luketich, Lisa Cessna, Joyce Dano, Karen Franks, Debbie Rea and Melanie Thomas Finney, Planning Commission; Nancy Bielawski and Florence Ritacco, Purchasing Department; Dick Cibella, Janice Urban and Michelle Miller, Employee Relations; Warden Joe Pelzer and Deputy Warden John Temas; Roger Metcalfe, Budget Director; Ken Barna, Director of Revenue; Jack Welty, Data Processing; Francis King and Claudia Hargrove, Treasurer's Office; John Pettit, District Attorney; Kathleen Flynn Reda and Gerrie Churney, Register of Wills; Paul Belcastro and Becky Bailey, Controller's Office; Phyllis Ranko Matheny, Prothonotary; Sue Accetta, Director of Domestic Relations; Mary Lynn Spilak and Debbie DeStefano, Aging Services; Clayton Hamilton and Bonnie Palfrey, Buildings and Grounds; Cathi Kresh, LMA Day Care; Launa Post, Conservation Office; Robert Umstead, Redevelopment Authority; Mary Thompson, Cassie Dunn and Grace Taylor Kirby, American Red Cross; Fred Fleet, Gordon Hanson and George Robinson, interested citizens; John Logar, Tax Appeal Board Member; Attorney David Toal; Chris Haines, Herald Standard; Vince Ponzio, WJPA; Joe Smydo, Observer Reporter; Kathy Thomas, Valley Independent; J. R. Wheeler, CUTV; and various bidders.

Chairman Ford called the meeting to order at approximately 10:00 a.m. and entertained a motion to approve Minute No. 558 dated February 20, 1997.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 558 dated February 20, 1997, be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented to Cassie Dunn, Mary Thompson and Grace Taylor Kirby, representatives of the American Red Cross, a Proclamation designating the month of March as American Red Cross Month.

Robert Umstead, Executive Director of the Redevelopment Authority, presented to the Board for their consideration and approval an Ordinance amending and restating the Revenue Allocation Program Resolution which was passed on July 22, 1993. Mr. Umstead explained that this will allow a revenue allocation program to be used to amortize revenue bonds that would be issued for certain site improvements in the Mosites Meadowlands Development that would make additional land available for development.

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Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Ordinance.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

The Commissioners presented to Tina Dallatore, Chief Clerk, a certificate of appreciation in recognition of her 25 years of dedication and loyal services to the employees and citizens of Washington County. Ms. Dallatore thanked the Board of Commissioners and all current and former county officials and employees for the support and friendship which was afforded to her during her tenure.

(The meeting recessed briefly for the purpose of taking photos.)

SOLICITOR

Attorney McCune recommended that the bid for Lumber be awarded to Donora Lumber Company of Donora, Pa., for the per unit costs submitted in its proposal; this being the only bid received in accordance with the specifications.

Moved by Mr. Burns, seconded by Mrs. Irej, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

CORRESPONDENCE

Chief Clerk made available to the news media a News Release in connection with the following project:

1. East Bethlehem Township Recreation Project

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a one-year extension to the Pharmacy Services Contract with Diamond Pharmacy Services of Indiana, Pa., for the provision of pharmacy services at the Correctional Facility. This extension will expire March 31, 1998.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Extension to the Contract with Diamond Pharmacy Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes..

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following items in connection with the GTE Courts Computer System for calendar year 1997:

1. License and Support Contract with Bull Information Systems in the amount of \$15,789.00 which represents an increase of \$752.00 over the 1996 cost.
2. Hardware Maintenance Contract with Wang Laboratories, Inc., in the amount of \$31,403.28 which represents a decrease of \$3.72 over the 1996 cost.

It was noted that both contracts contain a 30-day cancellation provision.

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Moved by Mrs. Irey, seconded by Mr. Burns, approving the contracts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for ratification authorization for the Director of Planning to execute a Release in consideration of \$4,349.55 as settlement for damages in connection with an incident that occurred on November 4, 1996, when a truck owned by Penn Line Service hit the Clint Sprowls Covered Bridge located in East Finley Township. It was noted that this matter was approved administratively by the Board at a staff meeting held on February 26, 1997.

Moved by Mrs. Irey, seconded by Mr. Burns, ratifying authorization of execution of the Release as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Amendment to the Engineering Agreement with Neilan Engineers (EADS Group) for engineering services for the Lyle, Letherman and Wright Covered Bridges. The amendment is for additional design work that was required on each of these structures by the Pennsylvania Department of Transportation. The amendment is in the amount of \$26,248.97 and will be paid with Act 26 funds (100% State funding) and there are no County Liquid Fuels dollars required.

Moved by Mrs. Irey, seconded by Mr. Ford, approving the Amendment to the Engineering Agreement with Neilan Engineers as per above, contingent upon final PennDOT approval.

