

MINUTE BOOK**BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**

Minute No. 540

Washington County Commissioners

Washington, PA, May 30, 1996

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Irey and Burns. Also being present: Tina Dallatore, Chief Clerk; Linda Hands, Clerk-Steno II; Attorney Jim McCune, Interim County Solicitor; Tom Zibrida, Planning Commission; Paul Belcastro, Controller; Francis King, Treasurer; President Judge Thomas Gladden; Chris Brady, Court Administrator; Mary Holleran, Jury Commissioner; Marlene Luketich, Director of Planning; Robert Umstead, Executive Director, Redevelopment Authority; Duane Kavka, Acting Director of Administration; Mary Elizabeth Yancosek and David Kimenski of Washington; Tom Cox, Director of Revenue; Fred Fleet, Highland-Erie Committee; John Rotheram, Gordon Hanson and Attorney Tom Lonich, interested citizens; Mike McCormick, Republican Nominee for U. S. Representative; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Jim Jefferson, WJPA; Kathy Thomas, Valley Independent; Jeff Helsel, California University; Don Herrington, Smith Barney; Norm Allan, C. S. McKee; Frank Burnette, RRZ Investment Management, Inc., and interested bidders.

Chairman Ford called the meeting to order at approximately 10:00 a.m. and entertained a motion to approve Minute No. 539 dated May 16, 1996.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 539 dated May 16, 1996, be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners and President Judge Thomas Gladden presented a plaque to Mary Holleran in recognition of her dedicated service during the ten years in which she served as Jury Commissioner. She is resigning effective May 31st.

Robert Umstead, Executive Director of the Redevelopment Authority, presented to the Board for their consideration and approval a Resolution authorizing an Addendum to the Agreement dated April 6, 1995, between the County of Washington, the Washington County Industrial Development Corporation and Amwell Machine and Fab, Inc.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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PUBLIC COMMENTS

There were no public comments.

(Marlene Luketich, Director of Planning, entered the meeting.)

OLD BUSINESS

Attorney McCune recommended that the bid for a 22-Passenger Small Transit Bus for Human Services be awarded to R&S Transportation Services, Inc., of Freedom, Pennsylvania, in the amount of \$46,473.00; this being the lowest responsible bid received in accordance with the specifications. It was noted that the award of this bid is subject to PennDOT approval.

Moved by Mr. Burns, seconded by Mr. Ford, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bid for Recycling of Printer Ribbons and Toner Cartridges be awarded to West Point Products, Inc., of Carnegie, Pennsylvania, this being the only bid received in accordance with the specifications.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bid for the Rehabilitation of a Shelter for the Human Services Department be awarded to Kopko Construction of Washington, Pennsylvania, in the amount of \$55,995.00; this being the lowest responsible bid received in accordance with the specifications.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Lease Agreement with Palermo Rentals for storage space for the Children and Youth Social Services Department. The term of the lease is from June 1, 1996 through May 31, 1997, and thereafter on a month-to-month basis. The monthly rental rate is \$80.00.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Lease Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with the Southwestern Pennsylvania Area Agency on Aging, Inc., for program-funded services for the Aging Services Program for FY96/97. The SWPAAA's cost will be \$879,767 and the County's cost will be \$107,252.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Contract with the Southwestern Pennsylvania Area Agency on Aging, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with the Southwestern Pennsylvania Area Agency on Aging, Inc., for the Adult Day Care Program at the Health Center for FY96/97. The SWPAAA's cost will be \$201,036 and the County's cost will be \$21,385 (\$16,285 for meals and \$5,100 for volunteer services).

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Contract with the Southwestern Pennsylvania Area Agency on Aging, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with the following providers for the Day Care Program for FY95/96:

Carolyn E. Luff, Bulger, Pa.

Melissa Dietz, Fayette City, Pa.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract Amendment with the Pennsylvania Department of Health which provides for additional State funding for the Drug and Alcohol Program in the amount of \$15,296 for each year for the five-year period of July 1, 1995 through June 30, 2000, for a total amount of \$76,480. It was noted that there are no local funds required.

Moved by Mr. Ford, seconded by Mrs. Irej, approving the Contract Amendment as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with RBA Professional Data Systems, Inc., of State College, Pa., for the provision of professional services relating to computer network, equipment and software support on an as-needed basis at the rate of \$65.00 per hour plus mileage and out-of-pocket expenses, retroactive to January 1, 1996. The total annual contract authorization amount will not exceed \$6,500.00.

