

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 945

Washington County Commissioners
Washington, Pennsylvania March 21 2013

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Diana Vaughan and Harlan G. Shober, Jr. Also being present: Paul Powers, Men of Honor Ministries, Washington, Pa., Pastor L. B. Whitlock, Executive Director of Autism Speaks Brett W. Spitale, Ellen Ciccone and Lisa Maloney, City Transit representatives Nancy Basile and Robin Gostic, Director of Veterans Affairs Barry Grimm, Solicitor J. Lynn DeHaven, Director of Administration Scott Fergus, Chief Clerk Mary Helicke, Administrative Assistant Joyce Thornburg, Commissioner Administrative Assistants Joy Orndoff, Sue Orrick and Marie Trossman, Human Resources Director Chuck Nicholls, Planning Department representative Jason Theakston, WJPA representative Jim Jefferson, Observer Reporter Publishing Co. representative Barbara Miller, and concerned citizen Frank Byrd.

Chairman Maggi called the meeting to order at approximately 10 a.m.

The Paul Powers of Men of Honor Ministries, led the meeting with a prayer.

Mr. Grimm led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 944 dated March 7, 2013, as written.

Moved by Mr. Shober, seconded by Mrs. Vaughan, approving Minute No. 944 as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation proclaiming April 2, 2013, as World Autism Awareness Day. Ellen Ciccone accepted the proclamation. She thanked the Commissioners for their continued support. Mrs. Ciccone stated she and her husband have two children diagnosed with autism. She knows all too well the importance of educating the public about awareness.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Representative of City Transit, Nancy Basile, spoke in regards to their operating budget being decreased. The only funding received is from PennDot. Ms. Basile asked the Board of Commissioners if they would be willing and able to contribute to their operating budget. The Commissioners and Finance Director Roger Metcalfe both received letters requesting additional funding. Commissioner Vaughan stated the County holds budget hearings at the end of the year and the subject would be reviewed then.

OLD BUSINESS

None.

BID AWARDS

Solicitor DeHaven recommended the board award the bid for rehab supplies and medical equipment to the following vendors. It has been determined it would be in the County's best interest to proceed with multiple awards based on their percentage discount in Section I and per unit costs in Section II.

Continental Health Equipment Inc., Kittanning, Pa.

Direct Supply, Milwaukee, Wis.

McKeeson Medical Surgical, Golden Valley, Minn.

Patterson Medical, Bolingbrook, Ill.

Prime Source, Monsey, N.Y.

This contract will be effective March 21, 2013 through December 31, 2014, with the option to extend for one additional two-year period. All items have been awarded to the lowest most responsive and responsible bidders meeting the specifications.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid award for rehab supplies and medical equipment for the Health Center.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the board award the bid for food supplements to Abbot Laboratories Inc., Columbus, Ohio. The contract will be effective April 1, 2013 through March 31, 2014, with the option to extend for two additional one-year periods at a total yearly cost of approximately \$74,000.00. This bid has been awarded to the lowest most responsive and responsible bidder.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid award for food supplements for the Health Center.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID EXTENSIONS

Solicitor DeHaven recommended the board approve the extension of our current contract with Patricia L. Gould, sole proprietor, Washington, Pa., for the purpose of operating a snack shop for the Washington County Health Center Residents and Staff. This contract will continue through February 28, 2014. This extension is in accordance with the terms and conditions of the original bid contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the extension of the current contract with Patricia L. Gould to operate a snack shop in the Health Center.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the board approve an addendum to our current agreement with Washington Physician Hospital Organization, Inc. to include the updated Exhibit A 2013 price list. This addendum to our current agreement provides Non-Workers' Compensation services for employees.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the current agreement with Washington Physician Hospital Organization, Inc. to include the updated Exhibit A 2013 price list.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the board approve the extension of the completion date to July 31, 2013, to MRA, Washington, Pa. This project has been substantially completed with exception of issues remaining with the voting receivers.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the extension of the completion date to July 31, 2013, to MRA.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk recommended to the board for their consideration and approval a fee agreement with the law firm of Bassi, Vreeland & Associates, P.C. in regard to the case of Jan Ondra, et al v. Deborah Bardella at the rate not to exceed \$150/hr.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving e a fee agreement with the law firm of Bassi, Vreeland & Associates, P.C. in regard to the case of Jan Ondra, et al v. Deborah Bardella at the rate not to exceed \$150/hr.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk recommended to the board for their consideration and approval to ratify travel for Lindsay Keene to attend a training seminar in Huntsville, Ala., from April 8 through April 19, 2013. The total cost of the travel is estimated to be \$5,304.23.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving and ratifying travel for Lindsay Keene to attend a training seminar in Huntsville, Ala., from April 8 through April 19, 2013.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk recommended to the board for their consideration and approval to ratify the renewal of the contract with Jeremy Woelke, GIS manager at the rate of \$12/hr. The contract amount will not exceed \$5,000.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving and ratifying the renewal of the contract with Jeremy Woelke, GIS manager at the rate of \$12/hr.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk recommended to the board for their consideration and approval to appointment Sharon Russell to the Washington County Transportation Authority and Michael Pecosh to the Behavioral Health and Developmental Services Board.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the appointment of Sharon Russell to the Washington County Transportation Authority and the appointment of Michael Pecosh to the Behavioral Health and Developmental Services Board.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk recommended to the board for their consideration and approval a project modification for the Offender Day Treatment grant with Pennsylvania Commission on Crime and Delinquency. The State and County funding amounts will remain the same.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving a project modification for the Offender Day Treatment grant with Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk recommended to the board for their consideration and approval the renewal of the hay leases in Cross Creek County Park with Curtis Hamilton, tracts 6A, 10, 11, 12, 13 and 20 acres of tract 6 totaling 88 acres and Peter Monticello, tract 9A totaling 18 acres. Both lessees pay the County \$20 per acre during the term of the lease from April 17, 2013 through April 16, 2014.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the renewal of the hay leases in Cross Creek County Park with Curtis Hamilton and Peter Monticello.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk recommended to the board for their consideration and approval a Cooperation Agreement with the Redevelopment Authority of the County of Washington for administration of a local share grant in the amount of \$150,000 for Mingo Creek Park bike path. The project is complete and this paperwork is needed to close the grant.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the Cooperation Agreement with the Redevelopment Authority of the County of Washington to close the grant for Mingo Creek Park bike path.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk recommended to the board for their consideration and approval a right-of-way agreement and payment in the amount of \$2,148.50 from gas lease funds to install a dusk to dawn light near the gate in Cross Creek Park. Costs will be paid from gas lease funds.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the right-of-way agreement and payment to install a dusk to dawn light in Cross Creek Park.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the 2013 previously approved provider service agreement with Johari Penny, Monessen, Pa.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above provider service agreement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with John Richards, Esquire, for the provision of legal services for the agency during periods of absence of the agency's full time attorney at the rate of \$33/hr. The agreement is effective April 1, 2013 through April 2, 2013.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving a purchase of service agreement with John Richards, Esquire.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the allocation adjustments listed below for the period July 1, 2012 through June 30, 2013. No additional county funds are required.