Roll call vote taken:

Mr. Burns - Abstain; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Tri-County Federation of Musicians for the purpose of co-sponsoring the 1997 Summer Concert Series. The County's share of the cost is \$2,346.00 which is included in the 1997 Parks Department budget.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreement with the Tri-County Federation of Musicians as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to solicit RFP's for the provision of mobile X-ray and other related diagnostic procedures for the Washington County Health Center. This is a no-cost service to the County as the providers bill directly to third party sources.

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FRANK R. MASCARA, METTIE WEDROBAY, JR., JOSEPH A. FORD, COUNTY COMMISSIONERS

Moved by Mrs. Irej, seconded by Mr. Burns, approving the authorization to solicit RFP's as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with John S. Milinovich and Associates for the provision of fiscal support and computer consulting services for the Children and Youth Department. The agreement covers the period of January 20 through December 31, 1997, for a total amount not to exceed \$30,000.00.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Agreement with John S. Milinovich and Associates as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Final FY95/96 Amended Budget in the total amount of \$9,716,258 for the Children and Youth Department to be submitted to the Department of Public Welfare.

Moved by Mr. Burns, seconded by Mrs. Irej, approving submission of the Final FY95/96 Amended Budget as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Contract Addendums and Contract for the Children and Youth Department for FY96/97:

1. Holy Family Institute - increase maximum authorization amount from \$100,000 to \$500,000
2. Try Again Homes Family Preservation - increase maximum authorization amount from \$140,000 to \$167,000
3. Try Again Homes Intensive Counseling Center - increase maximum authorization amount from \$85,000 to \$99,000
4. Circle C Youth & Family Services - to provide additional drug and alcohol halfway house services at a per diem rate of \$134.38 (new contract)

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Contract Addendums and Contract for the Children and Youth Department as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following items relative to the Day Care Program:

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1. Contract with the Department of Public Welfare for FY97-98 in the total amount of \$1,715,886
2. FY96/97 Provider Agreements with (a) Small World of Apollo, Pa.; and (b) Mary Fries of Finleyville, Pa.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Day Care Contracts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following items in connection with the Drug and Alcohol Program:

1. Agreement with the Office of Vocational Rehabilitation in the amount of \$5,413.00 for the purpose of providing joint programming for the Intensive Vocational Rehabilitation Program and related support services. By the County providing these funds, OVR will be able to access an additional \$20,000.00 in federal funds.
2. Mini-Grant Awards to the following organizations for FY96/97:

<u>Organization</u>	<u>Amount of Award</u>
The Sunlight, Inc.	\$2,000.00
Highland Terrace/Donora Police	\$2,000.00
McGuffey School District	\$2,000.00
Christian Life Club	\$2,000.00
Camp Sunlight	\$2,000.00
Washington Drug Free Schools Advisory Council	\$2,000.00
Connect, Inc.	\$1,847.00
Club Serenity	\$1,671.25
Jefferson-Morgan High School	\$1,500.00
Mon Valley YMCA	\$1,393.60
Charleroi Elementary PTA	\$ 998.00
Waynesburg Central High	\$1,405.00
West End Community Center	\$1,997.00

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Drug and Alcohol Agreement and the Mini-Grant Awards as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Agreement with the Washington Court Association of Professional Employees whereby WCAPE has agreed to participate in the County's Opt-Out Program.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Addendum to the Agreement with the Washington Court Association of Professional Employees as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Pennsylvania State Police which provides for the Sheriff's Office to access criminal records through the Commonwealth Law Enforcement Assistance Network (CLEAN), the National Crime Information Center and the National Law Enforcement Telecommunication System.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreement with the Pennsylvania State Police as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for ratification a Declaration of Disaster Emergency which was declared at 5:00 p.m. on March 4, 1997, as a result of the tire fire which started on February 27, 1997, at EZ Recycling (National Granulating Plant) located on Detroit Street in the City of Washington.

Moved by Mr. Burns, seconded by Mrs. Irey, ratifying the Declaration of Disaster Emergency as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Michelle Miller as Chief Clerk effective March 17, 1997, replacing Christine Dallatore who is resigning as of March 14, 1997.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing appointment.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from the Acting Director of Human Services to establish a petty cash fund in the amount of \$2,000.00. These funds will come from a \$20,000.00 grant from the Department of Public Welfare which will be used for a Family Services System Reform Initiative (FSSRI) Planning Grant. Under the provisions of the grant, the County is required to reimburse parents for attending the monthly FSSRI Collaborative Board meetings and for babysitting services related thereto.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the establishment of a petty cash fund as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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SOLICITOR