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Moved by Mrs. Irely, seconded by Mr. Burns, approving the Agreement with RBA Professional Data Systems, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Maintenance Contract Renewals with RBA Professional Data Systems, Inc., of State College, Pa., for equipment and database software for the financial information system at a cost of \$7,322.00 and the tax information system at a cost of \$9,816.00 for calendar year 1996.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Maintenance Contract Renewals as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Mutual Service Agreement with the Fair Board and Gregg, Inc., of Canonsburg, Pa., for removal of soil at a designated area at the Health Center and removal of manure at the Fairgrounds. Gregg, Inc., will grade and reseed the Health Center site. There is no financial consideration involved.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Mutual Service Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Change Orders with Nello Construction for additional work in connection with the T-Hangar Project at the Airport:

Change Order #2	\$ 3,994.00
Change Order #3	\$17,000.00
Change Order #4	<u>\$ 3,557.00</u>
TOTAL	\$24,551.00

It was noted that there are sufficient grant funds remaining to cover these additional costs and no additional County funding will be required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Change Orders.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests:

- (R) 1. Dean Kenefick of Juvenile Probation (Reimbursable) to attend the 1996 Florence Crittenton Roundtable in Baltimore, MD, on July 8-10, 1996.

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- (O) 2. Cathy Kresh and Tracy Holsopple of
(Reimbursable) Day Care to attend a Headstart/Day Care
Wraparound Discussion Group in Ligonier,
Pa., on June 13, 1996.
- (O) 3. Angela Alampi of Aging Services to attend
(Reimbursable) the annual CASA Conference in Mars, Pa.,
on May 22, 1996.
- (O) 4. Chris Brady, Gerri Shire and Sally
Michalski of the Court Administrator's
Office to attend a computer demonstration
sponsored by Gibson Government Services
and Infocon in Ebensburg, Pa., on
June 6, 1996.
- (R) 5. CYS Agency Director, Jackie Forte, Kathleen
(Reimbursable) Leadbitter and Wanda O'Korn to attend a
DPW Needs-Based Budget Process meeting in
Monroeville, Pa., on June 12, 1996.
- (R) 6. Lynn Mitchell and Julie Falleroni of WCHC
(Reimbursable) to attend a training session on Cognitive
Disorders in California, Pa., on
May 30, 1996.
- (O) 7. Susan Mohr, Linda Wilson and Katrina
(Reimbursable) Gregg of WCHC to attend a Tri-State
Health System Program on Managed Care in
Pittsburgh, Pa., on June 19, 1996.
- (O) 8. Betsy Dane of CVWAP to attend a PCCD
(Reimbursable) Victim Services Training Program at the
Mount Airy Lodge in the Poconos on
June 9-12, 1996.

(O) Optional
(R) Required

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing travel requests and authorizing payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

LUMBER FOR WASHINGTON COUNTY

1. Donora Lumber Company
300 Meldon Avenue
P.O. Box 542
Donora, PA 15033

No total amount submitted; items submitted on a per unit cost basis.

A Cashier's Check in the amount of \$3,000.00 accompanied the bid.

Moved by Mrs. Irely, seconded by Mr. Burns, that the foregoing bid be tabled for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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HOUSEKEEPING SUPPLIES FOR AGING SERVICES

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1. D. H. Bertenthal & Sons
P. O. Box 13527
Westbridge Industrial Park
Pittsburgh, PA 15243

Total amount of bid: \$9,403.23

A bid bond in the amount of 10% accompanied the bid.
2. Rykoff-Sexton, Inc.
P.O. Box 1677
Pittsburgh, PA 15230

Total amount of bid: \$50,000.00

A bid bond in the amount of 10% accompanied the bid.
3. Interboro Packaging Corporation
5 Getzel Berger Boulevard
Monroe, New York 10950-3802

Total amount of bid: \$1,289.10

A certified check in the amount of \$129.00 accompanied the bid.
4. Central Poly Corporation
19 West 21 Street
Linden, NJ 07036

Total amount of bid: \$1,266.00

A bid bond in the amount of 10% accompanied the bid.
5. ResourceNet International
1201 Freedom Road
Cranberry Twp., PA 16066

Total amount of bid: \$23,227.65

A bid bond in the amount of 10% accompanied the bid.
6. Allied Supply Company
4001 Kennett Pike, Suite 134
Wilmington, DE 19807

Total amount of bid: \$413.64

A bid bond in the amount of 10% accompanied the bid.
7. Jack Frye Sales & Services
104 Cherry Street
Clairton, PA 15025

Total amount of bid: \$2,155.50

A cashier's check in the amount of \$215.55 accompanied the bid.
8. Washington Bar & Restaurant Supply Company
144 South Main Street
Washington, PA 15301

Total amount of bid: \$2,875.00

A certified check in the amount of \$287.50 accompanied the bid.

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9. Paper Products Company, Inc.
36 Terminal Way
Pittsburgh, PA 15219

Total amount of bid: \$26,950.00

A bid bond in the amount of \$2,695.00 accompanied the bid.

10. Alliant Food Service (Kraft)
2500 Lovi Road
Freedom, PA

Total amount of bid: \$16,401.10 for six months - \$32,802.20 yearly

A bid bond in the amount of 10% accompanied the bid.

11. Daycon Products Company, Inc.
9018 Rico Road
Monroeville, PA 15146

Total amount of bid: \$19,298.96

A bid bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, that the foregoing bids be tabled for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

There being no further business, Chairman Ford declared the meeting adjourned at approximately 10:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

June 11, 1996

ATTEST:

Christine A. Mautz

CHIEF CLERK