Keystone Adolescent Center	\$25,000	\$70,000
Try-Again Home, Inc.	20,000	40,000
Try-Again Home, Inc.	50,000	250,000
Try-Again Home, Inc.	175,000	225,000
Gannondale	135,000	225,000

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval on behalf of Debbie Bardella to ratify the authorization to advertise for request for proposals (RFP) for property reassessment. The total cost is estimated at approximately \$8 million to be funded from the bond issue.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the ratification to advertise for request for proposals (RFP) for property reassessment.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a lease agreement extension between Washington County and Washington County Redevelopment Authority for office space in Courthouse Square. This agreement is effective March 1, 2013 through February 28, 2014, at the rate of \$14.50/sq. ft. plus 19 parking spaces at \$22/month. The total monthly rent is \$10,064.75. This contract extension is under the same terms and conditions as the original contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving a lease agreement extension between Washington County and Washington County Redevelopment Authority for office space in Courthouse Square.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a service renewal agreement with Kronos in the amount of \$25,670.46 for the maintenance and support of the hardware and software for the Kronos Workforce Timekeeper effective through June 29, 2014.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving a service renewal agreement with Kronos for maintenance and support of the hardware and software for the Kronos Workforce Timekeeper effective.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the upgrade of Finance Plus operating system in the amount of \$26,564.00. This upgrade will go from Finance Plus 4.3 to the latest version 5.0 and move us from the existing platform of Informix/Linux to SQL/Windows, which will save us maintenance cost in the future.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the upgrade of Finance Plus operating system 4.3 to the latest version of 5.0

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a forensic pathologist services agreement with Dr. Todd Luckasevic, Bridgeville Pa. The County shall compensate the Forensic Pathologist by paying a fee as follows:

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\$950.00 for each autopsy and protocol

\$100.00 for each appearance at a Coroner's inquest

\$100.00 for each appearance at a Magistrate's hearing

\$500.00 for each court appearance

Mileage at stated IRS rate

This agreement will be effective April 18, 2013 through April 17, 2015, with an option to extend for two three-year periods by mutual consent of both parties, unless otherwise terminated pursuant to the terms of this agreement.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving a forensic pathologist services agreement with Dr. Todd Luckasevic.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration to approve and ratify the following purchase from Day Ford, Inc., Monroeville Pa., via the PA State Contract/COSTARS 13, and therefore does not require bidding: 2013 Ford Interceptor Utility AWD Model K8A for \$30,449 with an extended 125,000 mile, 5 year warranty. This purchase has been authorized by the Pennsylvania Bureau of Child Support Enforcement (BCSE) for DRS use.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to approve and ratify the purchase of a 2013 Ford Interceptor Utility AWD vehicle.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration to approve and adopt a resolution approving the proposed Consolidated Plan Amendments to the Community Development Block Grant Program for the Redevelopment Authority of Washington County.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to adopt a resolution for the Consolidated Plan amendments to the Community Development Block Grant Program.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SOLICITOR

None.

ANNOUNCEMENTS

An executive session was held on Monday, March 11, 2013, regarding reassessment.

An executive session was also held on March 20, 2013, immediately following the Agenda meeting as an information session regarding personnel and real estate.

The Salary Board meeting scheduled for today has been cancelled.

All County offices will be closed Friday, March 29, 2013, in observance of Good Friday.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:34 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

 ATTEST: Mary E Helicke, 2013
 CHIEF CLERK