Solicitor McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Burns, that the Tax Assessment (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Helen Gustovich (1997 County Tax)
Box 773
Fredericktown, PA 15333
District: Centerville 4th Ward
Parcel ID No: 155-058-00-00-0014-00
Total amount: \$ 33.70
S.S. #201-20-0667
2. Dean Eleanor Ruth (1997 County Tax)
717 High Street
Roscoe, PA 15477
District: Roscoe Borough
Parcel ID No: 560-007-00-01-0006-00
Total amount: \$ 5.83
3. National City Bank (1993, 94, 95, 96 County Tax)
116 Allegheny Center Mall
Pittsburgh, PA 15212
District: Charleroi Borough
Parcel ID No: 160-019-00-07-0015-00
Total amount: \$ 490.98
4. Sheila D. McKinney (1992 County Tax)
1108 Findlay Street
Washington, PA 15301
District: Canton Township
Parcel ID No: 120-011-07-04-0022-00
Total amount: \$ 31.53
S.S. #192-38-4230
5. Arby's Inc. (1997 County Tax)
Tax Department
P.O. Box 407008
Ft Lauderdale, FL 33340-7008
District: Peters Township
Parcel ID No: 540-011-06-02-0005-00
Total amount: \$ 123.75
Tax ID #13-3760353
6. Brian L. & Elaine J. Barkby (1996 County Tax)
139 Sixth Avenue
New Eagle, PA 15067
District: New Eagle Borough
Parcel ID No: 480-020-00-00-0002-01
Total amount: \$ 17.46
S.S. #238-76-2918
7. John R. III & Debra S. Marchando (1994, 95, 96 County Tax)
RD 1 Box 149A
Fredericktown, PA 15333
District: Centerville 1st Ward
Parcel ID No: 151-010-00-00-0039-00
Total amount: \$ 72.64
S.S. #180-54-5670
8. Carl Krenzela (1997 County Tax)
580 Delaware Avenue
Washington, PA 15301
District: Washington 7th Ward
Parcel ID No: 770-033-00-01-0008-00
Total amount: \$ 9.09
S.S. #203-12-9969

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9. Jeffrey & Dana Christner (1996 County Tax)
430 Main Street
West Brownsville, PA 15417
District: West Brownsville Borough
Parcel ID No: 670-006-00-03-0003-00
Total amount: \$ 14.04
S.S. #159-56-4726

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

TELECOMMUNICATION SERVICES

1. Sprint
7 Parkway Center, Suite 810
Pittsburgh, PA 15220

TOTAL AMOUNT OF BID: \$23,769.60

A Bid Bond in the amount of 10% accompanied the bid.
2. AT&T
4 Station Square, Suite 400
Pittsburgh, PA 15219

TOTAL AMOUNT OF BID: \$23,412.00

A Bid Bond in the amount of 10% accompanied the bid.
3. North America Telecommunications Corporation (NATC)
P.O. Box 5362
6580 Frankstown Avenue
Pittsburgh, PA 15206

TOTAL AMOUNT OF BID: \$17,910.00

A Bid Bond in the amount of 10% accompanied the bid.
4. MFS/WorldCom
60 Boulevard of the Allies, Suite 1310
Pittsburgh, PA 15222

TOTAL AMOUNT OF BID: \$23,538.00

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mrs. Irey, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

MEDICAL SUPPLIES

1. The Burrows Company
791 Commonwealth Drive
Warrendale, PA 15095

TOTAL AMOUNT OF BID: \$311,890.00

A Cashier's Check in the amount of \$31,189.00 accompanied the bid.

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2. Coloplast Corporation
1955 West Oak Circle
Marietta, GA 30062-2249

TOTAL AMOUNT OF BID: \$113,989.26

A Bid Bond in the amount of 10% accompanied the bid.

3. General Medical Corporation
1400 Valley Belt Road
Brooklyn Heights, OH 44131

TOTAL AMOUNT OF BID: \$205,161.75

A Bid Bond in the amount of 10% accompanied the bid.

4. Red Line Medical Supply, Inc.
8121 10th Avenue North
Golden Valley, MN 55427

TOTAL AMOUNT OF BID: \$484,841.55

A Bid Bond in the amount of 10% accompanied the bid.

5. Convatec (a Bristol-Myers Squibb Company)
P.O. Box 4500
Princeton, NJ 08543-4500

TOTAL AMOUNT OF BID: \$162,580.93

A Bid Bond in the amount of 10% accompanied the bid.

6. King Koil Division of PEBECO
301 First Street
Old Forge, PA 18518

TOTAL AMOUNT OF BID: \$11,860.00

A Cashier's Check in the amount of \$1,186.00 accompanied the bid.

7. Bellco Drug Corporation
101 E. Hoffman Avenue
Lindenhurst, NY 11757

TOTAL AMOUNT OF BID: \$58,352.00

An Official Check in the amount of \$5,800.00 accompanied the bid.

Solicitor McCune noted that the Official Check does not appear to represent a sufficient amount as required; therefore, acceptance of the bid is subject to further review.

8. Druzak Medical, Inc.
200 First Street
Ambridge, PA 15003

TOTAL AMOUNT OF BID: \$251,701.37

A Bid Bond in the amount of 10% accompanied the bid.

9. Stuart Medical, Inc. d/b/a Owens and Minor
P.O. Box 339
Greensburg, PA 15601

TOTAL AMOUNT OF BID: \$570,000.00

A Bid Bond in the amount of 10% accompanied the bid.

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THOMAS H. SULLIVAN, MARIO FLIPPOSKY, JR., COUNTY EXECUTIVE

10. Gatti Medical Supply
840 Philadelphia Street
Indiana, PA 15101

No total amount was submitted.

A Bid Bond in the amount of \$20,385.00 accompanied the bid.

11. Huntleigh Healthcare, Inc.
227 Route 33 East
Manalapan, NJ 07726

TOTAL AMOUNT OF BID: \$33,960.00

A Certified Check in the amount of \$3,396.00 accompanied the bid.

12. B.D.S. Personal Care Products
R. 224 West Diamond Street
Butler, PA 16001

TOTAL AMOUNT OF BID: \$3,231.06

A Treasurer's Check in the amount of \$323.10 accompanied the bid.

13. Mercy Surgical Dressing Group, Inc.
One West Pike Street
Canonsburg, PA 15317

TOTAL AMOUNT OF BID: \$322,882.53

A Bid Bond in the amount of 10% accompanied the bid.

14. C & A Scientific Company, Inc.
7241 Gabe Court
Manassas, VA 20109

TOTAL AMOUNT OF BID: \$624.95

A Cashier's Check in the amount of \$62.49 accompanied the bid.

15. Ecolab, Inc.
370 Wabasha Street
St. Paul, MN 55102

TOTAL AMOUNT OF BID: \$26,732.72

A Bid Bond in the amount of \$2,674.00 accompanied the bid.

16. Paper Products Company, Inc.
36 Terminal Way
Pittsburgh, PA 15219

TOTAL AMOUNT OF BID: \$36,000.00

A Bid Bond in the amount of 10% accompanied the bid.

17. Gateway Healthcare Corporation d/b/a Medical Surgical Center
238 Race Street
Sunbury, PA 17801

TOTAL AMOUNT OF BID: \$357,175.47

A Bid Bond in the amount of 10% accompanied the bid.

18. Zee Medical
575 Jefferson Avenue
Washington, PA 15301

TOTAL AMOUNT OF BID: \$86,392.38

Solicitor McCune noted that this bid was not accompanied by the required bid security; therefore, it was not acceptable.

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PAID BY THE BOARD OF COUNTY COMMISSIONERS

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19. Joseph Gartand, Inc.
545 West Broad Street
Paulsboro, NJ 08066

TOTAL AMOUNT OF BID: \$31,751.10

A Bid Bond in the amount of \$3,175.11 accompanied the bid.

20. Greenwood Pharmacy (Div. of Thrift Drug)
109 S. Sharpsville Avenue, P.O. Box 251
Sharon, PA 16146-0251

TOTAL AMOUNT OF BID: \$484,175.35

A Bid Bond in the amount of \$48,417.00 accompanied the bid.

21. Diamond Medical Supply
1500 Oakland Avenue
Indiana, PA 15701

TOTAL AMOUNT OF BID: \$14,454.77

A Cashier's Check in the amount of \$14,454.77 accompanied the bid.

22. Hollister Incorporated
2000 Hollister Drive
Libertyville, IL 60048

TOTAL AMOUNT OF BID: \$105,724.81

A Bid Bond in the amount of 10% accompanied the bid.

Solicitor McCune noted receipt of a letter from Robb Ruyle, President of Powderhorn Industries, Inc., of Montrose, Colorado, which stated that he did not submit a bid because of the 10% bid security requirement. He stated that he does not "understand why the county has this 10% cash bond requirement, except in very high-dollar contracts involving substantial risk of loss to the County. None of the numerous other county or state agencies we deal with all over the U.S. has it; neither do the many agencies of the Federal Government that are our customers." Solicitor McCune explained that the bid bond is a requirement of the County Code for fourth class counties. Commissioner Burns stated that Washington County has taken the lead in trying to get this restrictive regulation removed and that the County will continue to pursue it.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

There being no further business, Chairman Ford declared the meeting adjourned at approximately

10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 14, 1997

ATTEST: Christine A. Slavatore
CHIEF CLERK